

HOUSEKEEPING

We will begin the meeting shortly:

- Please check to make sure your mic/phone is muted.
- Please make sure that your camera is off
- New Members & Guests: please introduce yourself in the chat: **Name – Title – Representation**
- The meeting is being recorded
- Only use the “chat” function for official questions or comments



Michigan Materials Management Planning Workgroup

Notice of Intent & First Steps

October 18, 2023

Please Introduce Yourself in the Chat:
Name – Title – Representation
(County/Region/Other)

AGENDA

- Notice of Intent (NOI)
 - Overview
 - Details
- First Steps
- Upcoming Events

Please Introduce Yourself in the Chat:
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(County/Region/Other)

IMPORTANT ITEMS

- ✓ Director to Initiate MMP Process: **SOON**
- ✓ Updated: **Q&A Document** NEW
- ✓ **Planning Quick Guide**
- ✓ **Materials Management Plan Approval Process**
- ✓ **Engagement Opportunities & Video Links**
 - ✓ **MRC Regional Meetings – Michigan Recycling Coalition (michiganrecycles.org)**

www.Michigan.gov/EGLEMMP

[Regional Recording](#)

[Regional Slides](#)

WHAT: DEFINITIONS TO KNOW

- **MMP:** Materials Management Plan
- **Planning Area:** County/counties preparing an MMP together
- **CAA:** County Approval Agency
 - Primary Responsible party for the MMP
- **DPA:** Designated Planning Agency
 - Governmental unit or regional planning agency that is determined by the CAA
 - Administers & prepares the MMP through the direction of the MMPC
- **MMPC:** Materials Management Planning Committee



WHAT: YOU NEED TO KNOW

- New laws in effect
- EGLE call for plans
- Requires all counties to have an MMP
- Timelines established in law for action
- Counties will have 6 months to file Notice of Intent (NOI)
- Activities required prior to submitting NOI
- MMP is the tool that connects the management all materials; facility development; mechanisms; etc. within a planning area



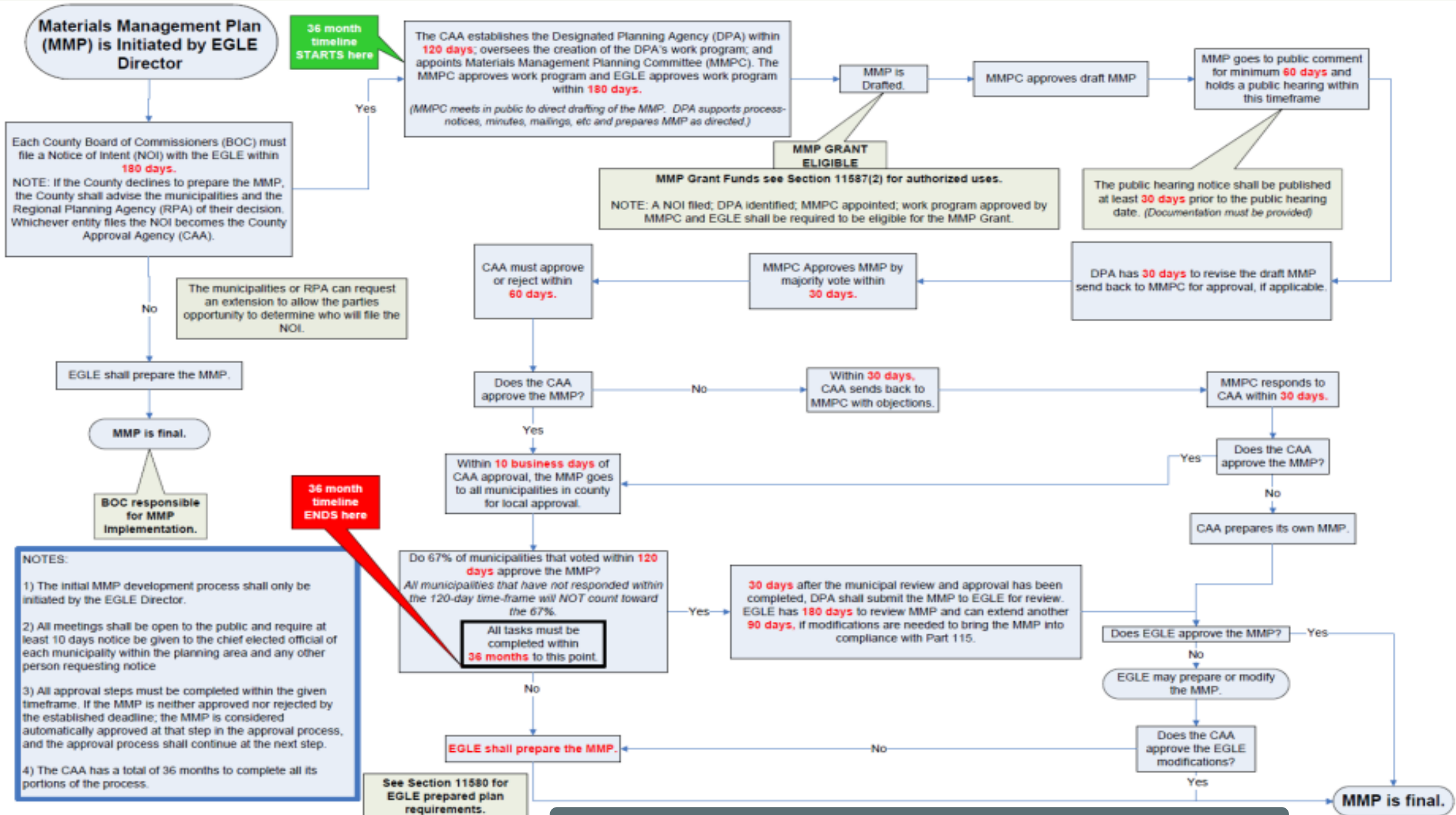
WHY: PLAN

- County's **tool & authority** over management of solid waste, recyclables, organics, and other related activities within their planning area
- Identifies and/or creates **mechanisms** to fund & promote materials management methods like recycling and composting
- Identifies the county's materials management **infrastructure** (existing and new)
- Defines county or regional **needs, goals**, & identifies possible areas of **growth**
- Encourages **collaboration** through partnerships to manage materials that are generated
- Identifies **gaps** and local needs for infrastructure and services.



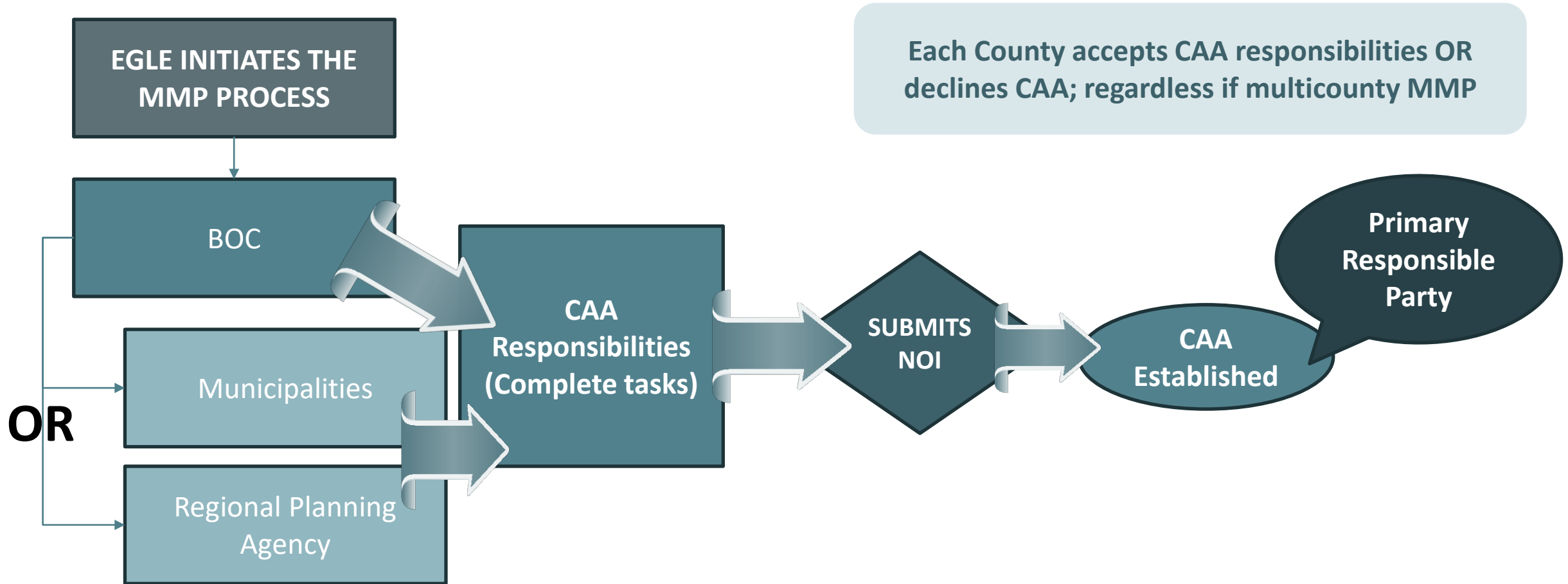
Once developed, the MMP becomes a tool and the authority to implement the vision set by the planning area.

MATERIALS MANAGEMENT PLAN DEVELOPMENT AND APPROVAL



- NOTES:**
- 1) The initial MMP development process shall only be initiated by the EGLE Director.
 - 2) All meetings shall be open to the public and require at least 10 days notice be given to the chief elected official of each municipality within the planning area and any other person requesting notice
 - 3) All approval steps must be completed within the given timeframe. If the MMP is neither approved nor rejected by the established deadline; the MMP is considered automatically approved at that step in the approval process, and the approval process shall continue at the next step.
 - 4) The CAA has a total of 36 months to complete all its portions of the process.

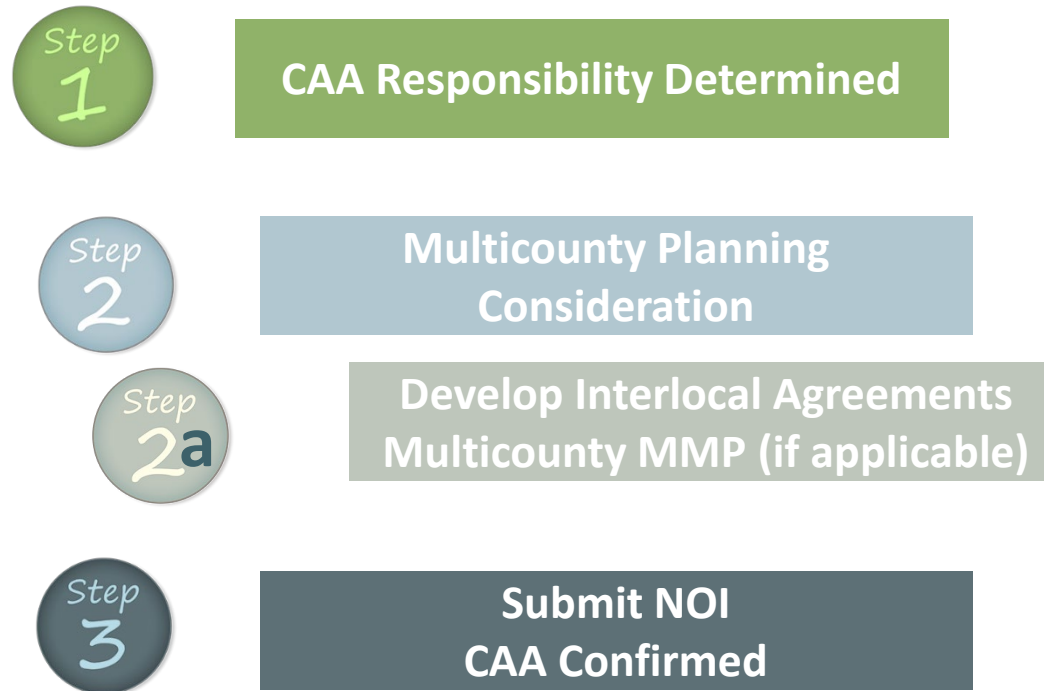
MMP - INITIAL PROCESS OVERVIEW



MMP INITIATION CAA

OUTLINE OF STEPS: EGLE DIRECTOR INITIATES THE MMP PROCESS

(THE COUNTY HAS 180 DAYS TO FILE THE NOI)



FILING OF THE NOI – STARTS THE 36 MONTH TIMEFRAME FOR DRAFTING & APPROVALS

INITIAL PROCESS ADJACENT COUNTY CONSULT

Each CAA/County shall consult with each adjacent county regarding the option of preparing a multicounty MMP pursuant to the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.

- Counties with a population **under 250K**– must complete these consultations within 180 days from EGLE request of initiation.
- Counties with a population **above 250K**– may request adjacent counties to respond within 30 days after their BOC receives a request from the CAA and within the 180 days from the EGLE request of initiation.
- Documentation of these consultations is required to be submitted with each NOI.

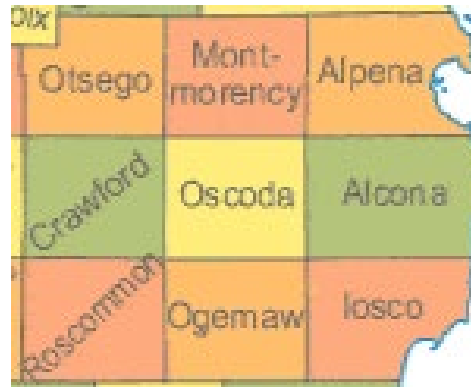
INITIAL PROCESS ADJACENT COUNTY CONSULT

EGLE INITIATES THE
MMP PROCESS

CAA
Responsibilities
Accepted



Directly Adjacent Counties Consult
REQUIRED



Additional Adjacent + Counties Consult
OPTIONAL



INITIAL PROCESS ADJACENT COUNTY CONSULT

Step
2

Multicounty Planning
Consideration



DOCUMENTATION NEEDED

- Letters from each County
- Initial Letter & the Letter from the Adjacent County
- Meeting Minutes with Official Votes

Step
2a

Develop Interlocal Agreements
Multicounty MMP (if applicable)



SIGNED INTERLOCAL AGREEMENT

- Between each Multicounty MMP (if applicable)

INTERLOCAL AGREEMENT FOR MULTICOUNTY MMP OUTLINE

MUST MEET THE LAW

- Show that the counties intend to work together
- May be adjusted later to include other important items

SUGGESTED ITEMS THAT MAY ALSO BE INCLUDED IN AN INTERLOCAL AGREEMENT

- Bylaws
- Process for approval of activities
- MMPC appointment procedure
- Budget (EX: Staffing/Resources; DPA; MMPC (per diems); Publications, etc.)
- Other mechanisms needed ensure development meets the laws
- MMP Implementation

NOTICE OF INTENT SURVEYS & RESOURCES



WEBSITE – NOTICE OF INTENT (NOI)

Materials Management Plans

OFFICIAL: Materials Management Plan Process Items

- BOC Initiation Letter (coming soon)
- NOI Instructions (Step 1 & Step 2) (coming soon)



Step 1: Board of Commissioner Notice of Intent

Step 2: Notice of Intent Official Submission

- Plan Format (coming soon)
- Plan Format Guidance (coming soon)
- MMP Process Submittals (coming soon)

BOC NOI WALKTHROUGH

Step 1: NOTICE OF INTENT County Approval Agency Acceptance or Denial Board of Commissioners or County Executive

For questions about any of the questions or information below, please contact EGLE-
MMP@Michigan.gov.

* 1. County Name:

* 2. Board of Commissioner's Chairperson Name:

* 3. Accept or Decline County Approval Agency (CAA) Responsibilities:

Accept

Decline

Next

Step 1: NOTICE OF INTENT County Approval Agency Acceptance or Denial Municipalities or Regional Planning Agencies

* 1. Name of Regional Planning Agency or Municipalities acting jointly:

* 2. Contact Name:

* 3. County Name:

* 4. Accept or Decline CAA Responsibilities

Accept

Decline

Next

Step 2: Notice of Intent (NOI) Official Submittal

THIS MUST BE SUBMITTED BY DATE.

The Entity below hereby serves its official notice of intent to prepare and file with the State of Michigan, Department of Environment, Great Lakes, and Energy, Materials Management Division to become the County Approval Agency, take primary responsibilities and complete the preparation and implementation of a Materials Management Plan as provided by Part 116, Solid Waste Management, of the Natural Resources and Environmental Protection Act, 1994 PA 461, as amended. Such Plan shall fulfill all the requirements of Part 116, as well as all applicable administrative rules.

* 1. County/ies (Check all that apply):

- | | | | | |
|---------------------------------------|--------------------------------------|-----------------------------------------|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Alcona | <input type="checkbox"/> Alger | <input type="checkbox"/> Allegan | <input type="checkbox"/> Alpena | <input type="checkbox"/> Antrim |
| <input type="checkbox"/> Arenac | <input type="checkbox"/> Baraga | <input type="checkbox"/> Barry | <input type="checkbox"/> Bay | <input type="checkbox"/> Benzie |
| <input type="checkbox"/> Berrien | <input type="checkbox"/> Branch | <input type="checkbox"/> Calhoun | <input type="checkbox"/> Cass | <input type="checkbox"/> Charlevoix |
| <input type="checkbox"/> Cheboygan | <input type="checkbox"/> Chippewa | <input type="checkbox"/> Clare | <input type="checkbox"/> Clinton | <input type="checkbox"/> Crawford |
| <input type="checkbox"/> Delta | <input type="checkbox"/> Dickinson | <input type="checkbox"/> Eaton | <input type="checkbox"/> Emmet | <input type="checkbox"/> Genesee |
| <input type="checkbox"/> Gladwin | <input type="checkbox"/> Gogebic | <input type="checkbox"/> Grand Traverse | <input type="checkbox"/> Gratiot | <input type="checkbox"/> Hillsdale |
| <input type="checkbox"/> Houghton | <input type="checkbox"/> Huron | <input type="checkbox"/> Ingham | <input type="checkbox"/> Ionia | <input type="checkbox"/> Iosco |
| <input type="checkbox"/> Iron | <input type="checkbox"/> Isabella | <input type="checkbox"/> Jackson | <input type="checkbox"/> Kalamazoo | <input type="checkbox"/> Kalkaska |
| <input type="checkbox"/> Kent | <input type="checkbox"/> Keweenaw | <input type="checkbox"/> Lake | <input type="checkbox"/> Lapeer | <input type="checkbox"/> Leelanau |
| <input type="checkbox"/> Lenawee | <input type="checkbox"/> Livingston | <input type="checkbox"/> Luce | <input type="checkbox"/> Mackinac | <input type="checkbox"/> Macomb |
| <input type="checkbox"/> Manistee | <input type="checkbox"/> Marquette | <input type="checkbox"/> Mason | <input type="checkbox"/> Mecosta | <input type="checkbox"/> Menominee |
| <input type="checkbox"/> Midland | <input type="checkbox"/> Missaukee | <input type="checkbox"/> Monroe | <input type="checkbox"/> Montcalm | <input type="checkbox"/> Montmorency |
| <input type="checkbox"/> Muskegon | <input type="checkbox"/> Newaygo | <input type="checkbox"/> Oakland | <input type="checkbox"/> Oceana | <input type="checkbox"/> Ogemaw |
| <input type="checkbox"/> Ontonagon | <input type="checkbox"/> Osceola | <input type="checkbox"/> Oscoda | <input type="checkbox"/> Otsego | <input type="checkbox"/> Ottawa |
| <input type="checkbox"/> Presque Isle | <input type="checkbox"/> Roscommon | <input type="checkbox"/> Saginaw | <input type="checkbox"/> St. Clair | <input type="checkbox"/> St. Joseph |
| <input type="checkbox"/> Sanilac | <input type="checkbox"/> Schoolcraft | <input type="checkbox"/> Shiawassee | <input type="checkbox"/> Tuscola | <input type="checkbox"/> Van Buren |
| <input type="checkbox"/> Washtenaw | <input type="checkbox"/> Wayne | <input type="checkbox"/> Wexford | | |

2. Multicounty Name, if applicable:

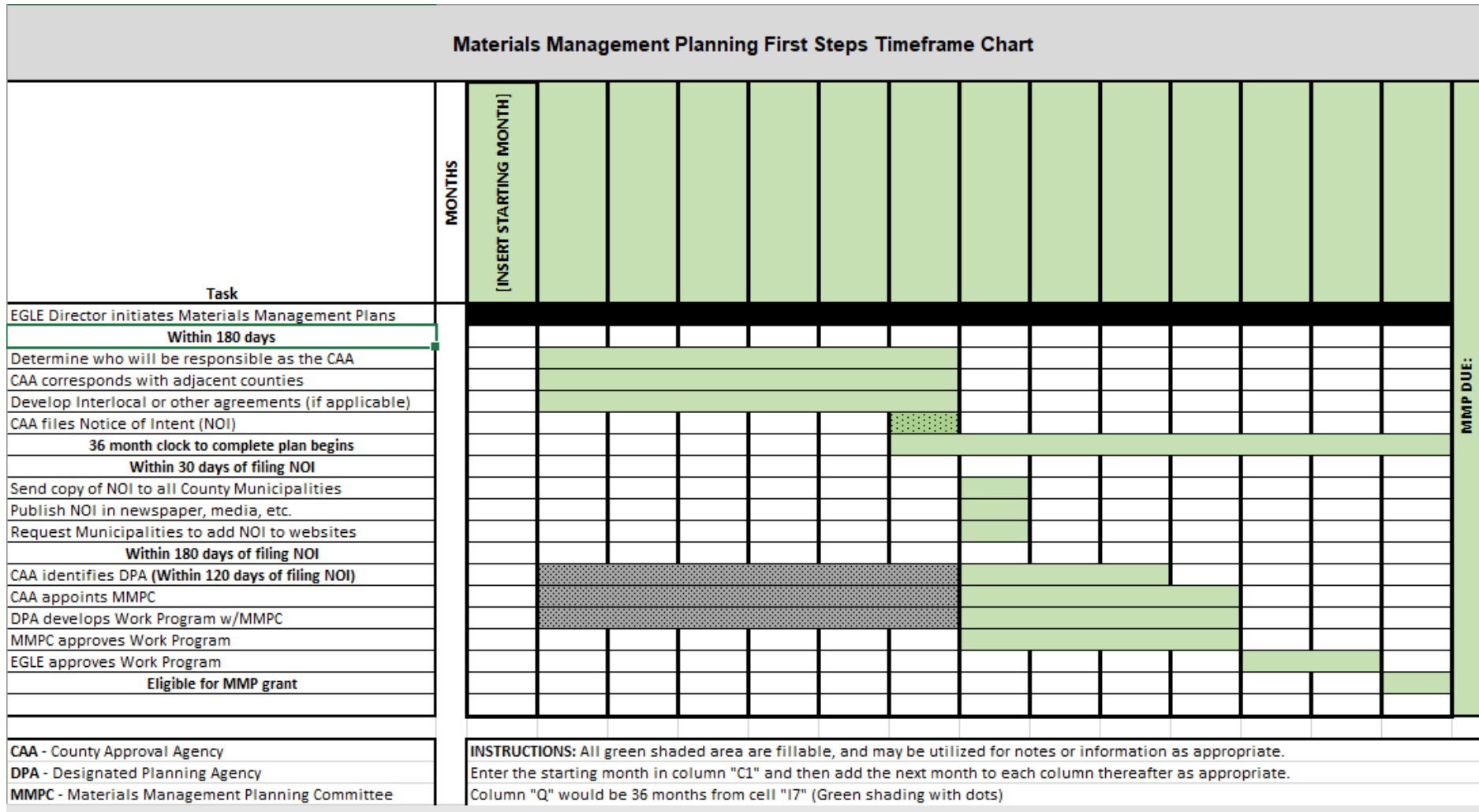
MMP Quick Guide



- Glossary
- Goals & Objectives of MMP
- MMP Overview
- MMP Requirements
- Responsible Parties & Responsibilities
- County Approval Agency (CAA)
- Designated Planning Agency (DPA)
- Materials Management Planning Committee
- **Plan Initiation Process (page 10)**
- Plan Development & Approval Process
- MMP Grants
- Multicounty MMP
- Resources Available

Website: Planning Quick Guide

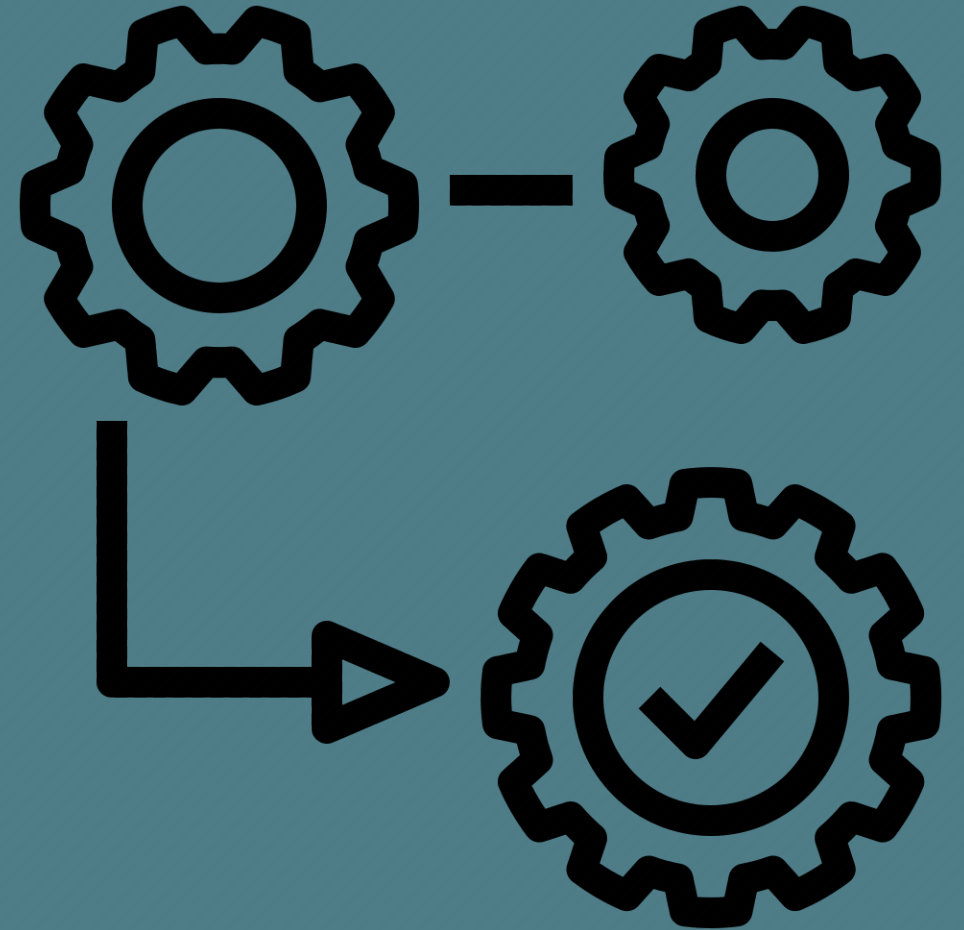
TIMELINE GANTT CHART: FIRST STEPS



APPROVAL PROCESS TRACKER

Materials Management Plan Approval Process Date Tracker			
[ENTER PLANNING AREA COUNTY(IES)]			
+ ACTION ITEMS	DAYS TO COMPLETE THE STEP	DEADLINE/CALENDAR DATE DUE FOR NEXT STEP [Dates are calculated]	ENTER DATE STEP COMPLETED
Director Initiates Process [180 days to determine the CAA]	180	April 1, 2001	
CAA files NOI [36 month process starts]	180	September 28, 2001	
36 month process end date			
CAA must complete the following steps within 180 day after the filing of the NOI	180		
DPA Appointed			
MMPC Appointed			
DPA Draft Work Program			
MMPC Approves Work Program			
EGLE approves work program			
DRAFT MMP			

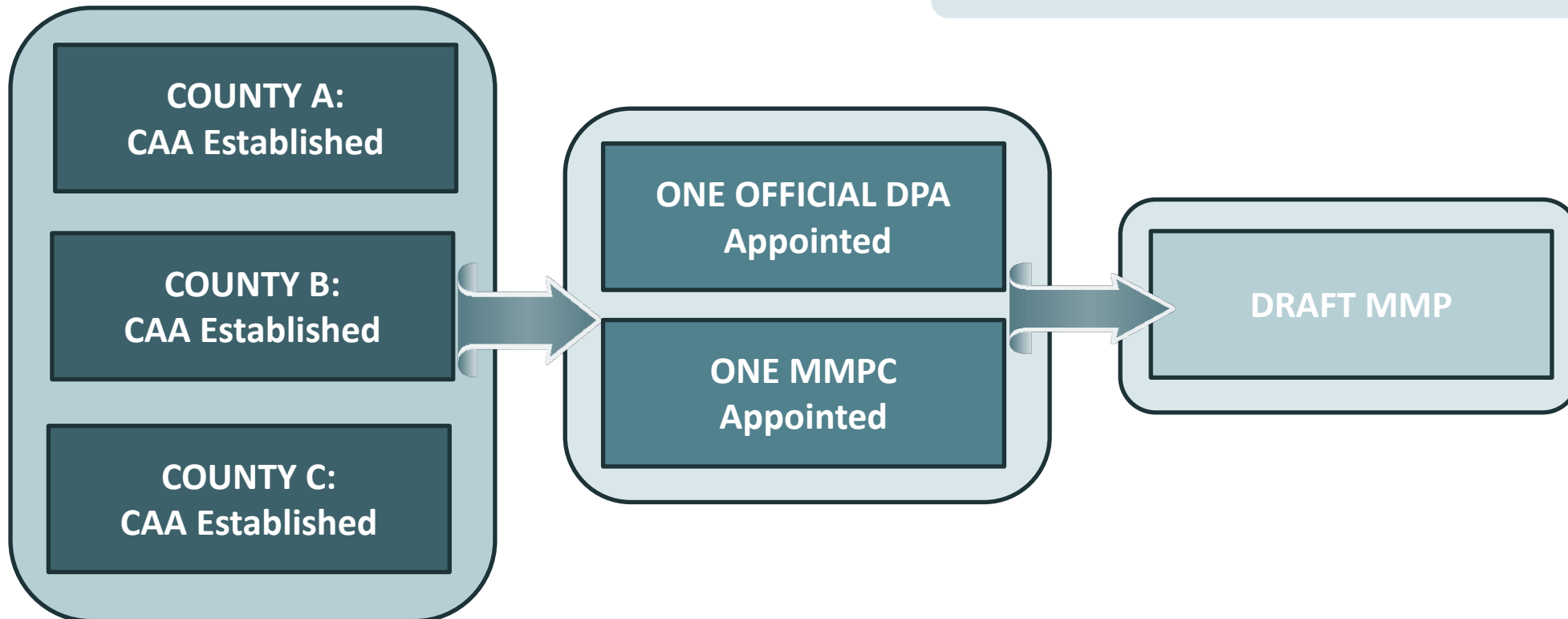
**PLANNING
FIRST STEPS
SPECIFICS**



CAA STEPS MULTICOUNTY

CAA Filed NOI – EACH COUNTY

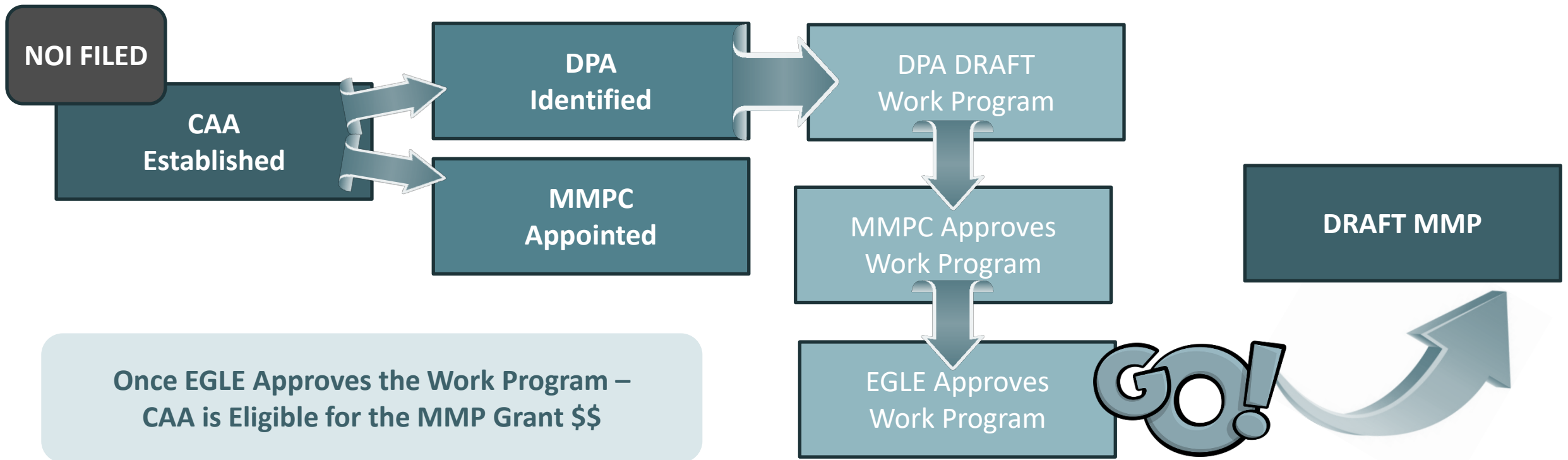
Appointments per Interlocal Agreement



MMP INITIATION CAA NEXT STEPS

CAA Filed NOI

(THE CAA HAS 180 DAYS TO COMPLETE ALL TASKS BELOW)



FIRST STEPS

Designated Planning Agency (DPA) Identified

- The primary government resource in the planning area for information about the MMP and the MMP development process.



Materials Management Planning Committee (MMPC) Appointed

- The 11+ member standing committee that identifies the priorities and directs the DPA for MMP development



FIRST STEPS

Work Program Developed & Approved

- The Work Program must contain activities for developing and implementing the MMP and show associated costs as appropriate.
 - Developed by the DPA
 - Approved by the MMPC
 - Approved by EGLE

WORK PROGRAM										
Your Planning Area Name (Include all counties)										
Please add additional responsible parties OR sources of funding if needed using the "WP - Items" worksheet.										
#	Activity	Management Component	Action Step/Deliverable	Responsible Party	Timeline	Budget if applicable	Sources of Funding	Public Participation	Status	
EXAMPLE	MMP Development	Facility Infrastructure	Identify facilities within the planning area	MMPC: Planning Committee	10/4/2024 - 12/4/2024	\$ -	MMP Grant	Public Meeting	Choose Status	
	Choose Activity			Choose Responsible Party			Choose Funding Source	Choose Public Participation Element	Choose Status	
	Choose Activity			Choose Responsible Party			Choose Funding Source	Choose Public Participation Element	Choose Status	

NEXT TIME



MMP Workgroup

Topic Area: **Open Q&A Session** (tentative)

Date/Time: 11/15: 1:30PM – 3:00PM

Open to the Public

Link to Join: [Meeting Link to Join](#)

ANTICIPATE TO START BACK AFTER THE FIRST OF THE YEAR

OTHER UPCOMING EVENTS

- **MRC Regional Meetings – Michigan Recycling Coalition (michiganrecycles.org)**
- Northern Lower Peninsula Michigan Recycling Meeting 10/19 [NLP Meeting Registration LINK](#)
- Upper Peninsula Michigan Recycling Meeting 10/20 [UP Meeting Registration LINK](#)
- East Michigan Recycling Meeting 10/30 [East MI Meeting Registration LINK](#)

- **Catalyst Community – Webinars**

- **November 14, 11:00 AM - 12:00 PM**

Tools and Resources to Help Communities Navigate Materials Management

With amendments to Part 115 of Michigan’s Solid Waste Law going into effect earlier this year, now is a great time to learn what tools and resources EGLE offers to communities to assist them with their materials management programs. In this webinar, recycling specialists from EGLE will explain how they are helping Michigan communities navigate the complexities of these program changes. They will also elaborate on available technical assistance and educational services, as well as highlight grant opportunities communities can apply to for help funding successful materials management programs.



**CATALYST
COMMUNITIES**

EGLE



NEXTCYCLE SHOWCASE

OCTOBER 23, 2023 | GAYLORD, MI

14 TEAMS FROM TWO ACCELERATOR TRACKS



Intergovernmental Initiatives &
Public-Private Partnerships (I2P3)



Recycling Supply Chain (RSC)

CIRCULAR ECONOMY MATCHMAKING

OCTOBER 24, 2023 | GAYLORD, MI

Pure Michigan Business Connect (PMBC) and NextCycle Michigan are seeking interested organizations to participate in one-on-one matchmaking. Corporate or public purchasers, investors, or anyone looking to source sustainable solutions will be paired up to meet with NextCycle Michigan teams or other circular economy businesses/projects.

<https://pmbc.connect.space/2023-michigan-sustainability-conference-match-meetings/details>

Thursday, November 9

Anderson House Office Building
124 N. Capitol Ave., Lansing

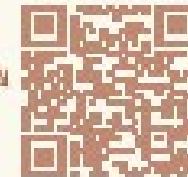
10am-4pm

Lunch Provided



- ▶ Join colleagues at the Michigan Recycling Coalition's Fall Into Recycling event to learn more about Extended Producer Responsibility (EPR) and how this policy approach supports cost-effective, convenient recycling and disposal services.
- ▶ Learn from industry experts about the elements of any effective EPR law, how these laws differ across states and materials, and how producers and state agencies are engaging to reduce waste and its impacts.
- ▶ Explore the current landscape of material management programming and how Michigan and its local governments can benefit from EPR.
- ▶ Provide input on developing EPR priorities in Michigan.
- ▶ Network with attendees and featured speakers.

scan to register or
register at
michiganrecycles.org



AGENDA

The Foundations of EPR
EPR for Packaging: The Next Frontier

BREAK

The Colorado Experience
PANEL: Getting EPR Right

LUNCH

EPR for Other Materials
The Michigan Context

BREAK

Q&A and Polling
Small Group Topical Discussion

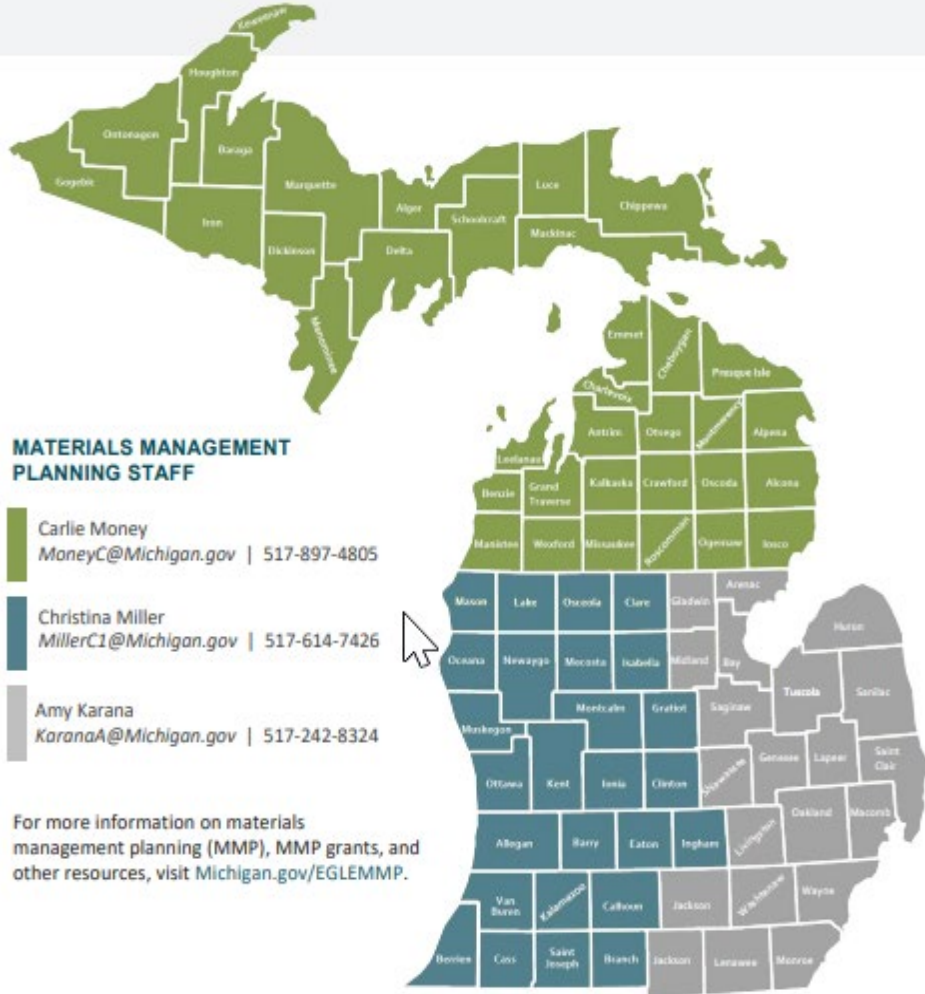
[Fall Into Recycling: Beginning to Beginning – Michigan Recycling Coalition \(michiganrecycles.org\)](http://michiganrecycles.org)

WHERE TO FIND MORE INFORMATION?

- MMP Workgroup Meeting: 3rd Wednesdays (1:30 – 3:00)
- Planning Website: www.Michigan.gov/EGLEMMP
- Q & A Online: [Part 115 MMP Q&A](#)
- Guidance materials & Informational Sheets
- GovDelivery (Listservs)
 - [Materials Management News and Info](#)
 - [Materials Management Planning](#)
- Where to send questions: EGLE-MMP@michigan.gov



MATERIALS MANAGEMENT PLANNING PROGRAM



Christina Miller
Materials Management Planning Specialist
EGLE



Amy Karana
Materials Management Analyst
EGLE



Carlie Money
Materials Management Analyst
EGLE

[Website: Planning Staff Program Map](#)

Michigan Department of Environment, Great Lakes, and Energy | 800-662-9278 | Michigan.gov/EGLE

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Rev. 08/2023



QUESTIONS



Michigan Planning Regions

www.miregions.com



- Region 1 - SEMCOG
- Region 2 - RzPC
- Region 3 - SCMPC
- Region 4 - SWMPC
- Region 5 - GLSPDC
- Region 6 - TCRPC
- Region 7 - EMCOG

- Region 8 - WMRPC
- Region 9 - NEMCOG
- Region 10 - NNW
- Region 11 - EUPRPDC
- Region 12 - CUPPAD
- Region 13 - WUPPDR
- Region 14 - WMSRDC

MAR REGIONS - COUNTIES

Region 1: Southeast Michigan Council of Governments (SEMCOG)	Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties.	Region 8: West Michigan Regional Planning Commission (WMRPC)	Allegan, Barry, Ionia, Kent, Mecosta, Montcalm, Osceola and Ottawa Counties.
Region 2: Region II Planning Commission (R2PC)	Hillsdale, Jackson and Lenawee Counties.	Region 9: Northeast Michigan Council of Governments (NEMCOG)	Alcona, Alpena, Cheboygan, Crawford, Montmorency, Oscoda, Otsego, and Presque Isle Counties.
Region 3: Southcentral Michigan Planning Council (SCMPC)	Branch, Calhoun, Kalamazoo, and St Joseph Counties.	Region 10: Networks Northwest (NNW)	Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee, and Wexford Counties.
Region 4: Southwest Michigan Planning Commission (SWMPC)	Berrien, Cass, and Van Buren Counties.	Region 11: Eastern Upper Peninsula Regional Planning & Development Commission (EUPRPDC)	Chippewa, Luce and Mackinac Counties.
Region 5: GLS Region V Planning & Development Commission (GLSPDC)	Genesee, Lapeer, and Shiawassee Counties.	Region 12: Central Upper Peninsula Planning & Development Regional Commission (CUPPAD)	Alger, Delta, Dickinson, Marquette, Menominee, and Schoolcraft Counties.
Region 6: Tri-County Regional Planning Commission (TCRPC)	Clinton, Eaton and Ingham Counties.	Region 13: Western Upper Peninsula Planning & Development Regional Commission (WUPPDR)	Baraga, Gogebic, Houghton, Iron, Keweenaw, and Ontonagon Counties.
Region 7: East Michigan Council of Governments (EMCOG)	Arenac, Bay, Clare, Gladwin, Gratiot, Huron, Iosco, Isabella, Midland, Ogemaw, Roscommon, Saginaw, Sanilac and Tuscola Counties.	Region 14: West Michigan Shoreline Regional Development Commission (WMSRDC)	Lake, Mason, Muskegon, Newaygo, and Oceana Counties

MATERIALS MANAGEMENT PLANNING COMMITTEE

- 1 Solid waste disposal facility
- 1 Managed materials hauler
- 1 Materials recovery facility
- 1 Compost or anaerobic digester facility
- 1 Waste diversion, reuse, or reduction facility
- 1 Environmental interest group
- 1 Elected official for each: County; Township; and City or Village
- 1 Individual that generates a managed material
- **1 Regional planning agency**
- OPTIONAL: An adjacent community business representative



Multi-County MMP: Standard MMPC plus the following may be appointed per additional county

- 1 Elected county or municipal government official
- 1 Business that generates managed materials within the planning area

MMP GRANTS

Annual MMP Grants & Regional Incentives

- Covers local costs for preparing, implementing, and maintaining MMPs
- \$60,000 for each county
- \$10,000/county additional for multi-county planning
- \$0.50 per capita, up to \$300,000,
 - Cover the higher upfront costs of initiating the new planning process (First 3 years only)



MMP GRANT CONTINUED

Funds can be used for administrative costs for preparing, implementing, and maintaining an MMP.

- Development of a work program
- Developing and amending an MMP
- Public participation
- Consistency reviews
- Facility reporting purposes
- Recycling education & outreach
- Establishing and continuing recycling & materials utilization programs
- Preparing reports for EGLE
- Support for the MMP & planning process
- Other efforts related to MMP implementation



NOTE: Funds can be used for implementation immediately so long as the MMP development costs take precedence

EGLE STAFF RESOURCES

- Planning Team



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