

Within 10 days after PE distribution deadline (e.g., within 70 days of notification of a lead action level exceedance, or within 70 days after the end of the monitoring period whichever is sooner), send this certificate of distribution document to EGLE showing you have completed all applicable requirements below.

Complete each PE distribution requirement below.

Completed	Requirement	Date Completed
<input checked="" type="checkbox"/>	Deliver PE printed materials (pamphlets, brochures, posters) to all bill paying customers.	8/27/2019
<input type="checkbox"/>	Do more than 10% of your customers speak a language other than English? <u>NO</u> What additional languages did you include in your PE materials?	
<input checked="" type="checkbox"/>	Provide the following message on or in each water bill (no less frequently than quarterly) "[Water Supply Name] exceeded the action level for lead in drinking water. Lead can cause serious health problems. For more information please call [Water Supply Name] or visit [insert Web site if available]." <u>ON web site</u>	Billing goes out end of Aug 1st of Sept.
<input checked="" type="checkbox"/>	Deliver PE materials to the local public health agency along with an informational notice instructing them to distribute to potentially affected consumers.	8/28/19
<input checked="" type="checkbox"/>	Contact the local public health agency in person or by phone. Name of person contacted: <u>Gillian Conrad</u> <input type="checkbox"/> If the agency provides a list of organizations that serve target populations, customers who are most at risk, deliver materials to those organizations even if not served by the water supply. A water supply serving 3,300 or fewer people may limit the distribution to organizations it serves. List of organizations provided by local public health agency: _____	8/28/19
<input checked="" type="checkbox"/>	Deliver PE materials to the following facilities and organizations that are served by the water supply along with an informational notice that instructs the organization to distribute the PE to its potentially affected customers. Check all that apply, list the names of facilities and organizations: <input type="checkbox"/> Public and private schools or school boards: <u>Not open yet</u> <input checked="" type="checkbox"/> Women Infants and Children (WIC) and Head Start programs: <u>8/28/19</u> <input type="checkbox"/> Public and private hospitals and medical clinics: <u>None in BH City</u> <input type="checkbox"/> Pediatricians: <u>in EDM mailing</u> <input type="checkbox"/> Family planning clinics: <u>same as above &amp; in EDM mailing</u> <input type="checkbox"/> Local welfare agencies: <u>same as above</u> <input type="checkbox"/> Community Centers: <u>in EDM mailing</u> <input type="checkbox"/> Adult foster care facilities: <u>in EDM mailing</u>	8/21/19 + 8/28/19
<input checked="" type="checkbox"/>	Make a good faith effort to locate the following organizations within the service area and deliver PE materials, along with an informational notice that instructs the organizations to distribute the PE to all potentially affected customers or users. The good faith effort to contact at-risk customers may include requesting a specific contact list of the organizations from the local public health agencies, even if the agencies are not located within the water system service area. Check all organizations that apply, list the names of the organizations: <input type="checkbox"/> Licensed childcare centers: <u>In Every Door Direct Mailing</u> <input type="checkbox"/> Public and private preschools: _____	8/21/19



	<input type="checkbox"/> Obstetricians-Gynecologists and Midwives: _____	
<input type="checkbox"/>	<p>Submit press release to newspaper, television, and radio stations. Water supplies serving 3,300 or fewer people may skip this requirement provided the water supply delivers PE materials to every household served by the water supply.</p> <p>List the newspapers, television, and radio stations:</p> <p><input type="checkbox"/> Newspapers: _____</p> <p><input type="checkbox"/> Television: _____</p> <p><input type="checkbox"/> Television: _____</p>	
<input checked="" type="checkbox"/>	<p>Conduct activities from the following general categories. The content and selection of these activities shall be determined in consultation with the department.</p> <ul style="list-style-type: none"> <li>For water supplies serving 3,300 or fewer people, conduct one activity from one of the general categories listed below.</li> <li>For water supplies serving more than 3,300 people, conduct three activities from the general categories listed below. For your three activities, you may do multiples of the same activity. For example, you may do three PSAs or two public meetings and one paid advertisement if the DEQ allows.</li> </ul> <p><input type="checkbox"/> Public service announcements: _____</p> <p><input type="checkbox"/> Paid advertisements: _____</p> <p><input checked="" type="checkbox"/> Display information in public areas: _____</p> <p><input type="checkbox"/> Email to customers: _____</p> <p><input type="checkbox"/> Text messages to customers: _____</p> <p><input type="checkbox"/> Robocalls to customers: _____</p> <p><input type="checkbox"/> Public meetings: _____</p> <p><input checked="" type="checkbox"/> Delivery to every household: _____</p> <p><input type="checkbox"/> Targeted individual customer contact: _____</p> <p><input type="checkbox"/> Provide materials directly to multi-family homes: _____</p> <p><input type="checkbox"/> Other methods approved by the DEQ: _____</p>	
<input checked="" type="checkbox"/>	<p>Post and retain material on the primary water supply's and municipality's websites and provide a link to the material on social media platforms commonly used by the supply. (required for supplies serving more than 1,000 people). Provide the date the information was posted.</p> <p><input checked="" type="checkbox"/> Website address(es): <u>bhcity.us</u></p> <p><input type="checkbox"/> Other media platform(s): _____</p>	

Certify.

I affirm that public education material content and delivery requirements have been completed.

I have enclosed a sample each of the following public education materials we delivered:

- ☒ Public Education printed materials *Email under separate cover*
- ☐ Water Bill (quarterly)
- ☐ Informational notice instructing organizations to distribute PE
- ☐ Press Release (If applicable)

*EDOM from OJPS BTHMS 49022 attached*

Signature: *[Signature]*

Printed Name: Mike O'Malley

Benton Harbor Water

Water Supply Name

0600

Water Supply Serial Number (WSSN)

Benton Harbor Water Superintendent

MI 0600 Benton Harbor Public Edu Lead AEL verification

# POST OFFICE LOCATIONS AND DROP INFORMATION of mailing

Information provided below identifies the Post Office retail units that service the ZIP Codes and routes included in your mailing. Each mailing must be taken to the specified Post Office retail unit as indicated below for processing at the discount postage rate.

1 BENTON HARBOR  
525 RIVERVIEW DR  
BENTON HARBOR, MI 49022

Phone:  
(269) 926-8227  
Fax: (269) 926-2471  
800-ASK-USPS

ZIP Code	Route	Mailpieces	ZIP Code	Route	Mailpieces	ZIP Code	Route	Mailpieces
49022	C010	565	49022	C019	645	49022	C011	441
49022	C015	851	49022	C004	614			
Total Mailpieces: 3116			Approximate Cost: \$582.69					

Vendor: 0148

UNITED STATES POSTAL SERVICE

Check #: 00000071475 08/22/2019

Date	Invoice	Description/Detail	Amount
08/21/2019	8212019	EDDM - 3116 PIECES	582.69

City Check stub  
for USPS EDDM.



Total: 582.69

Receipt  
EDDM  
3,116 pcs  
5 City  
Routes

CITY OF BENTON HARBOR • BENTON HARBOR, MICHIGAN 49022

BENTON HARBOR  
525 RIVERVIEW DR  
BENTON HARBOR, MI 49022-5073  
250860-0950  
(800)275-8777  
08/27/2019 11:28 AM

Product	Qty	Unit Price	Price
Every Door Direct (Trans Type:Online Paid at Retail) (Name:Mike O'Malley) (CRID/Acct No:25729000) (Pieces:3116) (Mail Piece Weight(Oz):0.50) (Acceptance Date:2019-08-27) (Barcode No:11000000000025729000000006690253031 1601)			\$582.69

Total: \$582.69

Personal/Bus Check \$582.69