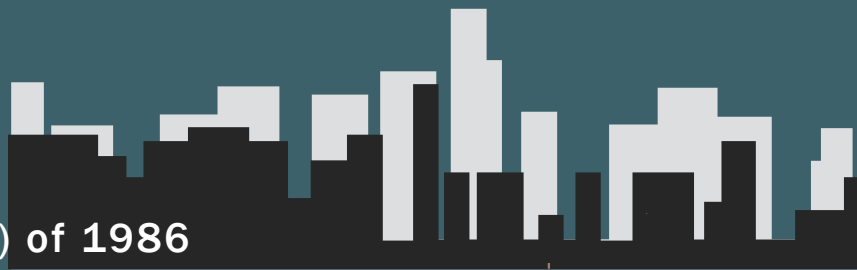


# SARA TITLE III

## Superfund Amendments and Reauthorization Act (SARA) of 1986



### WHY IS SARA TITLE III IMPORTANT?

SARA Title III protects the community, first responders, facility employees, and the environment. It is important to know what hazardous materials are being stored at a facility so the community and first responders can properly prepare for an emergency.

Title III of SARA is also called the Emergency Planning and Community Right-to-Know Act (EPCRA)

### BASIC SARA TITLE III, TIER II REPORTING INFORMATION:

SARA Title III has components that require the documentation of a facility's hazardous, extremely hazardous, toxic, and CERCLA (Comprehensive Environmental Response, Compensation, and Liability Act) chemicals (through Tier II and Toxic Chemical Release Inventory (TRI) reporting). The mandatory notification of chemical storage and releases from facilities across the country is used for planning critical emergency management response. The Michigan Department of Environment, Great Lakes, and Energy (EGLE) is responsible for the collection and maintenance of hazardous chemicals/substances inventory data reported to Michigan's State Emergency Response Commission (SERC).

Reports are submitted:

- From any facility storing hazardous materials above a certain threshold.
- To local and state officials.
- Annually between January 1 and March 1 with information reported from the previous year.

Any facility can report the storage of hazardous substances by going online, creating an account, and filing a Tier II report. Reports can be shared through email, pdf, or printed out once the report is filed.

Tier II reports are required under SARA Title III Sections 302, 311, and 312. Failure to report could lead to fines and penalties on a federal level.

If you have any SARA Title III Reporting questions, contact [EGLE-SARA@Michigan.gov](mailto:EGLE-SARA@Michigan.gov) or 517-284-7272, or visit [Michigan.gov/SARA](http://Michigan.gov/SARA)

### Thresholds for Submitting a Tier II Report:

Hazardous Chemicals/Substance (311 and 312)

- ✓ 10,000 lbs minimum
- ✓ Has a Safety Data Sheet (SDS)

Extremely Hazardous Chemicals/Substances (302)

- ✓ 500 lbs minimum or the threshold planning quantity (TPQ), whichever is less. Refer to the U.S. Environmental Protection Agency (EPA) listed chemicals.

# HOW TO DETERMINE IF YOUR FACILITY NEEDS TO REPORT

## ASK THESE QUESTIONS CONCERNING YOUR FACILITY AND TIER II REPORTING:

- ✓ Are you storing a large amount of a material that requires a SDS?
- ✓ Are you storing an Extremely Hazardous Substance (see EPA's List of Lists and your SDS)?
- ✓ Does your facility use large equipment like forklifts or high-lows that require large sulfuric acid batteries?
- ✓ Do you have large storage vessels or containers onsite?
- ✓ Has your facility reported in the past?

- ✓ Conduct a thorough inventory of your chemical storage.
- ✓ Convert all your chemical volumes and weights into pounds to determine if you are at or above reporting thresholds.
- ✓ Review the SARA Title III - Tier II Requirements and consult the EPA's List of Lists (to determine thresholds for reporting).

## HOW TO REPORT IN THE TIER II MANAGER PROGRAM

### Entering and Submitting a Tier II Report

- ✓ Access the reporting system through the online webpage at [Michigan.gov/SARA](https://Michigan.gov/SARA) (no hard copies are accepted by EGLE or the reporting system).
- ✓ Log in using your facilities account information  
**Note:** If your facility hasn't reported before, you will need to create a new account for your facility. An email notification will be sent once the account has been approved.

### Navigating the Tier II Manager Program

#### Six Step Process

1. Review your inventory from the previous year, calculate your inventory in pounds, and review requirements and compare thresholds.
2. Log in to your Tier II Manager account and create or select the facility you would like to report for.
3. Initiate a new report (update/annual/revision).
4. Enter, edit, or review the facility report information.
5. Submit the report.
6. Send a copy of the report to your facility's Local Emergency Planning Committee (LEPC) and local fire department.



**Do not create a new account for facilities already registered in the Tier II Reporting system.**

If you are unsure whether your facility has an existing account, or if you lose/misplace the login information, contact EGLE's SARA Program at [EGLE-SARA@michigan.gov](mailto:EGLE-SARA@michigan.gov).

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