



WATER RESOURCES DIVISION

**INDUSTRIAL STORM WATER PROGRAM
STORM WATER POLLUTION PREVENTION PLAN (SWPPP)
ANNUAL REVIEW REPORT FORM**

The intent of this compliance assistance document is to provide a SWPPP Annual Review Report Form that permittees can use to meet the conditions of the National Pollutant Discharge Elimination System (NPDES) Wastewater Discharge General Permit for Storm Water Discharges or NPDES Individual Permits. Facilities operating under a permit that authorizes the discharge of industrial storm water issued after April 1, 2021, will no longer need to submit a SWPPP Annual Review Report via MiWaters. However, these facilities must still complete a SWPPP Annual Review Report and retain a copy (written or electronic) with the storm water program records on-site for 3 years. This document and other compliance assistance documents can be found at the EGLE, WRD Industrial Storm Water webpage Michigan.gov/IndustrialStormWater.

Facility Information

Designated Name:
Certificate of Coverage No. or Individual Permit No.:
Facility Address:
County:

Facility Contact Information

Name:
Telephone No.:
Email Address:

Industrial Storm Water Certified Operator Information

Name:
Certification No.:
Telephone No.:
Email Address:

The [SWPPP Checklist](#) on the [Industrial Storm Water webpage](#) should be used to review the facility's SWPPP before the following questions are completed. Please refer to the applicable [General Permit](#), if needed, for additional information on the SWPPP requirements.

- 1) YES, NO – Does the SWPPP and MiWaters site include current and accurate facility information?
- 2) YES, NO – Does the site map meet the conditions of the permit?
- 3) YES, NO – Has the SWPPP been appropriately updated to include controls intended to address any new exposures or processes?
- 4) YES, NO, NA – Have noncompliance and spill events been documented and reported as required by the permit?

- 5) YES, NO – Has employee SWPPP training been performed and documented as required by the permit?
- 6) YES, NO – Have routine preventative maintenance and housekeeping inspections been performed and documented as required by the permit?
- 7) YES, NO – Have comprehensive site inspections been performed and documented as required by the permit?
- 8) YES, NO – Have visual assessments been performed and documented as required by the permit?
- 9) YES, NO – Has the SWPPP been reviewed and signed by the Industrial Storm Water Certified Operator and the permittee or designated representative?
- 10) YES, NO – Based on the results from the SWPPP Annual Review, is the facility operating in compliance with the permit?
- 11) YES, NO, NA – Has the Short-Term Storm Water Characterization Study requirements required by the permit been met?
- 12) YES, NO, NA – Has the Benchmark Monitoring requirements required by the permit been met?

Additional Comments (attach separate sheet if necessary):

I certify that the above information is correct to the best of my knowledge.	
Name:	Date:
Signature:	

For information or assistance on this publication, please contact the EGLE Environmental Assistance Center at 800-662-9278. This publication is available in alternative formats upon request.

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This form and its contents are subject to the Freedom of Information Act and may be released to the public.