



MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY



**MiEnviro** Portal

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MiEnviro Portal for Air:  
Creating a user account

# Course Objective

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The purpose of this training is for users to learn how to create a MiEnviro Portal user account.



# Access MiEnviro Portal

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<https://mienviro.Michigan.gov>



# Create an Account

Click on Create an Account at the top right of the screen.

**MiEnviro Portal**

Supported Programs: Air Quality Permitting/Compliance, Water Quality, and Resources Permitting/Compliance

[Sign In](#)

[Create an account](#)

## Public Information and Services

- Public Notice Search**  
Find public notices, hearings, and other events. Access documents made publicly available through these events.
- NESHAP Asbestos Notification Search**  
Search for notifications that have been submitted to Michigan EGLE
- Site Map Explorer**  
Use our mapping tools and advanced search capabilities to navigate available public information.
- Submit Complaint of Pollution, Spills, or Unauthorized Activities**  
Submit a complaint of pollution (air or water)
- CSO/SSO Discharge Search**  
Search for Combined Sewer Overflow (CSO), Retention Treatment Basin (RTB), and
- Sign Up For / Manage Alerts**  
Sign up to receive notifications when Permit applications are received. Permits are

# Email Information

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Use an email that is unique to an individual.



The email you use for your user account will become your username.

# Account Info

Fill in the required information to create your account. Then, click on Create Account.

Passwords require a minimum of 8 characters and must contain one upper case and one lower case letter; one number; and one special character. The Email address and password are case sensitive.

Create an Account

• = Required

Account Info

- First Name
- Last Name
- Email Address
- Confirm Email Address
- Password
- Confirm Password

Phone Number  Extension

Organization or Company Name

*By clicking Create Account you agree to the terms stated in our Terms of Use*

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# Account Created

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The system will display a message indicating your account has been created. The system directs you to check your email.



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Your account has been created.

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A verification email has been sent to the address you provided and should arrive momentarily.

To complete your registration, simply follow the link included in the verification email.

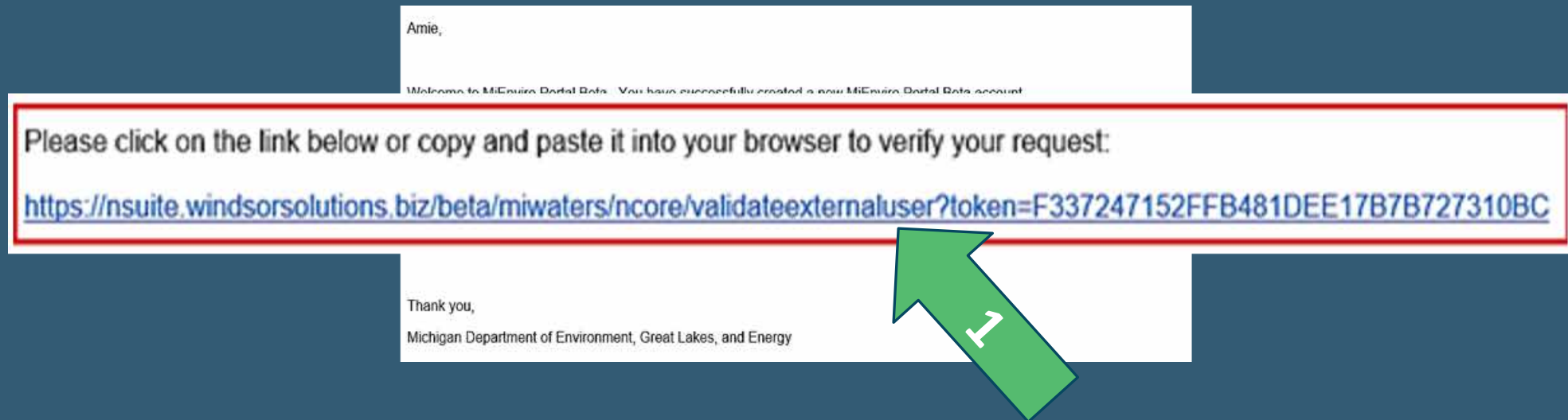
To avoid notifications being marked as spam, please add **EGLE-WRD-MiEnviro@michigan.gov** to your address book.

[Return to Home](#)

# Check Your Email

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Access the email account you used to register your user account with. Click the first link provided in the email to verify and complete the registration process.

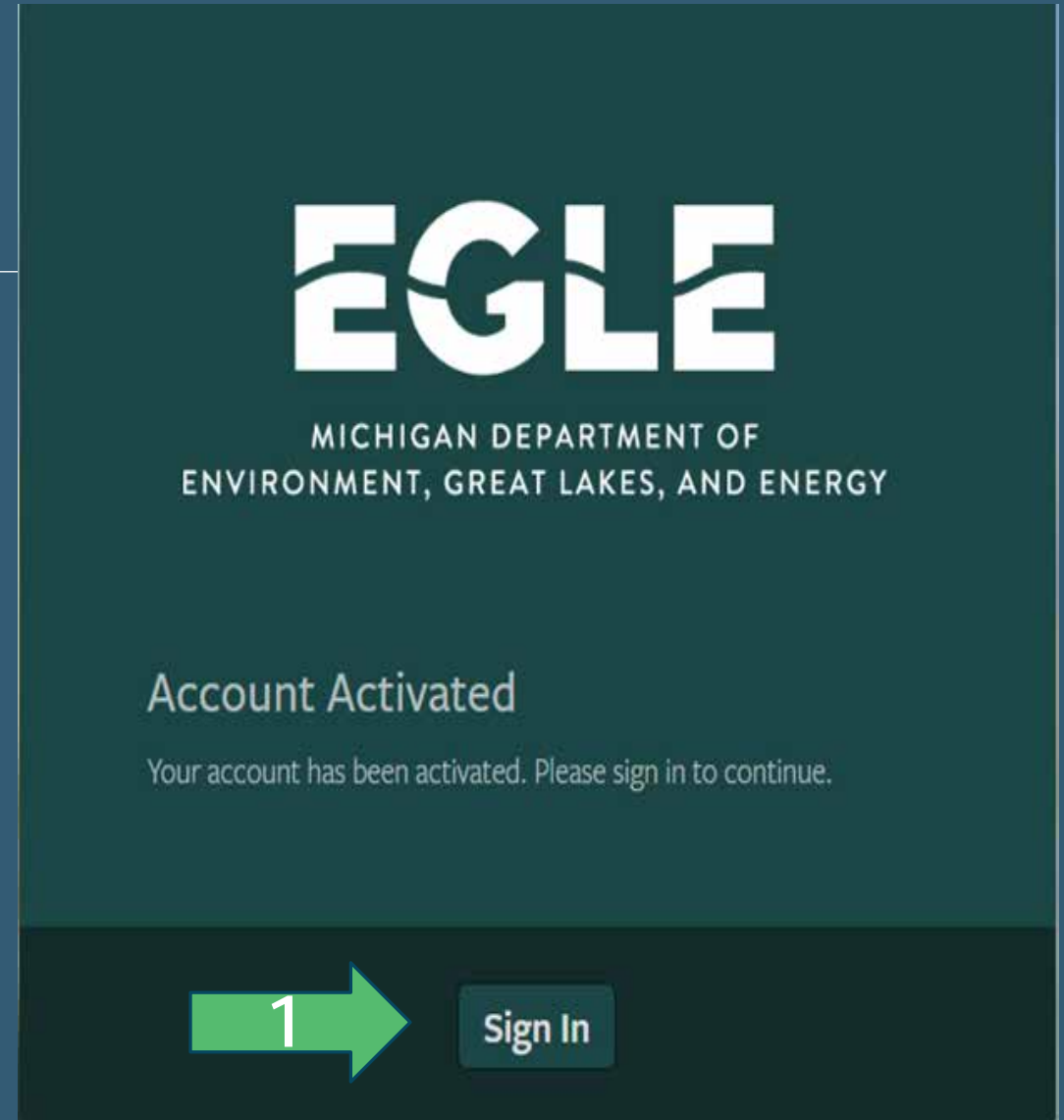




# Account Activated

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After you click the link in your email to verify your user account, the system will display a message that states your account is activated. Click **Sign In** to log into your account.



# Security Questions

The first time you log in, the system will prompt you to select and answer security questions. Click **Save** after selecting and answering five questions. You will be in the system after you click Save.

## Set Up Security Questions

For each of the following fields, choose a challenge question prompt from the available options, and provide a corresponding answer.  
To help keep your account secure, choose question/answer pairs that will be both **easy to remember** and **difficult for others to guess**.

**Security Question 1**

Choose a question prompt... ▼

Your answer

**Security Question 2**

Choose a question prompt... ▼

Your answer

**Security Question 3**

Choose a question prompt... ▼

Your answer

Save

If you forget the answers, you will need to email the AQD at [EGLE-Air-MiEnviro@Michigan.gov](mailto:EGLE-Air-MiEnviro@Michigan.gov) to have the questions reset.

# Log in

If you already have a user account, access MiEnviro then click **Sign In** at the top right of the screen.

The screenshot shows the top navigation bar of the MiEnviro Portal. On the left is the EGLE logo (Michigan Department of Environment, Great Lakes, and Energy) and the MiEnviro Portal logo. On the right are links for 'About' and 'Contact', and a 'Sign In' button with a key icon, which is highlighted with a red rectangular border. Below these links is a 'Create an account' link. The main content area features a heading 'Public Information and Services' and six service tiles: 'Public Notice Search', 'NESHAP Asbestos Notification Search', 'Site Map Explorer', 'Submit Complaint of Pollution, Spills, or Unauthorized Activities', 'CSO/SSO Discharge Search', and 'Sign Up For / Manage Alerts'. Each tile includes an icon and a brief description of the service.

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About Contact

**Sign In**

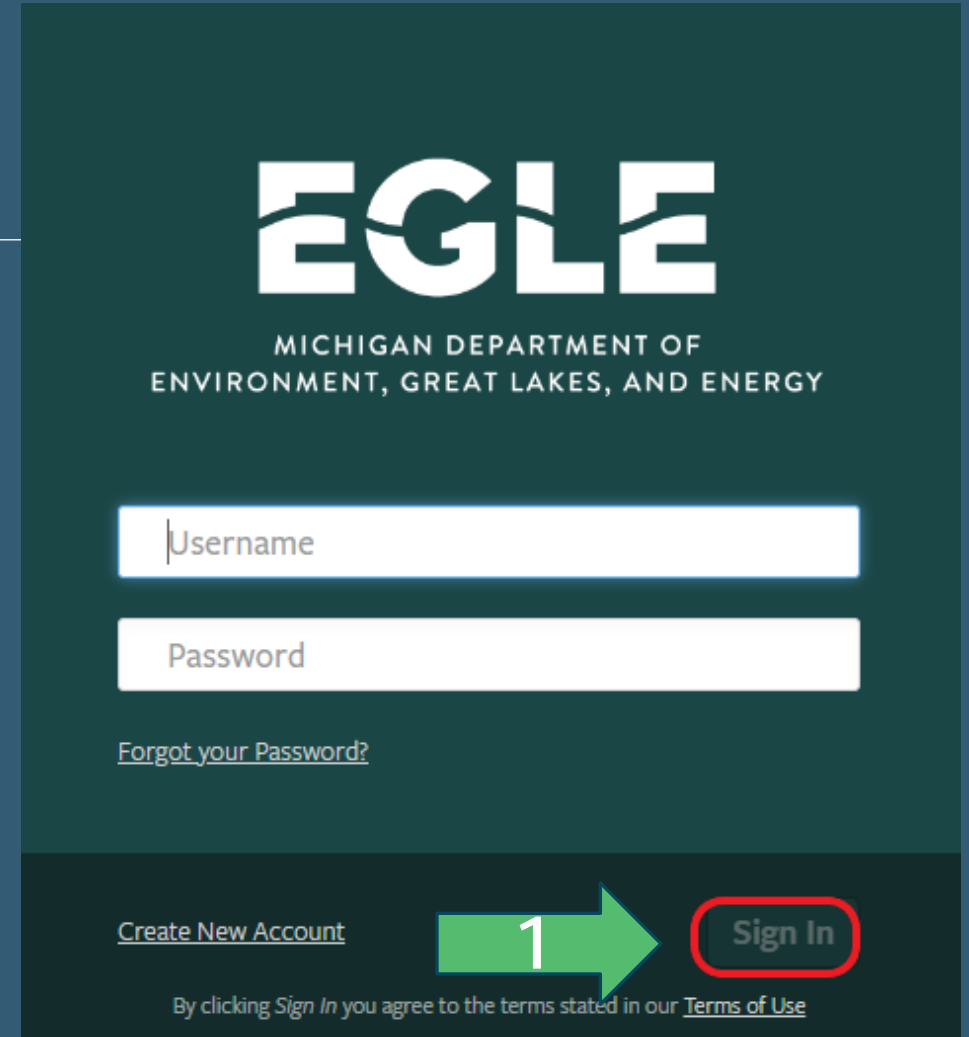
Create an account

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- Site Map Explorer**  
Use our mapping tools and advanced search capabilities to navigate available public information.
- Submit Complaint of Pollution, Spills, or Unauthorized Activities**  
Submit a complaint of pollution (air or water), spills, or unauthorized activities impacting air quality, wetlands, lakes or streams. File a report with community if you choose.
- CSO/SSO Discharge Search**  
Search for Combined Sewer Overflow (CSO), Retention Treatment Basin (RTB), and Sanitary Sewer Overflow (SSO) discharge events
- Sign Up For / Manage Alerts**  
Sign up to receive notifications when Permit applications are received, Permits are Issued/Denied, or Public Notices are posted.

# Username and Password

Enter your username, which is the email you used to register your user account with. Enter your password. Click **Sign In**. If you forgot your password, click on “Forgot your Password?”. Passwords will expire every 90 days.



The screenshot shows the login interface for the Michigan Department of Environment, Great Lakes, and Energy (EGLE). At the top is the EGLE logo and the department name. Below are two input fields: 'Username' and 'Password'. A link for 'Forgot your Password?' is positioned below the password field. At the bottom, there are two buttons: 'Create New Account' and 'Sign In'. A green arrow with the number '1' points to the 'Sign In' button, which is also highlighted with a red rounded rectangle. Below the buttons, a line of text reads: 'By clicking Sign In you agree to the terms stated in our [Terms of Use](#)'.

# Access your site data

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Sites required to submit a 2023 Annual Emissions Report have an employee with Site Administrator access.

Contact your Site Admin to gain access to the site. See the [Managing User Access](#) guide.

Sites who were **NOT** required to submit a 2023 Annual Emissions Report will receive a verification code in a mailed letter. The person who enters the verification code will become the Site Admin for the site and grant other site employees access to the site.



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Email for questions  
[EGLE-Air-MiEnviro@Michigan.gov](mailto:EGLE-Air-MiEnviro@Michigan.gov)

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