



## Michigan Underground Storage Tank Authority Board of Directors Meeting Minutes

A meeting of the Michigan Underground Storage Tank Authority (MUSTA) Board (Board) was held on March 15, 2022, at 1:00 p.m., both in person and virtually via Microsoft Teams.

**MEMBERS PRESENT:** Brian Eggers, Sr. – Chairman  
Kevin Lepak – Vice Chairman – via Teams  
Jennifer McKay  
Juman Doleh-Alomary  
Richard Bratschi  
Mike Neller – via Teams

**MEMBERS ABSENT:** Bill Saad

**1. Call to Order/Establish of a Quorum**

Brian Eggers, Sr., called the meeting to order at 1:00 p.m. with a quorum established.

**2. Review of Agenda – Board**

Brian Eggers, Sr., asked for any revisions to the proposed agenda, none given.

**3. Review of the January 15, 2022, Meeting Minutes – Board**

Brian Eggers, Sr., asked if there were any questions, comments, or additions to the January 15, 2022, meeting minutes. Upon hearing no comments, a motion was made by Juman Doleh-Alomary and supported by Richard Bratschi to approve the January 15, 2022, meeting minutes. **APPROVED UNANIMOUSLY**

**4. Request for Review – MUSTA Claim #22-038 Invoice #s 3 and 4**

A motion was made by Richard Bratschi and supported by Jennifer McKay to reopen review of the subject claim that was tabled at the last Board meeting. **APPROVED UNANIMOUSLY.**

Claimant representative: Timothy Herbert, of Environmental Resources Group, stated that denied charges were related to work requested by RRD. Brian Eggers, Sr., stated that the Board has faced this issue in the past and understands but must uphold the Statute which does not allow for reimbursement of charges not related to a MUSTA approved claim. After some further discussion, a motion was made by Juman Doleh-Alomary and supported by Richard Bratschi to uphold the Administrator's decision. **APPROVED UNANIMOUSLY**

**5. Request for Review – Denial of MUSTA Claim #22-020**

A representative for the Claimant was not present and Brian Eggers, Sr. noted that the reason for denial is clear in the statute as the Claimant was not able to provide proof of Financial Responsibility (FR) at the time of the discovery of the release. A motion was made by Juman Doley-Alomary and supported by Richard Bratschi to uphold the Administrator’s decision. **APPROVED UNANIMOUSLY**

**6. Update on Program Status and Budgets – Bob Reisner**

Bob Reisner provided the Board with an update on the program status and budget. He stated that although the total number of facilities using MUSTA for FR decreased by three facilities, it should be noted that this number includes facilities that remove or close their underground storage tanks. MUSTA staff continues to receive inquiries from new Owner/Operators (O/Os) and are happy to assist with applying for FR.

Bob Reisner also reminded the Board that O/Os are not required to use MUSTA for FR to submit a claim. Additionally, many large O/Os rely on self-insurance for FR and do not use MUSTA. MUSTA staff will continue to look for ways to provide outreach to promote use of the Fund.

**7. Internal Audit Update – Fay Bowden, Office of Internal Audit Services**

Faye Bowden stated that preliminary work for the Internal audit has started. She met this week with Bob and staff to create a flow chart of the entire Invoice process.

The audit will focus on the invoice process for the 2021 fiscal year and will review received invoices to ensure that all policies and procedures, including the Schedule of Costs, are followed and appropriate payment is issued accordingly.

The goal is to complete the audit by the end of April and provide a report by June.

**8. Public Comment**

No public comments were made.

**9. Adjournment**

The meeting was adjourned at 1:31 p.m.