

# EXAMPLE REIMBURSEMENT PACKET

The attached packet contains an example reimbursement request. This is a guide for grantees/borrowers and consultants to help understand what EGLE is looking for in a submittal. Please note that both our old and new quarterly report forms are provided in the example. Only one is needed based on the age of your project. This example accounts for a typical submittal including the level of detail and backup required for reimbursement. For specific situations or questions that are not addressed here please contact your friendly local Brownfield Coordinator.

The following information is required to receive payment for incurred costs. This form should be separately completed for both grant and loan projects. ALL PAGES OF THE FORM MUST BE PROVIDED QUARTERLY WHETHER OR NOT WORK WAS COMPLETED AND REIMBURSEMENT IS REQUESTED. Fields that are calculated by the form are shown in brown.

**PROJECT DETAILS**

Grantee / Borrower Name: *Lansing Brownfield Redevelopment Authority*  Grant Report  Loan Report

Project Name: *Project Capitol City* Tracking Code: *2021-1381* Request #: *2*

Purchase Order Number: Location Code:

Dates of Reporting: Begin: *Oct 1, 2021* End: *Dec 31, 2021* Quarter: *1 (Oct-Dec)* Fiscal Year: *2022*

Name of Contact Person: *Henry Jones* Contract Expires On: *Jul 1, 2023*

Title of Contact Person: *BRA Director* Phone Number: *+1 (517) 637-1284*

Remittance Address: *1000 S Washington Ave*

City: *Lansing* State: *Michigan* Zip Code: *48910*

**EXPENDITURES**

List all expenditures for the quarter and attach invoices from contractors and subcontractors

Invoice Number	Invoice Date	Vendor	Task Number (refer to approved work plan)	Amount	Proof of Payment (list check number or other reference)
<i>100</i>	<i>Jan 5, 2022</i>	<i>Environmental Professionals</i>	<i>1, 2, 4</i>	<i>\$18,285.46</i>	<i>pending payment</i>
<i>App 1</i>	<i>Jan 3, 2022</i>	<i>Capitol City Builders</i>	<i>2, 4</i>	<i>\$40,618.75</i>	<i>pending payment</i>
<i>2</i>	<i>Dec 31, 2021</i>	<i>LBRA</i>	<i>8</i>	<i>\$1,012.50</i>	<i>N/A</i>
<b>TOTAL:</b>				<b>\$59,916.71</b>	

**PROGRESS REPORT**

Task Number	Work plan Budget Approved to Date	Invoiced This Quarter	Invoiced to Date	Activity this quarter (include progress made, status, budget, concerns, and/or problems encountered)
<i>1. Assessment and Investigation</i>	<i>\$25,000.00</i>	<i>\$15,579.46</i>	<i>\$18,579.46</i>	<i>Due care investigation sampling completed. Report underway.</i>
<i>2. Due Care</i>	<i>\$200,000.00</i>	<i>\$10,522.35</i>	<i>\$10,522.35</i>	<i>Contaminated soil removed from utility corridors.</i>
<i>3. Environmental Response Activities</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>No work completed yet.</i>
<i>4. Demolition and Asbestos Abatement</i>	<i>\$40,000.00</i>	<i>\$32,802.40</i>	<i>\$32,802.40</i>	<i>Demo nearly complete.</i>
<i>5. EGLE Sign</i>	<i>\$500.00</i>	<i>\$0.00</i>	<i>\$500.00</i>	<i>Complete</i>

**Brownfield Redevelopment Grant and Loan Quarterly Report and Payment Request**

Project Name: **Project Capitol City** Report #: **2** Fiscal Year: **2022** Quarter: **1 (Oct-Dec)**

Task Number	Work plan Budget Approved to Date	Invoiced This Quarter	Invoiced to Date	Activity this quarter (include progress made, status, budget, concerns, and/or problems encountered)
6. EGLE Gran Closeout Report	\$5,000.00	\$0.00	\$0.00	No work completed yet.
7. 3rd Party Oversight	\$50,000.00	\$0.00	\$750.00	Invoice not yet received.
8. Grant Administration	\$30,000.00	\$1,012.50	\$2,025.00	Quarterly admin completed.
9. Contingency	\$0.00	\$0.00	\$0.00	No work completed yet.
<b>TOTALS:</b>	<b>\$350,500.00</b>	<b>\$59,916.71</b>	<b>\$65,179.21</b>	

Describe proposed activity next quarter including proposed date to complete.  
 The field below will expand as you type. If additional room is desired, please attach additional sheets to this form.  
*Next quarter will include additional contaminated soil removal, vapor mitigation system design, admin, 3rd party oversight, etc.*

**LOAN AWARDS INTEREST EARNED**

LOAN REPORTS ONLY: Interest earned on loan funds disbursed shall be reported in each quarterly progress report with supporting documentation. Please check the box below that corresponds to the appropriate statement regarding disbursed loan funds. If you cannot select one of the options below, please select "Loan Report" from the top of Page 1.

- Our interest statement is attached.
- Our loan disbursement is not in an interest-bearing account.

**STATEMENT OF REVIEW AND APPROVAL**

BY SUBMITTING THIS QUARTERLY REPORT AND CHECKING THE BOX BELOW, THE GRANTEE / BORROWER AND THE REPORT SUBMITTER (IF DIFFERENT) CERTIFY THAT ALL WORK PERFORMED AND THE ASSOCIATED EXPENDITURES CONTAINED WITHIN THE REPORT ARE TRUE. THE GRANTEE / BORROWER ACKNOWLEDGES THAT FALSIFICATION OF RECORDS MAY RESULT IN THE TERMINATION OF THE GRANT / LOAN CONTRACT AND OTHER APPROPRIATE LEGAL REMEDIES.

By checking this box, I, the grantee / borrower, verify that I have reviewed and approve the submitted invoices and progress report.

Please type name of individual checking the above statement:

Please email the completed form and all supporting documentation to your Brownfield Grant and Loan Coordinator and to [DEQBrownfields@Michigan.gov](mailto:DEQBrownfields@Michigan.gov)

Note: In order for the submittal to be considered complete and in compliance with the contract:

Copies of all contractor and subcontractor invoices must be attached. For Loan projects, a bank statement showing the balance of the loan funds and interest earned (if any) must also be attached.

All parts of this form must be completed and submitted quarterly whether or not there have been expenditures.



MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY

REMEDATION AND REDEVELOPMENT DIVISION  
 BROWNFIELD ASSESSMENT AND REDEVELOPMENT SECTION  
 FINANCIAL STATUS REPORT

Grantee / Vendor Name: Lansing Brownfield Redevelopment Authority  
 Vendor Number: TBD  
 Project Name: Project Capitol City  
 Grant Given Number: 2021-1381  
 Report Period: From: 10/1/2021 To: 12/31/2021  
 Contact Name: Henry Jones Contact Number: 517-637-1284  
 Contact Email: jonesh@purelansing.gov

**EXPENDITURES**

List all expenditures for the report period and attach invoices from contractors and subcontractors

Vendor	Invoice Number	Task Number	Amount
Environmental Professionals	100	1	15,579.46
Environmental Professionals	100	2	1,151.00
Environmental Professionals	100	4	1,555.00
Capitol City Builders	App1	2	9,371.35
Capitol City Builders	App1	4	31,247.40
LBRA	2	8	1,012.50

**Progress Report**

TASK	Expended this period	Expended to date	Project Budget	Balance to date	Activity this period
1 - Assessment and Investigation	\$ 15,579.46	\$ 18,579.46	\$ 25,000.00	\$ 6,420.54	Due care investigation sampling completed. Report underway.
2 - Due Care	\$ 10,522.35	\$ 10,522.35	\$ 500,000.00	\$ 489,477.65	Contaminated soil removed from utility corridors.
3 - Environmental Response	\$ -	\$ -	\$ 199,500.00	\$ 199,500.00	No work completed yet.
4 - Demolition and Asbestos Abatement	\$ 32,802.40	\$ 32,802.40	\$ 40,000.00	\$ 7,197.60	Demo nearly complete
5 - EGLE Sign	\$ -	\$ 500.00	\$ 500.00	\$ -	Complete
6 - EGLE Grant Closeout Report	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	No work completed yet.
7 - 3rd Party Oversight	\$ -	\$ 750.00	\$ 50,000.00	\$ 49,250.00	Invoice not yet completed
8 - Grant Administration	\$ 1,012.50	\$ 2,025.00	\$ 30,000.00	\$ 27,975.00	Quarterly admin completed
9 - Contingency	\$ -	\$ -	\$ 150,000.00	\$ 150,000.00	No work completed yet.
-	\$ -	\$ -	\$ -	\$ -	
<b>Task Subtotal</b>	<b>\$ 59,916.71</b>	<b>\$ 65,179.21</b>	<b>\$ 1,000,000.00</b>	<b>\$ 934,820.79</b>	

Additional Comments / Project Narrative: Next quarter will include additional contaminated soil removal, vapor mitigation system design, admin, 3rd party oversight, etc.

GRANT AMOUNT	Expended this period	Expended to date	Project Budget	Balance to date
<b>Total</b>	<b>\$ 59,916.71</b>	<b>\$ 65,179.21</b>	<b>\$ 1,000,000.00</b>	<b>\$ 934,820.79</b>

RETENTION	10%
<b>Total</b>	<b>\$ - \$ - \$ 100,000.00 \$ 100,000.00</b>

REIMBURSEMENT THIS PERIOD
<b>Total</b> \$ 59,916.71 \$ 65,179.21

**STATEMENT OF REVIEW AND APPROVAL**

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the grant. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise."

Name: Henry Jones

Signature: /s/ Henry Jones  
 I agree to the use of electronic signatures with EGLE

1234 Assessment Drive  
 Novi, Michigan 48167  
 Phone: 248-123-4567 Phone Fax: 248-123-4568

INVOICE # 100  
 DATE: JANUARY 5, 2022

**TO:**  
 Mr. Steve Risk  
 Chance Development  
 9876 Prospect Ct  
 Lansing, Michigan 48915  
 Phone: 517-765-4321

**PROJECT 12345 PROJECT CAPITOL CITY**

**Professional Services from December 1, 2021 to December 31, 2021**

**TASK 001 ASSESSMENT AND INVESTIGATION**  
 Activity Due Care Investigation  
 Sub-Activity Field Work

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Dufresne, Andrew	12/01/2021	Sampling	8	\$65.00	\$520.00
	12/02/2021	Sampling	8	\$65.00	\$520.00
Baines, Lorraine	12/02/2021	Project management	2.5	\$110.00	\$275.00
<b>TOTAL LABOR</b>					<b>\$1,315.00</b>
SUBCONTRACTOR	DATE	DESCRIPTION	RATE	MARKUP	AMOUNT
Drillers Unlimited	12/01/2021	Geoprobe	\$1,250.00	1.10	\$1,375.00
Drillers Unlimited	12/02/2021	Geoprobe	\$1,250.00	1.10	\$1,375.00
Acme Equipment	12/02/2021	Low-flow meter	\$150.00	1.10	\$165.00
Reliable Analytical	12/02/2021	Laboratory analytical	\$8,750.00	1.10	\$9,625.00
<b>TOTAL SUBCONTRACTOR</b>					<b>\$12,540.00</b>
EXPENSE	DATE	DESCRIPTION	UNITS	RATE	AMOUNT
Capitol Fuel	12/01/2021	Ice	1	\$1.99	\$1.99
Capitol Fuel	12/02/2021	Ice	1	\$1.99	\$1.99
Capitol Pharmacy	12/01/2021	Distilled water	2	\$1.99	\$3.98
Mileage	12/01/2021	Mileage	50	\$0.56	\$28.00
Mileage	12/02/2021	Mileage	50	\$0.56	\$28.00
Overnight Per Diem	12/01/2021	Lodging and meals (See attached lodging receipt)	1	\$160.00	\$160.00
<b>TOTAL EXPENSE</b>					<b>\$ 223.96</b>
EQUIPMENT (IN-HOUSE)	DATE	DESCRIPTION	UNITS	RATE	AMOUNT
PID	12/01/2021	PID	1	\$100.00	\$100.00
PID	12/02/2021	PID	1	\$100.00	\$100.00

Peristaltic Pump	12/02/2021	Peristaltic pump	1	\$150.00	\$150.00
Sampling Kit	12/01/2021	Gloves, baggies, hand auger, etc.	1	\$25.00	\$25.00
Sampling Kit	12/02/2021	Gloves, baggies, hand auger, etc.	1	\$25.00	\$25.00
<i>TOTAL EQUIPMENT (IN-HOUSE)</i>					\$ 400.00
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$14,478.96</b>

Activity Due Care Investigation  
Sub-Activity Report

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Dufresne, Andrew	12/15/2021	Figures	2	\$65.00	\$130.00
	12/16/2021	Text	6	\$65.00	\$390.00
	12/17/2021	Analytical tables	4	\$65.00	\$260.00
Baines, Lorraine	12/17/2021	Review	2.5	\$110.00	\$275.00
Ripley, Ellen	12/17/2021	Administration	0.5	\$45.00	\$22.50
<i>TOTAL LABOR</i>					1,077.50
EXPENSE	DATE	DESCRIPTION	UNITS	RATE	AMOUNT
Express Shipping	12/24/21	Shipping	1	\$23.00	\$23.00
<i>TOTAL EXPENSE</i>					\$23.00
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$1,100.50</b>
<i>TOTAL FOR THIS ACTIVITY</i>					<b>\$15,579.46</b>
<b><i>TOTAL FOR THIS TASK</i></b>					<b>15,579.46</b>

TASK 002 DUE CARE  
Activity Transportation and Disposal of Contaminated Soil  
Sub-Activity Oversight

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Starling, Clarice	12/15/2021	Oversight	2	\$85.00	\$170.00
	12/16/2021	Oversight	4	\$85.00	\$340.00
Ripley, Ellen	12/15/2021	Administration	0.5	\$45.00	\$22.50
<i>TOTAL LABOR</i>					\$ 532.50
EXPENSE	DATE	DESCRIPTION	UNITS	RATE	AMOUNT
Mileage	12/15/2021	Mileage	100	\$0.56	\$56.00
Company Vehicle	12/16/2021	Daily rate	1	\$100.00	\$100.00
<i>TOTAL EXPENSE</i>					\$156.00
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$688.50</b>

Activity  
Sub-Activity

Transportation and Disposal of Contaminated Soil  
Project Management

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Baines, Lorraine	12/16/2021	Project management	2.5	\$110.00	\$275.00
	12/17/2021	Project management	1.5	\$110.00	\$165.00
Ripley, Ellen	12/16/2021	Administration	0.5	\$45.00	\$22.50
<i>TOTAL LABOR</i>					\$462.50
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$462.50</b>
<b>TOTAL FOR THIS ACTIVITY</b>					<b>\$1,151.00</b>
<b>TOTAL FOR THIS TASK</b>					<b>\$1,151.00</b>

TASK 004 DEMOLITION AND ASBESTOS ABATEMENT  
Activity Demolition  
Sub-Activity Oversight

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Starling, Clarice	12/09/2021	Oversight	9	\$85.00	\$765.00
	12/10/2021	Oversight	5	\$85.00	\$425.00
<i>TOTAL LABOR</i>					\$1,190.00
EXPENSE	DATE	DESCRIPTION	UNITS	RATE	AMOUNT
Company Vehicle	12/09/2021	Daily rate	1	\$100.00	\$100.00
Company Vehicle	12/10/2021	Daily rate	1	\$100.00	\$100.00
<i>TOTAL EXPENSE</i>					\$200.00
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$1,390.00</b>

Activity Demolition  
Sub-Activity Project Management

PERSONNEL	DATE	DESCRIPTION	HOURS	RATE	AMOUNT
Baines, Lorraine	12/09/2021	Project management	1.5	\$110.00	\$165.00
<i>TOTAL LABOR</i>					\$ 165.00
<b>TOTAL FOR THIS SUB-ACTIVITY</b>					<b>\$165.00</b>
<b>TOTAL FOR THIS ACTIVITY</b>					<b>\$1,555.00</b>
<b>TOTAL FOR THIS TASK</b>					<b>\$1,555.00</b>
<b>TOTAL FOR THIS INVOICE</b>					<b>\$18,285.46</b>

Make all checks payable to Environmental Professionals  
If you have any questions concerning this invoice, contact Lorraine Baines, 248-123-4567, BainesL@EP.com

**THANK YOU FOR YOUR BUSINESS!**

Drillers Unlimited  
Lansing, Michigan  
Phone 517-456-7891

INVOICE NO. 0001

12/31/2021

BILL TO	SHIP TO	PROJECT
Environmental Professionals 1234 Assessment Drive Novi, Michigan 48167	Same as recipient	Project Capitol City

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
2	Daily geoprobe rate (12/01/2021 and 12/02/2021) includes mobilization, temporary monitoring wells (screens and risers), sampling sleeves, and site restoration.	\$1,250.00	\$2,500.00
SUBTOTAL			\$2,500.00
<b>TOTAL DUE ON RECEIPT</b>			<b>\$2,500.00</b>

Thank you for your business!

# Acme Equipment

Williamston, Michigan

Phone: 517-555-0123  
Fax:

CustomerService@acmeequipment.com  
www.acmeequipment.com

Bill To: **Environmental Professionals**  
Address: **1234 Assessment Drive**  
**Novi, MI 48167**

Phone: **248-123-4567**  
Fax: -  
Email: **BainesL@EP.com**

Invoice #: **34567**  
Invoice Date: **12/31/2021**  
Contact: **Lorraine Baines**

Date	Item #	Description	Qty	Unit Price	Discount	Total
11/29/2021	100001	Low-Flow Meter	1	\$125.00	\$0.00	\$125.00

<b>Invoice Subtotal</b>	\$125.00
<b>Shipping</b>	\$25.00
<b>Deposit Received</b>	\$0.00
<b>Total</b>	\$150.00

MAKE ALL CHECKS PAYABLE TO ACME EQUIPMENT.

TOTAL DUE IN 30 DAYS. OVERDUE ACCOUNTS ARE SUBJECT TO AN INTEREST CHARGE OF 2% PER MONTH.

# Reliable Analytical

# INVOICE

East Lansing, Michigan 48842  
517-777-8888

**DATE:** December 31, 2021  
**INVOICE #** 101  
**FOR:** Samples received  
12/02/2021 for Project

**BILL TO:**

Lorraine Baines  
Environmental Professionals  
1234 Assessment Drive  
Novi, Michigan 48167  
248-123-4567

DESCRIPTION	UNITS	RATE	AMOUNT
Volatile Analysis (Soil)	20.00	\$110.00	\$ 2,200.00
Semi-Volatile Analysis (Soil)	20.00	\$150.00	\$ 3,000.00
Michigan 10 Metal Analysis (Soil)	20.00	\$90.00	\$ 1,800.00
Volatile Analysis (Groundwater)	5.00	\$110.00	\$ 550.00
Semi-Volatile Analysis (Groundwater)	5.00	\$150.00	\$ 750.00
Michigan 10 Metal Analysis (Groundwater)	5.00	\$90.00	\$ 450.00
		<b>SUBTOTAL</b>	<b>\$ 8,750.00</b>
		<b>OTHER</b>	
		<b>TOTAL</b>	<b>\$ 8,750.00</b>

Make all checks payable to Reliable Analytical.

Total due in 30 days.

**THANK YOU FOR YOUR BUSINESS!**

Capitol Fuel  
Lansing, Michigan

SALE

12/01/2021 07:55 AM

BATCH #:070C8  
APPR #:DAA66  
TRACE #:9  
CASH

1 ICE \$1.99

SUBTOTAL: \$1.99

TOTAL: \$1.99

APPROVED  
THANK YOU  
COME AGAIN

Capitol Fuel  
Lansing, Michigan

SALE

12/02/2021 08:06 AM

BATCH #:070D9  
APPR #:DBA76  
TRACE #:10  
CASH

1 ICE \$1.99

SUBTOTAL: \$1.99

TOTAL: \$1.99

APPROVED  
THANK YOU  
COME AGAIN

*Capitol Pharmacy*

Lansing, Michigan

SALE

12/01/2021 07:55 AM

TERM #:3

APPR #:BB89NER

CLERK: SANDRA D.

CASH

2      DISTILLED WATER\$1.99

SUBTOTAL:                    \$3.98

TOTAL:                        \$3.98

APPROVED  
THANK YOU  
COME AGAIN

# INVOICE

**Best Stay**  
*Better than all the rest!*

112 North Grand Avenue  
Lansing, MI 48933  
517-654-7894  
BestStayLansing.com

**ROOM NO.** 217  
**DATE** December 2, 2021  
**ARRIVAL** 12/1/2021  
**DEPARTURE** 12/2/2021

**TO** Andrew Dufresne  
Environmental Professionals  
1234 Assessment Drive  
Novi, MI 48167  
248-123-4567

DATE	DESCRIPTION	CREDITS	CHARGES
12/1/2021	Accommodation		\$ 100.00
		SUBTOTAL	\$ 100.00
		SALES TAX (6%)	\$ 6.00
		<b>TOTAL</b>	<b>\$ 106.00</b>

Make all checks payable to Best Stay  
**THANK YOU FOR YOUR BUSINESS!**

# EXPRESS SHIPPING

NEW YORK, NY  
CustomerService@ExpressShipping.com  
P: 123-555-0123

# INVOICE

Invoice No.: 1001  
Invoice Date: 01/04/2022  
Due Date: 02/04/2022

**BILL TO:**

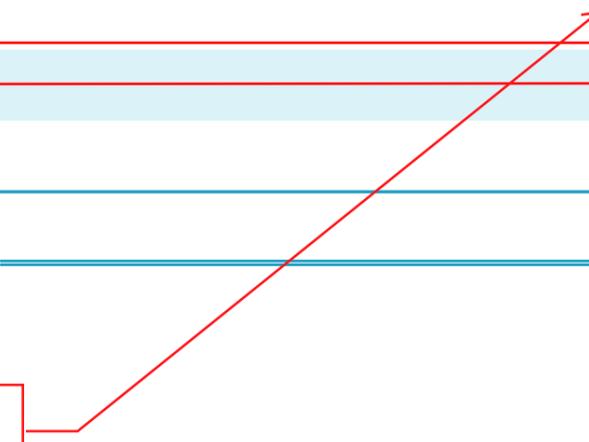
Lorraine Baines  
Environmental Professionals  
1234 Assessment Drive  
Novi, MI 48167  
248-123-4567

DESCRIPTION	AMOUNT
Project Capitol City (Shipping from Novi to Lansing 12/24/2021)	\$23.00
<del>Project Detroit (Shipping from Novi to Detroit 12/25/2021)</del>	<del>\$13.00</del>
<b>TOTAL</b>	<b>\$36.00</b>

Make all checks payable to EXPRESS SHIPPING

**Thank you for your business!**

\$23.00 for Project Capitol City



TO OWNER **Capitol City, LLC**PROJECT: **Project Capitol City**APPLICATION NO: **1****9876 Prospect Court****Lansing, MI 48915****PH: 517-765-4321**APPLICATION DATE: **1/3/22**PERIOD TO: **12/31/21**FROM CONTRACTOR: **Capitol City Builders****Lansing, MI 48933**PROJECT NO: **100001**CONTRACT DATE: **11/1/21****CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>6,237,000.00</u>
2. Net change by Change Orders	\$	
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>6,237,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>113,498.75</u>
5. RETAINAGE:		
a. <u>10%</u> % of Completed Work (Column D + E on G703)		<u>11,349.88</u>
b. <u>10%</u> % of Stored Material (Column F on G703) Total Retainage (Lines 5a + 5b or Total in Column I of G703)		<u>0.00</u>
6. TOTAL EARNED LESS RETAINAGE  (Line 4 Less Line 5 Total)	\$	<u>11,349.88</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>0.00</u>
8. CURRENT PAYMENT DUE	\$	<u>102,148.88</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>6,134,851.13</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Current Month Change Orders	\$0.00	\$0.00
Previous Month Change Orders	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

**CERTIFICATE OF THE SUBCONTRACTOR**

I hereby certify that the work performed and the materials supplied to date, as shown on the above Continuation Sheet, AIA Document G703, is attached represent the actual value of accomplishment the terms of the contract (and all authorized changes thereto) between the undersigned and GCG Construction, Inc. relating to the above referenced project. I also certify that all laborers, materielmen, suppliers, contractors, and subcontractors used on or in connection with the perform of this contract have been paid in full, except as noted on the reverse side. I further certify that I have complied with all Federal, State, and Local tax laws, including Social Security laws and Unemployr Compensation laws and Workmen's Compensation laws insofar as applicable to the performance Contract. Furthermore, in consideration of the payments received, and upon receipt of the amount request, the undersigned does hereby waive, release and relinquish any and all claims under any : surety bond, rights of lien upon the above premises and causes of action which the undersigned n have or hereafter acquire.

**CONTRACTOR:**By: Donald CorleoneDate: 1/3/22

State of Michigan:

Subscribed and sworn to before me this 3rd day of January, 2022

Notary Public: Daniel Zuko

My Commission expires: 1/2/2023

GC Invoice Grant Summary:  
 Earthwork (T&D of Contaminated Soil): \$3,998.75  
 Site Utilities (Utility Gasketing): \$5,000.00  
 Site Management Materials and Equipment (Due Care Portion): \$124.20  
 Management Fee (Due Care Portion): \$248.40  
**Total Task 2 (Due Care): \$9,371.35**  
 Site Demolition: \$30,000.00  
 Site Management Materials and Equipment (Demo Portion): \$415.80  
 Management Fee (Demo Portion): \$831.60  
**Task 4: Demo: \$31,247.40**  
**Total: \$40,618.75**

# CONTINUATION SHEET

AIA DOCUMENT G703

Grant portion =  $\$3,000 \times 0.36 = \$540$   
 Task 2 (Due Care) portion:  $540 \times 0.23 = \$124.20$   
 Task 4 (Demo) portion:  $540 \times 0.27 = \$415.80$   
 See subcontractor invoice for percentage equations.

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: **1**

Subcontractor's signed certification is attached.

APPLICATION DATE: **1/3/22**

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: **12/31/22**

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: **100001**

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H % (G ÷ C)	I BALANCE TO FINISH (C - G)	J RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	Project Capitol City - New Build	\$500,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$500,000.00	\$0.00
2	Site Management Materials and Equipment	\$150,000.00	\$0.00	\$1,500.00		\$1,500.00	1.00%	\$148,500.00	\$150.00
3	Site Demolition	\$35,000.00	\$0.00	\$30,000.00		\$30,000.00	85.71%	\$5,000.00	\$3,000.00
4	Concrete	\$300,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$300,000.00	\$0.00
5	Masonry	\$375,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$375,000.00	\$0.00
7	Metals	\$160,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$160,000.00	\$0.00
9	Wood, Plastics and Components	\$775,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$775,000.00	\$0.00
11	Thermal and Moisture Protection	\$340,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$340,000.00	\$0.00
17	Openings	\$200,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$200,000.00	\$0.00
23	Finishes	\$425,000.00							
29	Specialties	\$45,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$45,000.00	\$0.00
39	Appliances	\$80,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$80,000.00	\$0.00
41	Furnishings	\$125,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$125,000.00	\$0.00
47	Elevator	\$175,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$175,000.00	\$0.00
48	Fire Suppression	\$80,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$80,000.00	\$0.00
49	Plumbing	\$250,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$250,000.00	\$0.00
51	HVAC	\$350,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$350,000.00	\$0.00
53	Electrical	\$325,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$325,000.00	\$0.00
55	Data/Phone Communications	\$20,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$20,000.00	\$0.00
57	Fire Alarm System	\$50,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$50,000.00	\$0.00
59	Earthwork	\$325,000.00	\$0.00	\$28,998.75		\$28,998.75	8.92%	\$296,001.25	\$2,899.88
61	Exterior Improvements	\$125,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$125,000.00	\$0.00
67	Site Utilities	\$160,000.00	\$0.00	\$50,000.00		\$50,000.00	31.25%	\$110,000.00	\$5,000.00
70	Contingency	\$537,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$537,000.00	\$0.00
73	General Liability Insurance	\$30,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$30,000.00	\$0.00
75	Management Fee	\$300,000.00	\$0.00	\$3,000.00		\$3,000.00	1.00%	\$297,000.00	\$300.00
	<b>Totals:</b>	<b>\$6,237,000.00</b>	<b>\$0.00</b>	<b>\$113,498.75</b>	<b>\$0.00</b>	<b>\$113,498.75</b>	<b>1.82%</b>	<b>\$6,123,501.25</b>	<b>\$11,349.88</b>

Task 4: Demolition and Asbestos Abatement  
 Activity: Site Demo (\$18,000)  
 Building Demo (\$12,000)

Grant portion = \$3,998.75 for:  
 Task 2: Due Care  
 Activity: T&D of Cont. Soil  
 See Site Prep Masters AIA for breakdown

Grant portion = \$5,000 for:  
 Task 2: Due Care  
 Activity: Engineering Control  
 Sub-Activity: Utility Gasketing  
 See Site Prep Masters AIA for breakdown

Grant portion =  $\$3,000 \times 0.36 = \$1,080$   
 Task 2 (Due Care) portion:  $\$1,080 \times 0.23 = \$248.40$   
 Task 4 (Demo) portion:  $\$1,080 \times 0.77 = \$831.60$   
 See subcontractor invoice for percentage equations.

TO GC: **Capitol City Builders**  
**Lansing, MI 48933**

PROJECT: **Project Capitol City**

APPLICATION NO: **1**

APPLICATION DATE: **12/31/21**

PERIOD TO: **12/31/21**

FROM CONTRACTOR: **Site Prep Masters**  
**Lansing, MI 48933**

PROJECT NO: **200001**

CONTRACT DATE: **11/5/21**

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>620,000.00</u>
2. Net change by Change Orders	\$	<u>0.00</u>
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>620,000.00</u>
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>108,998.75</u>
5. RETAINAGE:		
a. <u>10%</u> % of Completed Work (Column D + E on G703)		<u>10,899.88</u>
b. <u>10%</u> % of Stored Material (Column F on G703)		<u>0.00</u>
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	<u>10,899.88</u>
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	<u>98,098.88</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		<u>0.00</u>
8. CURRENT PAYMENT DUE	\$	<u>98,098.88</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>521,901.13</u>

## CERTIFICATE OF THE SUBCONTRACTOR

I hereby certify that the work performed and the materials supplied to date, as shown on the above Continuation Sheet, AIA Document G703, is attached represent the actual value of accomplishment the terms of the contract (and all authorized changes thereto) between the undersigned and GCG Construction, Inc. relating to the above referenced project. I also certify that all laborers, materielmen, suppliers, contractors, and subcontractors used on or in connection with the perform of this contract have been paid in full, except as noted on the reverse side. I further certify that I have complied with all Federal, State, and Local tax laws, including Social Security laws and Unemployr Compensation laws and Workmen's Compensation laws insofar as applicable to the performance of this Contract. Furthermore, in consideration of the payments received, and upon receipt of the amount requested, the undersigned does hereby waive, release and relinquish any and all claims under any : surety bond, rights of lien upon the above premises and causes of action which the undersigned n have or hereafter acquire.

## SUBCONTRACTOR:

By: John Dawson

Date: 12/31/21

State of Michigan:

Subscribed and sworn to before me this 31st day of December, 2021

Notary Public: Rosalie Nylund

My Commission expires: 12/27/2022

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Current Month Change Orders	\$0.00	\$0.00
Previous Month Change Orders	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

# CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: **1**

Subcontractor's signed certification is attached.

APPLICATION DATE: **12/31/21**

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: **12/31/21**

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO: **200001**

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE) 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Site Concrete	\$100,000.00	\$0.00	\$0.00		\$0.00	0.00%	\$100,000.00	\$0.00
2	Site Demolition	\$35,000.00	\$0.00	\$30,000.00		\$30,000.00	85.71%	\$5,000.00	\$3,000.00
3	Site Utilities	\$150,000.00	\$0.00	\$45,000.00		\$45,000.00	30.00%	\$105,000.00	\$4,500.00
4	Utility Gaskets	\$10,000.00	\$0.00	\$5,000.00		\$5,000.00	50.00%	\$5,000.00	\$500.00
5	Excavation/Utilities	\$150,000.00	\$0.00	\$25,000.00		\$25,000.00	16.67%	\$125,000.00	\$2,500.00
6	Transportation and Disposal of Non-Hazardous Soil (\$35/tn)	\$175,000.00	\$0.00	\$3,998.75		\$3,998.75	2.29%	\$171,001.25	\$399.88
<b>Totals:</b>		<b>\$620,000.00</b>	<b>\$0.00</b>	<b>\$108,998.75</b>	<b>\$0.00</b>	<b>\$108,998.75</b>	<b>17.58%</b>	<b>\$511,001.25</b>	<b>\$10,899.88</b>

Task 4: Demolition and Asbestos Abatement  
Activity: Site Demo (\$18,000)  
Building Demo (\$12,000)

Task 2: Due Care  
Activity: Engineering Control  
Sub-Activity: Utility Gasketing

Task 2: Due Care  
Activity: T&D of Cont. Soil

Site Prep Master (Subcontractor) Invoice Grant Summary:

Demolition (Task 4): \$30,000.00  
Utility Gasketing (Task 2): \$5,000.00  
Transportation and Disposal of Contaminated Soil (Task 2): \$3,998.75  
**Eligible Grant Activity Total: \$38,998.75**  
Total Invoice: \$108,998.75  
Percentage of Grant Activities: \$38,998.75/\$108,998.75 = 36%  
Task 2 (Due Care) Percentage: \$8,998.75/\$38,998.75 = 23%  
Task 4 (Demo) Percentage: Demo: \$30,000/\$38,998.75 = 77%

Note: Percentages will be used to determine grant portion of GC management and equipment fees.

Demolition Debris Removal Log  
 Project Capitol City

Date	Trucking Company	Truck Number	Truck Ticket Number	Destination	Manifest Number	Landfill Ticket Number	Quantity (yards)	Weight (tons)
12/9/2021	Site Prep Masters	102	10001	Recycle Center	N/A	N/A	40	N/A
12/9/2021	Site Prep Masters	103	20001	Waste Control	43000001	147561	40	38.89
12/9/2021	Site Prep Masters	102	10002	Recycle Center	N/A	N/A	40	N/A
12/10/2021	Site Prep Masters	102	10003	Recycle Center	N/A	N/A	40	N/A
12/10/2021	Site Prep Masters	103	20002	Waste Control	43000002	147562	40	37.63
12/10/2021	Site Prep Masters	102	10004	Recycle Center	N/A	N/A	40	N/A
12/10/2021	Site Prep Masters	103	20003	Waste Control	43000003	147563	40	39.23

Ticket No: 10001

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill     Recycling     Fill     Other

DRIVER/OPERATOR: <i>Mark M</i>		DATE: <i>12/9/21</i>	
TRUCKING COMPANY: <i>Site Prep</i>		TRUCK NO: <i>102</i>	
TIME IN: <i>9:30am</i>		TIME OUT: <i>10:00am</i>	
DESTINATION/ ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Recycle Center</i>	<i>Capital City</i>	<i>Concrete</i>	<i>40</i>
Signature: <i>Mark Mefle</i>			

Ticket No: 20001

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill     Recycling     Fill     Other

DRIVER/OPERATOR: <i>Anthony S.</i>		DATE: <i>12/9/21</i>	
TRUCKING COMPANY: <i>Site Prep</i>		TRUCK NO: <i>103</i>	
TIME IN: <i>9:30am</i>		TIME OUT: <i>10:20am</i>	
DESTINATION/ ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Waste Control</i>	<i>Capital City</i>	<i>Demo Debris</i>	<i>40</i>
Signature: <i>Anthony Stark</i>			

# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000001</b>	2. Page
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>					
4. Generator's Phone <b>517-765-4321</b>					
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>	A. State Transporter's ID <b>111111</b>		
7. Transporter 2 Company Name		8. US EPA ID Number	B. Transporter 1 Phone <b>517-322-6452</b>		
			C. State Transporter's ID		
			D. Transporter 2 Phone		
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>	E. State Facility's ID <b>211111</b>		
			F. Facility's Phone <b>517-852-7894</b>		
11. WASTE DESCRIPTION		12. Containers		13. Total Quantity	14. Unit Wt./Vol
		No.	Type		
a. <b>Demolition Debris</b>		<b>1</b>	<b>Truck</b>	<b>40</b>	<b>yds</b>
b.					
c.					
d.					
G. Additional Descriptions for Materials Listed Above			H. Handling Codes for Wastes Listed Above		
15. Special Handling Instructions and Additional Information					
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.					
Printed/Typed Name				Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>				Month Day Year	
Signature <i>Clarice Starling</i>				12 09 21	
17. Transporter 1 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
<b>Anthony S., Site Prep Masters</b>				Month Day Year	
Signature <i>Anthony Stark</i>				12 09 21	
18. Transporter 2 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
Signature				Month Day Year	
19. Discrepancy Indication Space					
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.					
Printed/Typed Name				Date	
<b>W.H., Waste Control</b>				Month Day Year	
Signature <i>William Hunting</i>				12 09 21	

**NON-HAZARDOUS WASTE**

**GENERATOR**

**TRANSPORTER**

**FACILITY**

**WASTE  
CONTROL**

Waste Control

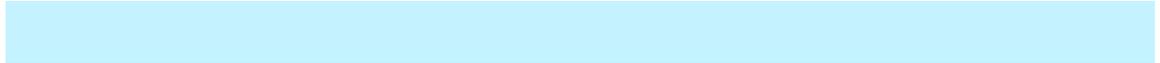
5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site: Capitol City  
Ticket No: 147561  
Truck No: 103  
Manifest No: 43000001  
Date/Time In: 12/9/2021 10:30

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Date/TimeOut: 12/9/2021 11:05

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Demolition Debris	<b>38.89</b>



Ticket No: 10002

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill  Recycling  Fill  Other

DRIVER/OPERATOR: Marty M		DATE: 12/9/21	
TRUCKING COMPANY: Site Prep		TRUCK NO: 102	
TIME IN: 1pm		TIME OUT: 1:35pm	
DESTINATION/ ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
Recycle Center	Capitol City	Concrete	40
Signature: Marty M			

Ticket No: 10003

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill  Recycling  Fill  Other

DRIVER/OPERATOR: *Martin* DATE: *12/10/01*

TRUCKING COMPANY: *Site Prep* TRUCK NO: *102*

TIME IN: *8:55* TIME OUT: *9:25*

DESTINATION / ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Recycle Green Hor</i>	<i>Capitol City</i>	<i>Concrete</i>	<i>40</i>

Signature: *Marty Maly*

Ticket No: 20002

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill  Recycling  Fill  Other

DRIVER/OPERATOR: *Anthony S.* DATE: *12/10/01*

TRUCKING COMPANY: *SK Prep* TRUCK NO: *103*

TIME IN: *9:05 am* TIME OUT: *9:45 am*

DESTINATION / ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Waste Central</i>	<i>Capitol City</i>	<i>Demo Debris</i>	<i>40</i>

Signature: *Anthony Stark*

# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000002</b>	2. Page
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>					
4. Generator's Phone <b>517-765-4321</b>					
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>	A. State Transporter's ID <b>111111</b>		
7. Transporter 2 Company Name		8. US EPA ID Number	B. Transporter 1 Phone <b>517-322-6452</b>		
			C. State Transporter's ID		
			D. Transporter 2 Phone		
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>	E. State Facility's ID <b>211111</b>		
			F. Facility's Phone <b>517-852-7894</b>		
11. WASTE DESCRIPTION		12. Containers		13. Total Quantity	14. Unit Wt./Vol
		No.	Type		
a. <b>Demolition Debris</b>		<b>1</b>	<b>Truck</b>	<b>40</b>	<b>yds</b>
b.					
c.					
d.					
G. Additional Descriptions for Materials Listed Above			H. Handling Codes for Wastes Listed Above		
15. Special Handling Instructions and Additional Information					
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.					
Printed/Typed Name				Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>				Month Day Year	
Signature <i>Clarice Starling</i>				12   10   21	
17. Transporter 1 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
<b>Anthony S., Site Prep Masters</b>				Month Day Year	
Signature <i>Anthony Stark</i>				12   10   21	
18. Transporter 2 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
Signature				Month Day Year	
19. Discrepancy Indication Space					
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.					
Printed/Typed Name				Date	
<b>W.H., Waste Control</b>				Month Day Year	
Signature <i>William Hunting</i>				12   10   21	

**NON-HAZARDOUS WASTE**

**GENERATOR**

**TRANSPORTER**

**FACILITY**

**WASTE  
CONTROL**

**Waste Control**

5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site: Capitol City  
Ticket No: 147562  
Truck No: 103  
Manifest No: 43000002  
Date/Time In: 12/10/2021 10:00

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Date/TimeOut: 12/10/2021 10:35

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Demolition Debris	<b>37.63</b>



# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000003</b>		2. Page	
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>							
4. Generator's Phone <b>517-765-4321</b>							
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>		A. State Transporter's ID <b>111111</b>			
7. Transporter 2 Company Name		8. US EPA ID Number		B. Transporter 1 Phone <b>517-322-6452</b>			
				C. State Transporter's ID			
				D. Transporter 2 Phone			
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>		E. State Facility's ID <b>211111</b>			
				F. Facility's Phone <b>517-852-7894</b>			
11. WASTE DESCRIPTION			12. Containers		13. Total Quantity		14. Unit Wt./Vol
			No.   Type				
a. <b>Demolition Debris</b>			1   <b>Truck</b>		40		yds
b.							
c.							
d.							
G. Additional Descriptions for Materials Listed Above				H. Handling Codes for Wastes Listed Above			
15. Special Handling Instructions and Additional Information							
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.							
Printed/Typed Name						Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>						Month   Day   Year	
Signature <i>Clarice Starling</i>						12   10   21	
17. Transporter 1 Acknowledgement of Receipt of Materials							
Printed/Typed Name						Date	
<b>Anthony S., Site Prep Masters</b>						Month   Day   Year	
Signature <i>Anthony Stark</i>						12   10   21	
18. Transporter 2 Acknowledgement of Receipt of Materials							
Printed/Typed Name						Date	
Signature						Month   Day   Year	
19. Discrepancy Indication Space							
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.							
Printed/Typed Name						Date	
<b>W.H., Waste Control</b>						Month   Day   Year	
Signature <i>William Hunting</i>						12   10   21	

NON-HAZARDOUS WASTE

GENERATOR

TRANSPORTER

FACILITY

**WASTE  
CONTROL**

**Waste Control**

5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site: Capitol City  
Ticket No: 147563  
Truck No: 103  
Manifest No: 43000003  
Date/Time In: 12/10/2021 11:25

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Date/TimeOut: 12/10/2021 11:55

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Demolition Debris	<b>39.23</b>

Contaminated Soil Removal Log  
Project Capitol City

Date	Trucking Company	Truck Number	Truck Ticket Number	Destination	Manifest Number	Landfill Ticket Number	Quantity (yards)	Weight (tons)
12/15/2021	Site Prep Masters	103	20004	Waste Control	43000004	147564	40	36.87
12/16/2021	Site Prep Masters	103	20005	Waste Control	43000005	147565	40	39.24
12/16/2021	Site Prep Masters	103	20006	Waste Control	43000006	147566	40	38.14
							Total	114.25

Ticket No: 20004

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill     Recycling     Fill     Other

DRIVER/OPERATOR: *H.S.*    DATE: *12/16/91*

TRUCKING COMPANY: *SHE Prep*    TRUCK NO: *103*

TIME IN: *9:30am*    TIME OUT: *9:55am*

DESTINATION ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Waste Control</i>	<i>Capital City</i>	<i>Cont. Soil</i>	<i>40</i>

Signature: *Anthony Han*

# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000004</b>	2. Page
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>					
4. Generator's Phone <b>517-765-4321</b>					
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>	A. State Transporter's ID <b>111111</b>		
7. Transporter 2 Company Name		8. US EPA ID Number	B. Transporter 1 Phone <b>517-322-6452</b>		
			C. State Transporter's ID		
			D. Transporter 2 Phone		
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>	E. State Facility's ID <b>211111</b>		
			F. Facility's Phone <b>517-852-7894</b>		
11. WASTE DESCRIPTION		12. Containers		13. Total Quantity	14. Unit Wt./Vol
		No.	Type		
a. Contaminated Soil		<b>1</b>	<b>Truck</b>	<b>40</b>	<b>yds</b>
b.					
c.					
d.					
G. Additional Descriptions for Materials Listed Above			H. Handling Codes for Wastes Listed Above		
15. Special Handling Instructions and Additional Information					
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.					
Printed/Typed Name				Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>				Month Day Year	
Signature <i>Clarice Starling</i>				12 15 21	
17. Transporter 1 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
<b>Anthony S., Site Prep Masters</b>				Month Day Year	
Signature <i>Anthony Stark</i>				12 15 21	
18. Transporter 2 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
Signature				Month Day Year	
19. Discrepancy Indication Space					
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.					
Printed/Typed Name				Date	
<b>W.H., Waste Control</b>				Month Day Year	
Signature <i>William Hunting</i>				12 15 21	

**NON-HAZARDOUS WASTE**

**GENERATOR**

**TRANSPORTER**

**FACILITY**

**WASTE  
CONTROL**

**Waste Control**

5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site: Capitol City  
Ticket No: 147564  
Truck No: 103  
Manifest No: 43000004  
Date/Time In: 12/15/2021 10:09

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Date/TimeOut: 12/15/2021 10:39

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Contaminated Soil	<b>36.87</b>

Ticket No: 20005

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill     Recycling     Fill     Other

DRIVER/OPERATOR: <i>A.S.</i>		DATE: <i>12/16/21</i>	
TRUCKING COMPANY: <i>Site Prep</i>		TRUCK NO: <i>103</i>	
TIME IN: <i>8:25am</i>		TIME OUT: <i>9:01am</i>	
DESTINATION/ ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Waste Control</i>	<i>Capitol City</i>	<i>Cont. Soil</i>	<i>40</i>
Signature: <i>Anthony Shaw</i>			

Ticket No: 20006

**SITE PREP MASTERS**

123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Landfill     Recycling     Fill     Other

DRIVER/OPERATOR: <i>A.S.</i>		DATE: <i>12/16/21</i>	
TRUCKING COMPANY: <i>Site Prep</i>		TRUCK NO: <i>103</i>	
TIME IN: <i>10:41am</i>		TIME OUT: <i>11:06am</i>	
DESTINATION/ ORIGIN	PROJECT NAME	MATERIAL	QUANTITY
<i>Waste Control</i>	<i>Capitol City</i>	<i>Cont. Soil</i>	<i>40</i>
Signature: <i>Anthony Shaw</i>			

# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000005</b>		2. Page	
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>							
4. Generator's Phone <b>517-765-4321</b>							
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>		A. State Transporter's ID <b>111111</b>			
7. Transporter 2 Company Name		8. US EPA ID Number		B. Transporter 1 Phone <b>517-322-6452</b>			
				C. State Transporter's ID			
				D. Transporter 2 Phone			
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>		E. State Facility's ID <b>211111</b>			
				F. Facility's Phone <b>517-852-7894</b>			
11. WASTE DESCRIPTION			12. Containers		13. Total Quantity		14. Unit Wt./Vol
			No.   Type				
a. Contaminated Soil			1   Truck		40		yds
b.							
c.							
d.							
G. Additional Descriptions for Materials Listed Above				H. Handling Codes for Wastes Listed Above			
15. Special Handling Instructions and Additional Information							
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.							
Printed/Typed Name						Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>						Month   Day   Year	
Signature <i>Clarice Starling</i>						12   16   21	
17. Transporter 1 Acknowledgement of Receipt of Materials							
Printed/Typed Name						Date	
<b>Anthony S., Site Prep Masters</b>						Month   Day   Year	
Signature <i>Anthony Stark</i>						12   16   21	
18. Transporter 2 Acknowledgement of Receipt of Materials							
Printed/Typed Name						Date	
Signature						Month   Day   Year	
19. Discrepancy Indication Space							
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.							
Printed/Typed Name						Date	
<b>W.H., Waste Control</b>						Month   Day   Year	
Signature <i>William Hunting</i>						12   16   21	

NON-HAZARDOUS WASTE

GENERATOR

TRANSPORTER

FACILITY

**WASTE  
CONTROL**

Waste Control

5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Site: Capitol City  
Ticket No: 147565  
Truck No: 103  
Manifest No: 43000005  
Date/Time In: 12/16/2021 9:10  
Date/TimeOut: 12/16/2021 9:41

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Contaminated Soil	39.24

# NON-HAZARDOUS WASTE MANIFEST

Please print or type (Form designed for use on elite (12 pitch) typewriter)

<b>NON-HAZARDOUS WASTE MANIFEST</b>		1. Generator's US EPA ID No. <b>123456789</b>		Manifest Document No. <b>43000006</b>	2. Page
3. Generator's Name and Mailing Address <b>Capitol City, LLC 9876 Prospect Court Lansing, MI 48915</b>					
4. Generator's Phone <b>517-765-4321</b>					
5. Transporter 1 Company Name <b>Site Prep Masters</b>		6. US EPA ID Number <b>000056</b>	A. State Transporter's ID <b>111111</b>		
7. Transporter 2 Company Name		8. US EPA ID Number	B. Transporter 1 Phone <b>517-322-6452</b>		
			C. State Transporter's ID		
			D. Transporter 2 Phone		
9. Designated Facility Name and Site Address <b>Waste Control 5555 Timber Road Lansing, MI 48906</b>		10. US EPA ID Number <b>100072</b>	E. State Facility's ID <b>211111</b>		
			F. Facility's Phone <b>517-852-7894</b>		
11. WASTE DESCRIPTION		12. Containers		13. Total Quantity	14. Unit Wt./Vol
		No.	Type		
a. Contaminated Soil		1	Truck	40	yds
b.					
c.					
d.					
G. Additional Descriptions for Materials Listed Above			H. Handling Codes for Wastes Listed Above		
15. Special Handling Instructions and Additional Information					
<b>16. GENERATOR'S CERTIFICATION:</b> I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations.					
Printed/Typed Name				Date	
<b>Clarice Starling, As Authorized Agent for Capitol City, LLC</b>				Month Day Year	
Signature <i>Clarice Starling</i>				12   16   21	
17. Transporter 1 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
<b>Anthony S., Site Prep Masters</b>				Month Day Year	
Signature <i>Anthony Stark</i>				12   16   21	
18. Transporter 2 Acknowledgement of Receipt of Materials					
Printed/Typed Name				Date	
Signature				Month Day Year	
19. Discrepancy Indication Space					
20. Facility Owner or Operator; Certification of receipt of the waste materials covered by this manifest, except as noted in item 19.					
Printed/Typed Name				Date	
<b>W.H., Waste Control</b>				Month Day Year	
Signature <i>William Hunting</i>				12   16   21	

**NON-HAZARDOUS WASTE**

**GENERATOR**

**TRANSPORTER**

**FACILITY**

**WASTE  
CONTROL**

Waste Control

5555 Timber Road  
Lansing, MI 48906  
517-852-7894  
Whunting@WasteControl.com

Site: Capitol City  
Ticket No: 147566  
Truck No: 103  
Manifest No: 43000006  
Date/Time In: 12/16/2021 11:26

Site Prep Masters  
123 Terra Ln  
Lansing, MI 48933  
517-322-6452

Date/TimeOut: 12/16/2021 11:58

Quantity	UNIT	DESCRIPTION	WEIGHT
40	yds	Contaminated Soil	<b>38.14</b>

# Lansing Brownfield Redevelopment Authority

Street Address

1000 S Washington Ave

City, ST ZIP Code

Lansing, MI 48910

Phone:

517-637-1284

E-mail:

jonesh@purelansing.gov

Website

## Invoice

Invoice #:

2

Date:

12/31/2021

Invoice Period:

10/1/21-12/31/21

Personnel	Date	Description	Hours	Rate		Amount
Henry Jones	11/1/2021	Quarterly report prep	1	\$150.00		\$150.00
Henry Jones	12/1/2021	Draft invoice review	2	\$150.00		\$300.00
Henry Jones	12/15/2021	Quarterly report prep	1	\$150.00		\$150.00
Henry Jones	12/31/2021	Invoice review and quarterly report prep	2.75	\$150.00		\$412.50
						\$0.00
					<b>TOTAL</b>	\$1,012.50