



Michigan Underground Storage Tank Authority Board of Directors Meeting Minutes

A meeting of the Michigan Underground Storage Tank Authority (MUSTA) Board (Board) was held on July 16, 2019, at 1:00 p.m. in Constitution Hall, Con Con Conference room on the Atrium Level South, located at 525 West Allegan Street, Lansing, Michigan 48933.

MEMBERS PRESENT: Brian Eggers, Sr. – Chairman
Greg Gould – Vice-Chairman (newly elected)
Kathy Shirey
Richard Bratschi
Bill Saad
Juman Doleh-Alomary – via telephone

MEMBERS ABSENT: Grenetta Thomassey

1. Call to Order/Establishment of a Quorum

Brian Eggers, Sr., Chairman, called the meeting to order at 1:03 p.m. with a quorum established.

2. Recognition of the Contributions of John Dimmick

Brian Eggers, Sr., recognized the years of service given by John Dimmick. A plaque will be given to John Dimmick to show MUSTA's appreciation.

3. Introduction of New Members Richard Bratschi, Representing the Independent Petroleum Marketers; and Kathy Shirey Representing the Department of Environment, Great Lakes, and Energy

Brian Eggers, Sr., Chairman welcomed Richard Bratschi and Kathy Shirey as new members of the Board.

4. Election of a Vice-Chairman – Board

Brian Eggers, Sr., Chairman nominated Greg Gould as the new Vice-Chairman of the Board and Bill Saad seconded the motion. **APPROVED UNANIMOUSLY**

5. Review of the Agenda – Board

Brian asked for any revisions to the proposed agenda, no suggestions were given.

6. Review of the July 16, 2019, Meeting Minutes and Closed Session Minutes – Board

Brian Eggers Sr., Chairman asked if there were any questions, comments, or additions to the July 16, 2019, meeting minutes. Upon hearing no comments, a motion was made by Greg Gould and supported by Bill Saad to approve the July 16, 2019, minutes.

APPROVED UNANIMOUSLY.

7. Hearings on Requests for Review of Denials:

- **MUSTA Claim #18-071, Invoice #1, Transportation Maintenance Center**

Nicholas Marcelletti with Arch Environmental Group, on behalf of the claimant, stated his case before the Board and Lisa Noblet on behalf of MUSTA, explained MUSTA's position. After a short discussion, a motion was made by Brian Eggers, Sr. and supported by Richard Bratschi to uphold the denial as written. **APPROVED UNANIMOUSLY**

8. Update on Program Status and Budgets – Robert Reisner

Bob Reisner provided an update on program status and budgets.

9. Proposed Revisions to the MUSTA Schedule of Costs and Professional and Technical Position Classifications – Bob Reisner to seek Board approval of recommended revisions

Bob Reisner presented the Board with proposed revisions to the MUSTA Schedule of Costs and Professional and Technical Position Classifications.

Bob Reisner explained that these revisions were made to clarify coding for Professionals. The revision would combine the Professional 2 and Professional 3 positions and average out the hourly fee to \$107.00. It would also limit the Professional 4 position to 4 hours of work per month. These adjustments will simplify the process for both the consultants and MUSTA staff.

A motion was made by Juman Doleh-Alomary and supported by Bill Saad to accept the suggested changes to the MUSTA Schedule of Costs. **APPROVED UNANIMOUSLY**

10. Public Comment

Mark Griffin suggested the creation of a "Frequently Asked Question" page for claimants and consultants as a way to document common reasons for denials and provide justification for the reductions.

Bob Reisner replied that he would work on that and have something ready for the Michigan Petroleum Storage Tank Conference Series to be held in September and October 2019.

11. Next Scheduled Meeting

The Next scheduled meeting will take place September 17, 2019, in the Con Con Conference room on the Atrium South level of Constitution Hall.

12. Adjournment

The meeting was adjourned at 1:55 p.m.