

**Michigan Statewide Public Advisory Meeting  
Winter Business Meeting  
University of Michigan – Dearborn  
March 1, 2016**

**Attendees:**

**Clinton River**

Anne Vaara, SPAC Vice Chair

**Detroit River**

Mary Bohling, SPAC Chair

Robert Burns, Detroit River

Keeper

**Kalamazoo River**

Jamie McCarthy

**Muskegon Lake**

Kathy Evans

**River Raisin**

Richard Micka

**Rouge River**

Sally Petrella

Bill Craig

Brandy Bakita Siedlaczek

Noel Mullett

**Saginaw Bay/River**

Dennis Zimmerman

**St. Clair River**

Patty Troy

Paulette Duhaime

**St. Marys River**

Matt Konieczki

Mike Ripley

**Torch Lake**

Meral Jackson

**EPA**

Marc Tuchman

John Perrecone

Mark Loomis

Kristen Isom

Ted Smith

**MDEQ**

Rick Hobrla

Sharon Baker

John Riley

Melanie Foose

Jennifer Tewkesbury

Rachel Cromell

Alisa Gonzales-Pennington

Ginny Berry

**MDHHS**

Michelle Bruneau

**Great Lakes Commission**

Matt Doss

Beck Pearson

**Issue Media Group**

Nina Misuraca-Ignaczak

**WELCOME, INTRODUCTIONS AND REVIEW OF AGENDA – March 1, 2016 – Mary Bohling, SPAC Chair**

No changes to the agenda were proposed. The SPAC approved the November 2015 meeting summary. Sharon Baker has minor corrections that will be sent out.

**AOC STORIES CONTRACT WITH ISSUE MEDIA GROUP (IMG) - Nina Misuraca Ignaczak**

The Office of the Great Lakes (OGL) is contracting with IMG to develop 15-20 media stories about AOC work. Nina introduced IMG with its online news magazines. She is doing a series of stories to tell readers about the AOC Program and how it helped communities. They're also preparing a larger, special report on the AOC Program and how it fits in the national and binational context. She asked for help getting good photos of AOC work that capture the beauty, challenges, and the people doing the work.

Matt provided oral histories of the AOC program to Nina. He will share AOC photos and graphics that the Great Lakes Commission (GLC) collected over the years. As these stories are published, announcements will be sent out via the MichRAP list serve.

**REPORT FROM THE GREAT LAKES COMMISSION – Matt Doss**

Matt Doss reported on Great Lakes Day and the GLC advocacy work with the federal government. The meeting was in Washington, D.C. last week. There is very strong support

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for the Great Lakes Restoration Initiative (GLRI). For FY16 the President proposed a GLRI budget of \$250 million and the legislature increased it to \$300 million. This reflects the success of the program and strong stakeholder support. For FY17 the President's GLRI budget request is \$250 million again. The GLC is hoping for Congressional support to increase it to \$300 million.

The GLC has worked with other Great Lakes groups (Healing Our Waters Coalition, Great Lakes Fishery Commission, et al) to prepare a one-page document highlighting priorities for Great Lakes Restoration and Economic Revitalization. These groups are all speaking with unified voice in support of these top priorities. One of their priorities is to pass legislation that would formally authorize the GLRI. They need authorization to appropriate funds and want to make it easier for Congress to support the GLRI in coming years in case it's not part of the President's budget. Legislation passed the Senate committee last month and a House committee will consider it on March 2, 2016. A legislative letter seeking bipartisan support is circulating recommending \$300 million annually for Great Lakes restoration. Matt urged SPAC members to contact their legislators and urge them sign the letter to support the GLRI. He also advised Public Advisory Councils (PACs) to invite legislators to celebratory events.

#### **FOLLOW UP FROM SPAC STRATEGIC PLANNING SESSION – Rick Hobrla, MDEQ**

Rick Hobrla invited input from SPAC members on the strategic planning session. Paulette Duhaime expressed gratitude to the OGL for listening to the concerns of the SPAC and keeping the GLC as involved as possible. Rick stated that last fall was expected to be the last meeting the GLC was actively facilitating. Because there was funding left in the OGL-GLC grant contract, Matt provided additional support for this meeting.

Rick explained that the OGL intends to negotiate a new contract for the continuing involvement of the GLC, but in a diminished role. MDEQ will still be responsible for PAC support grants logistics and meetings, preparing agendas, but will contract with the GLC to continue to provide a low level of support and input including providing the group with Great Lakes information happening on national scale, etc. Matt added that the current grant includes funding for additional GLC support for the U.S. AOC Conference, which is a big help to the USEPA.

Rick offered that the OGL will try to follow the example GLC has set and maintain SPAC support in a similar fashion. Sharon Baker will be the primary contact person for the SPAC and will work with other AOC coordinators and the local PAC for SPAC meetings in their areas. The OGL is not anticipating immediate changes to SPAC governance. After a year, MDEQ will review and reevaluate the GLC's role.

Mary expressed concern about the independence of the SPAC under more direct OGL oversight. Rick acknowledged the concern. He pointed out that the SPAC has always served for the purpose of advising the DEQ.

Mary asked how the Michigan Water Strategy will impact the AOC program. Rick explained that the release of the Water Strategy has been delayed due to DEQ resources being redirected to the Flint drinking water issue, however, many pieces of the Strategy are being implemented. He spoke of the "place making" parts of the Strategy which are relevant to the AOC Program, especially to "life after delisting" both environmentally and economically.

Rick admitted that the potential for ending of GLRI funding with new administration is a concern. He advised SPAC members to let legislators and local officials know that the GLRI

program has been successful, what it has meant for community stakeholders, and that a lot of progress has been made because of that funding.

A question was raised as to how we keep delisted AOC SPAC/PAC members engaged in the program. Rick suggested that it is the SPAC/PAC member's own personal interest in local AOC issues which will keep members engaged. The OGL and the SPAC are pleased with their continued input and support and want them to know that we are still interested in their opinions on AOC issues. We encourage current SPAC/PAC members to contact delisted AOC SPAC representatives or PAC contacts to ask how they worked through similar issues and experiences.

Rick reiterated that PAC members approaching delisting should think ahead of time as to what direction they want to move and what level of involvement they will have after delisting. He offered that AOC Coordinators can facilitate contacts upon request.

## **SPAC Membership**

The SPAC membership list was updated last year. Matt will put together the spreadsheet with the formal SPAC members, alternates, chair, and local PAC support staff for Rick and MDEQ staff. SPAC members will be asked to review this spreadsheet for accuracy. Since SPAC representatives are chosen for two year terms, half of the SPAC AOC Reps and their alternates could change out each year. The nomination of SPAC Reps should come from PAC chairs representing a vote by PAC members.

## **GLRI Reauthorization and SPAC**

There was general discussion and a number of questions about the reauthorization of the GLRI and how it might impact the SPAC and the Michigan AOC program. It was pointed out that about one third of the GLRI funding goes into the AOC program. Concerns were reiterated about whether the next presidential administration will support the GLRI to the same extent as the current one. There was general agreement on the need to continue the difficult work of expressing complicated problems in a way that garners support from elected officials.

## **REPORT FROM MDEQ**

Rick provided an update on revisions to the Michigan Delisting Guidance. He reported that the OGL finalized a draft of the revised criteria last July and sent it on to the USEPA for their concurrence. EPA's informal response was that they were fine with the revised criteria, but had concerns on the description of the AOC delisting process. They can't concur until EPA has finalized their own delisting process documentation. They have withheld concurrence on entire document because of this reason, and it is not a high priority for them right now and that probably won't change soon. Rick is contemplating a rewrite to that portion of the document to garner EPA concurrence.

A question was raised about the role of the International Joint Commission (IJC) in BUI removals and AOC Delisting. Rick explained that the IJC has no formal role in the state BUI removal or delisting processes, but does have a role in the federal processes. Mark Loomis explained that in the federal delisting process, the IJC is notified and given the opportunity to provide comment. Marc Tuchman suggested that Wendy Carney, Deputy Director of the

Great Lakes National Program Office (GLNPO), will provide an update on the U.S. delisting process during the upcoming AOC Conference.

Rick repeated that the Water Strategy is near final draft within the MDEQ and waiting for the Governor's office go-ahead. It most likely won't be released for a few more months.

He reported on the Federal-State AOC planning meeting which occurred in December 2015. The State pitched projects in AOCs to federal agencies to determine which agency can best help or collaborate on proposed projects and what the priorities should be. It was a very frank discussion and no formal meeting summary was prepared. Matt Doss emphasized the importance of a circular exchange between federal, State and local stakeholders as an ongoing thing while working through projects. EPA representatives emphasized the need for them to get the biggest bang they can for the GLRI bucks spent.

Rick reported on the status of the GLRI Capacity grant and state staffing. The current grant expires at the end of March. Historically USEPA has issued the OGL a capacity grant to fund the AOC and Great Lakes Programs. There is no set schedule, but the grant has traditionally been issued with an overlap, before funding ran out. Recently the USEPA decided that having all states and tribes on same schedule for GLRI capacity funding was a good idea and the OGL agreed. The EPA also decided to use a schedule offset from the fiscal year by 6 months – April 1 through the following March 31, 2017. The issue for the OGL is that at the completion of this grant the EPA will not allow any overlap of the current grant to the next funding cycle so the existing grant will expire March 31, 2016, which means that any unspent funds in the grant will lapse. The OGL will be putting excess funding into invasive species work and Torch Lake Abandoned Mine Wastes Project sample analysis.

The GLRI capacity grant is based on a formula that factors in number of AOCs and the number of adjacent great lakes. It is anticipated that Michigan's new grant will provide enough funding to roughly maintain the existing programs. The USEPA will issue the next grant for a 3 year period; but will only commit the funding for the first year because of Federal budget authorizations. Having a three-year grant will prevent the problem of unspent funding lapsing at the end of the year for the next two years.

Rick introduced Rachel Cromell as the new OGL Communications Specialist. She's currently working on the Waukesha Diversion Review to assist with series of different hearings and consultations. The advisory vote of the Great Lakes Regional Body is scheduled for May 10<sup>th</sup>.

The GLRI capacity grant does include funding formula for PAC support and the OGL is anticipating that will be maintained at a "level" effort. Based on the funding formula, the OGL does lose some PAC support funding as AOCs are delisted (White and Deer Lakes). PAC support grants are set to expire March 31, 2016 and no extensions will be approved. Work done through March 31 can be billed after that date. Final Reports will be due April 30, 2016.

The Request For Proposals (RFP) for the next round of PAC support grants is a priority and will be released next week some time. Other than the time schedule, it will be similar to the last RFP. Rick recommended PACs begin working on the next application now.

Bob Burns emphasized they've done a tremendous amount with their GLRI money that his group received from the PAC support grants. This past year was really difficult for administration of these grants because MDEQ was not meeting deadlines. Rick acknowledged his concerns. He explained that some of the issues were in MDEQ's control, and some weren't. He's expecting things to improve. Mary Bohling asked if the OGL anticipates a gap in PAC support grant funding every April. Rick said no because USEPA will

be providing the OGL a three year grant which will allow more flexibility. He's anticipating an overlap instead of a gap.

Kathy Evans proposed that the OGL consider 18 month grants. Rick agreed to consider that. Bob Burns asked if there would be a different template for the final report. Alisa responded that the OGL will develop a consistent format in the future. She explained that the new template is easy to use. She requested that feedback be provided to the AOC Coordinators too.

Robert Burns asked if we could make the template cut and paste to simplify reporting. He said the process has to be more user-friendly to edit the progress report. Anne Vaara asked if they can anticipate similar funding levels for individual AOCs next time. Jen said they can expect money levels in the same range, and Rick confirmed an estimate of \$10,000 to \$20,000 per year per AOC.

Alisa asked if the RFP being open for a month is sufficient. Robert Burns said 30 days is plenty. John Riley asked if 3 weeks is enough time. Kathy Evans said no because there is a need to meet with the PAC. New requirements in the RFP include being required to supply a Dun & Bradstreet number (DUNs #) and a Federal ID number. Alisa stressed the importance of using electronic budgets and Financial Status Report (FSR) templates. She instructed grantees to allow cell formulas to work as designed which will avoid math errors.

Robert Burns talked about the importance of momentum and keeping it going. The Detroit River PAC is relying on that money to continue the momentum.

Michelle Bruneau reported on the Eat Safe Fish Program. She has brochures completed for nine AOCs. She noted there are two different versions for Muskegon County because one is for the Muskegon Lake region and one is for the White Lake region. She reported she has signs, stickers, and magnets, so she will be bringing small quantities of all of them to different PAC meetings and welcomes comments from the SPAC members. Michelle noted the brochures are based on the 2015 guidelines and invited folks to contact her for copies. She added that the program has funding through 2017.

## **REPORTS FROM SPAC MEMBERS**

### **Saginaw Bay/River – Dennis Zimmerman**

Dennis Zimmerman reported that the annual meeting coming up in April and they are planning for another reorganization. He noted that Bay County is looking to get a grant through the GLRI for a rock reef project in the bay, and they're working with muck and beach closings.

### **St. Clair River – Patty Troy**

Patty Troy announced that the recommendation to remove the Beach Closings Beneficial Use Impairment (BUI) is currently out for public comment and that will bring the number of BUI removals to five or six. She noted that, with habitat work wrapped up, all management actions are considered complete on the U.S. side. They expect to remove the Loss of Fish and Wildlife Habitat BUI by the end of the year. They expect to now just monitor to ensure performance as designed for the projects. They are currently reviewing the Bird and Animal Deformities BUI and hope to celebrate four BUI removals this fall.

She also noted the Sturgeon festival, a big public education activity, is coming on June 4.

She said the drinking water BUI subcommittee will talk about where to go with that BUI. They just learned of a proposal to use a 98 year old pipeline under the St. Clair River and have concerns.

### **Clinton River - Anne Vaara**

Anne Vaara reported they were recently awarded \$20 million in GLRI funding from the USEPA. They hosted a celebration of the funding awards in November. Cam Davis, EPA Senior Advisor, and several elected officials came to the banks of St. Clair River for the event. There were 67 people in attendance – a good turnout.

She noted that no BUIs have been removed yet. Beach closings have been pretty minimal over last 15 years. Beaches were closed for 40 days. Budgets were cut for beach monitoring. They're trying to fix that and help with those budgets. She reported they are expected to receive sediment sampling results due any day now.

### **Rouge River - Bill Craig**

Bill Craig reported they have completed work on their habitat project list. No BUIs have yet been removed. They have a GLRI grant in progress for invasive species management for Phragmites and other aquatic invasive plants. There is ongoing discussion about fish passage and continuing discussion on the Lower Rouge River Old Channel Project. Jen reported the MDEQ has a small amount of funding remaining from the Clean Michigan Initiative (CMI) for sediment sampling work helping to set up a cleanup of the NAPL found when removing the PCBs.

### **River Raisin - Richard Micka**

Dick Micka reported that of nine BUIs - five have been eliminated. There are four to go and they hope to have management actions wrapped up by December.

### **Detroit River - Mary Bohling**

Mary Bohling reported that a sediment technical committee had been formed for the Detroit River AOC. The Stoney Island habitat project has funding for construction for Phase I. Work under the Great Lakes Legacy Act is ongoing. The Grassy Island fish reef was completed last year. The Belle Isle fish spawning reef project is planned for this year. The Lake Okonoka project design will be finished soon. They are seeking funding for construction to take place in 2017.

### **St. Marys River – Mike Ripley**

Mike Ripley reported that two BUIs – the Aesthetics and Bird and Animal Deformities BUIs have been removed on the U.S. side of the St. Marys River. Work on the Degradation of Benthos and Beach Closings BUI removals is in process. The Little Rapids habitat restoration project will be removing a causeway to restore one of the rapids in the river. The project is moving forward with construction scheduled for this spring. They will be having a grand opening celebration coming up on the U.S. side. The Canadians are still doing studies on their side. Hopefully will be progress there too.

### **Muskegon Lake – Kathy Evans**

Kathy Evans reported that of the nine BUIs in the Muskegon Lake AOC, four have been removed. The Zephyr site remediation project is in process. Information on the Zephyr

project is available from Catie Mc Coy at [cmccoy2@illinois.edu](mailto:cmccoy2@illinois.edu) or sediment projects at [www.greatlakesmud.org](http://www.greatlakesmud.org) or FB/greatlakesmud or Twitter @greatlakeslady.

She said they are working on a Great Lakes Legacy Act project to clean up at the Ryerson Creek site and it is close. The EPA through GLRI provided funding to the DEQ Remediation and Redevelopment Division (RRD) for a feasibility study on Fenner's Ditch where oil from an old abandoned oil well is coming up to the surface and making an oil slick on the Bear Lake portion of the Muskegon Lake AOC. The Muskegon Lake Watershed Partnership (MLWP) is reviewing the Feasibility Study.

They are working on three habitat restoration projects that are NOAA-funded projects through the Regional Partnership grant with the Great Lakes Commission. They are finishing up work on the Bear Lake project this summer. The mill debris removal project has been completed in some areas, but not all sites. The MLWP is now looking into whether all of the slab wood/mill debris needs to be removed for a healthy lake ecosystem. The Veterans Memorial Park project to reconnect the Muskegon River also will get underway this fall.

### **Torch Lake – Meral Jackson and Sharon Baker**

Sharon Baker reported on the Integrated Assessment grant awarded by Sea Grant to Michigan Technological University. At this stage a plan of action needs to be developed. The OGL is in discussion with other DEQ Divisions, the Torch Lake PAC and local stakeholders.

The RRD Torch Lake Abandoned Mining Wastes Project continues down the shoreline sampling to determine PCB contamination sources. The current RAP does not address PCB contamination as it was not clearly identified and accepted as an issue by the EPA.

### **Kalamazoo River – Jamie McCarthy**

Jamie McCarthy reported that the Superfund process in the Kalamazoo River is moving forward. Last two sources of PCBs either have or will have decisions issued which means remediation will be the next phase. They are also working on issuing a cleanup plan for hot spots and they continue to do characterization down the river.

Dam removal activities have begun for the Otsego Township Dam. A temporary water control structure was put in place to prevent contaminated sediments from washing downstream. The Superfund program intends to do a time-critical sediment removal behind that dam structure hopefully this year. When that process is complete, the temporary structure can be taken out and they'll have free flowing water there.

They are working on public outreach updating warning signs along river. The existing signs are getting old and need work and per mile we don't have many signs, so they are working on getting more.

### **Manistique River – John Riley**

John Riley reported that PCB sediments in the Manistique River are only in a small area now. There is a two year removal plan with two phases - one upstream and next downstream. The first phase will hopefully happen this year. They are hoping in two years the management actions will be complete there. The two remaining BUIs are Degradation of Benthos and Restrictions on Fish Consumption.

## **Menominee River – Sharon Baker**

Sharon Baker reported that all management actions on the Menominee River are expected to be complete by Sept 30, 2016. The fish passage projects are completed for upstream at the Menominee Dam (first dam) using a fish elevator and trucking upstream and downstream at the Park Mill Dam (second dam up) using angled bar racks to guide fish away from turbines to spillway, and downstream at lowest dam this year. Permits are still in process.

The Army Corps of Engineers Islands Habitat Project is in progress and major aggressive invasive control work for buckthorn and honeysuckle should be done this summer followed by native species plantings.

Menekaunee Harbor sediment remediation has been completed and the plantings are doing great. The project included “fish sticks;” sunken log structures; bat, duck, and small bird boxes; submergent and emergent aquatic vegetation plantings (including wild rice); wet meadow and upland plants (including cedars). The South Channel Project will improve habitat in the side channel. For this year, BUI removals for Restrictions on Fish Consumption and Dredging should be completed. The Degradation of Benthos BUI removal is on hold per Wisconsin’s request.

Matt commented on how much progress the SPAC has made over the year – especially the BUI removals. Sharon noted that if the PACs and SPAC hadn’t pushed for the need to get delisting criteria defined at federal and state levels, requested funding to support staff and implement projects, and then worked with state and federal partners, we wouldn’t have gotten any BUIs removed and AOCs delisted. Paulette noted she would like for future meeting to discuss what management actions are done and what is left to be done after that. She’d like to see it outlined a little more clearly for the PACs.

## **LUNCH**

### **AOC Presentations**

- **Matt Konieczki – Watershed Management Plan for St. Marys River**
- **Kathy Evans – Muskegon Lake Watershed Partnership**
- **Richard Micka – Strategic Planning for the River Raisin**
- **Mary Bohling – Prioritizing contaminated sediment sites in the Detroit River**

### **REPORT FROM USEPA – Marc Tuchman**

Marc Tuchman provided a PowerPoint presentation on progress in the AOC program under the GLRI program from EPA’s perspective. He emphasized the importance of identifying and executing the management actions needed to delist AOCs. He reviewed the AOC measures of progress and annual targets under the GLRI Action Plan II. He reviewed the schedule for estimated completion of work on each of the AOCs. He noted that 61 out of a total of 256 BUIs in U.S. AOCs have been removed to date. He reviewed the GLRI budget and pointed out that about one third of the annual \$300 million budget was going to the AOC program.

Rick enquired about the status of the planned GLNPO reorganization. Marc explained that it is still in the planning stages. They expect to consolidate all AOCs activities into one group – the Great Lakes Remediation and Restoration Branch. The monitoring program will also come into this branch as well. The plan has been approved, but it hasn’t happened yet.

Matt asked about state capacity funding for the AOC Program and funding for staff. He emphasized state capacity funding is critical to enable states to have a well-staffed AOC Program and have the staff to tee up these projects. And if they want progress on BUI removals, the states are critical too. States need predictable, regular funding to maintain staff. They can't easily increase and decrease staffing levels.

Rick pointed out that Marc's funding slide showed \$5 million for state capacity, but that it represented state plus local capacity. While \$5 million is large number, compared to the \$300 million annual total, it's less than 2%. The states and locals are providing a lot of value for the portion of the GLRI that is being provided.

Rick asked whether Marc could provide any information on how the change in EPA Region 5 leadership might affect the AOC program. Marc responded said we'll have to see. He still thinks there's going to be pressure to get work done on the AOCs. Those targets aren't changing, so the AOCs are charging forward.

Bob Burns stressed how important the funding is for AOC local capacity. Marc said there are no plans to reduce that AOC local capacity grant.

Matt asked to what extent AOC funding will be in future grant opportunities. Marc replied that the feds need to focus on those AOCs that are moving forward with their management actions and have developed their lists. They want to put our funds into those sites that are really moving forward on conducting the actions and removing BUIs. They pulled back on NOAA habitat projects because there is so much habitat money going into the Clinton River AOC. They are mainly focused on AOCs who have their management actions identified.

Mary expressed concern about creating a gap between short-term and long-term AOCs and losing momentum. Ted Smith responded that they do find they have some cash on hand to fund projects in long-term AOCs. They're getting good at developing a list of projects that are shovel-ready to go. With Detroit they've been pretty steady with funding projects. They don't want AOCs to feel frustrated either. Mark Loomis said the PACs need to let us know what they need. Mary said we have lists. Marc emphasized there is a funding incentive for coming up with a list of management actions.

## **ELECTION OF SPAC OFFICERS**

Rick noted that the SPAC needs to elect a chair and co-chair. Bill Craig and Dennis Zimmerman volunteered to work with Sharon to form a nominations subcommittee. It is expected we will hold an election via e-mail.

Matt reported that we renew half the SPAC members each year. He is behind in doing that and the SPAC representatives are appointed by the PAC for two year terms. He will work with the OGL to determine which PACs need to renew SPAC memberships.

## **PLANS FOR THE NEXT SPAC MEETING**

Mary suggested the SPAC needs to discuss the management actions completed and work that still needs to happen after that and getting more information about what it means to say management actions have been completed. She suggested it can be an agenda item.

It was proposed that we need one hour for the SPAC reporting for members instead of 45 minutes.

Rick wanted to know about feedback about the AOC presentations and would anybody else like to do that or was it not worthwhile. It was agreed to pick another few to do that. SPAC members were invited to propose topics they'd like to hear about.

Dick asked if the OGL has the spreadsheet of AOC Actions that he has from 2011. He'd like another copy of it. Rick noted that it is available and he wants to put it on the OGL website.

Rick suggested that he would like to hold the next meeting in concert with something else that's going on. Maybe go back to St. Clair AOC and have a celebration with them now that they've completed their management actions. The SPAC could coordinate with USEPA and hold a celebration. The SPAC could also consider going to the Clinton AOC because they're working on habitat projects. The SPAC could organize a meeting that would include a field trip. A third option would be to go to the St. Marys AOC and visit the Little Rapids project if the timing was right. Mike Ripley said it would be just started in June or July. He said he would volunteer to host it at the St. Marys River as long as the SPAC meeting did not conflict with the Lake Superior LAMP meeting scheduled for Houghton in June. The weeks of June 20th or week of July 11<sup>th</sup> were proposed as possible dates.

The SPAC will consider holding the fall meeting in concert with a celebration in the St. Clair AOC.

## **ADJOURN**

The meeting was adjourned at 4:43 p.m.