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DEPARTMENT OF
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LANSING



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TO: Community Water Supply Owners, Administrators, and Operators
FROM: Michigan Department of Environmental Quality (EGLE)
Drinking Water and Environmental Health Division
DATE: April 9, 2024
SUBJECT: Complete Distribution System Materials Inventory (CDSMI) – Final
Submittal Instructions

This memo provides additional information on the Complete Distribution System Materials Inventory (CDSMI) required by the lead and copper provisions of the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). To meet State and Federal requirements a CDSMI must be submitted to EGLE by **October 16, 2024**.

The purpose of the CDSMI is to characterize, record, and maintain a comprehensive inventory of distribution system materials, including service line materials on both public and customer property. This should include the establishment or continuation of a comprehensive record management system that is updated regularly as inventory is added, changed, or confirmed. Please visit Michigan.gov/LCR and review the document “CDSMI Overview” for more information.

The focus of this memo is to provide additional information regarding the final submittal of the CDSMI. Visit Michigan.gov/LCR for the documents titled “CDSMI Submission Information”, “CDSMI Summary Form”, “CDSMI: Line-by-Line Inventory Form” which provide detailed instructions on how to submit the required CDSMI documents. On or before **October 16, 2024**, submit the CDSMI Summary Form and a Line-by-Line Inventory (use of the EGLE inventory form is optional) to EGLE.

EGLE hosted a free webinar on March 13, 2024, to introduce the CDSMI submittal information and documents. If you missed the webinar, the recording can be found by visiting Michigan.gov/LCR. The webinars are located near the bottom of the webpage.

EGLE will be hosting a free webinar entitled, Complete Distribution System Materials Inventory – Frequently Asked Questions (FAQ) on Thursday, April 18, 2024, from 10:00 a.m. to 11:00 a.m. Please join EGLE staff for this webinar as they share common questions regarding the CDSMI. Topics will include CDSMI requirements and the final submittal process. If you would like to submit your questions before the webinar, please email them to EGLE-DWEHD-LCU@michigan.gov.

Registration for this webinar is available online at Michigan.gov/EGLE/Outreach. If you have questions about the requirements above, please contact the EGLE Lead and Copper Unit. Visit Michigan.gov/LCR for contact information.