



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

MiEnviro Certifier Agreement

Instructions

Before mailing this form, please ensure that you meet the following requirements:

1. User Account: You must have an active user account for MiEnviro.
2. Authorization: You must be an authorized user on the site for which you are applying to become a certified submitter. If you are unsure of who the administrator is for the site contact EGLE-WRD-MiEnviro@Michigan.gov and provide the permit or SRN number.
3. Complete form with original signatures: You must fill out this form completely, sign the form, have the verification signed by an Authorized Representative (see page 4), and send the original to:

Certifier Agreement Administrator
Information Management Division, EGLE
P.O. Box 30457
Lansing, MI 48909-7957

4. Faxes, photocopies, and other facsimiles will not suffice, must be physical/ink signatures.

Certification Information

Do you have a current Water or Air Permit – **Check only what applies:**

Water Air

Site/Facility/Permittee Name (option for additional site's included on next page):

Permit Number(s), or State Registration Number (SRN): _____

Certifier Applicant's First and Last Name¹: _____

Site Street Address²: _____

City: _____ State: _____ ZIP Code: _____

Certifier Applicant's Email³: _____

Notes:

1. The Name must be the name of the person shown on the next page; site/facility names are not allowed, and if used will cause the form to be returned.
2. The address must be a street address. Post Office boxes are not allowed.
3. The email address is the address used for the MiEnviro account. It should be the email address for the person listed here and shown on the next page. It can be a person's work email address, but it should not be a group, general, or company email address.

If you (the Certifier) are seeking certifier status for more than one site, and you (the Certifier) and the Authorized Representative are the same for each site, **you may use a single form** and list the additional sites below. If the number of sites exceeds the list below, please include them on an additional page.

List additional sites below (optional):

Site 1: _____ Permit/SRN: _____

Site 2: _____ Permit/SRN: _____

Site 3: _____ Permit/SRN: _____

Site 4: _____ Permit/SRN: _____

Site 5: _____ Permit/SRN: _____

Site 6: _____ Permit/SRN: _____

Site 7: _____ Permit/SRN: _____

Site 8: _____ Permit/SRN: _____

Site 9: _____ Permit/SRN: _____

Site 10: _____ Permit/SRN: _____

Site 11: _____ Permit/SRN: _____

Site 12: _____ Permit/SRN: _____

Certification

I, _____, the undersigned, am submitting this Certifier Agreement to the Michigan Department of Environment, Great Lakes, and Energy to receive authorization to electronically submit forms and reports using EGLE's MiEnviro electronic submission system. This agreement cannot be used for the submission of documents associated with the negotiation or execution of administrative orders, consent judgments, and other legal pleadings. With this authorization, any and all other submissions made with the MiEnviro system using the accounts identified by my email address above will be the equivalent of my handwritten signature on all electronically submitted reports, documents, applications, files, or forms authorized under this agreement, and shall have the full legal force of an actual handwritten signature pursuant to the Michigan Uniform Electronic Transaction Act, 2000 PA 305 (MCL 450.831-450.849). My account will be authorized to submit electronic submissions upon receiving approval from EGLE.

I hereby agree to the following terms and conditions:

1. I will protect my account password and all security question and answer pairs from compromise and from use by any other party, including anyone who may be acting as my agent.
2. I will notify EGLE within 24 hours after discovery of any evidence of the loss, theft, or other compromise of my account password or any security question and answer pairs.
3. I will review and, if necessary, repudiate by submission of a notice to EGLE any electronic reports, documents, applications, files, or forms that may have been submitted to EGLE after this loss, theft, or other compromise.
4. I will review within 24 hours the acknowledgments and copies of submitted documents generated by EGLE's MiEnviro system.
5. I will notify EGLE within 24 hours after discovery of any evidence of discrepancy between any information electronically submitted by my account and what was received by EGLE.
6. Notifications required by paragraphs 2, 3, and 5 above shall be made by sending an email to EGLE-WRD-MiEnviro@Michigan.gov (Water) or EGLE-Air-MiEnviro@Michigan.gov (Air).

I understand and agree that I shall be legally bound, obligated, and responsible, and subject to all penalties and reimbursements under law, for any unauthorized use or false or misleading submissions under my account in EGLE's MiEnviro system.

Notwithstanding the above paragraph, for submissions made by the federal government of the United States (Government), the Government agrees to promptly consider and adjudicate claims that may arise out of the use of MiEnviro by the Government or its duly authorized representatives or contractors, and to pay any legally imposed penalties or damages as may be required under applicable law. Such adjudication shall occur under the Federal Tort Claims Act, 28 USC 2671, et seq, or such other legal authority as may be applicable.

Certifier Applicant's Signature (**must be physical/ink**): _____

Date: _____

Authorized Representative Verification

The Site Administrator is responsible for ensuring the appropriate people at the facility or site, or representatives of the facility or site, have access to MiEnviro. It is recommended that the Authorized Representative also be a Site Administrator in MiEnviro, but it is not required. The Authorized Representative must be:

- For an individual, an individual who owns the subject property or who is otherwise a regulated person under statute;
- For a corporation, a principal executive officer of at least the level of vice president; or a designated representative if the representative is responsible for the overall operation of the facility from which the discharge originates;
- For a partnership, a general partner;
- For a sole proprietorship, the proprietor;
- For a municipal, state, or other public facility, either a principal executive officer, the mayor, village president, city or village manager, or other duly authorized employee, or;
- If allowed under applicable statute or rule, a duly authorized representative such as an individual having responsibility for the overall operation of the regulated facility or activity such as the position of plant manager, operator of a well or a well field, superintendent, position of equivalent responsibility, or an individual having overall responsibility for environmental matters for the facility.

I am the Authorized Representative for the site identified in this Agreement. I approve the Certifier Applicant on this form as a certifier for the site and should be granted authority to electronically submit forms and reports as a certifier through the MiEnviro System on behalf of the site.

I understand and agree that it is the responsibility of the Site Administrator, to promptly deactivate the applicant's access to the site's MiEnviro account if his/her status as certifier for the site ends.

Authorized Representative's Name (print or type): _____

Title: _____

Authorized Representative's Signature (**must be physical/ink**): _____

Date: _____

If you need this information in an alternate format, contact EGLE-Accessibility@Michigan.gov or call 800-662-9278.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.