



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

Guide to Electronic Reporting

Remediation Information Data Exchange (RIDE)
Remediation and Redevelopment Division (RRD)
Part 213 Submissions

Inventory of Facilities Welcome Screen

Inventory of Facilities Project Managers Project Managers by County

Facilities

Become a RIDE User

Inventory of Residential Closures
Show Hide

All existing filters will be cleared when changing the filters.

My Facilities Only
Yes No

Display: Export

Facility ID	EPA ID	Facility Name	LUST Name
83000185		567 5th Street	201
83000184		1911-2025 North Mitchell Street	201
83000183		1005 Leeson Avenue	201

Click to become a registered user of the system. This is a requirement for online report submittal.

The Inventory of Facilities features Third Party registered user access to submit reports electronically.

The account is registered with the MILogin system like many other State of Michigan applications.

Click on the “Become a RIDE User” button and follow the prompts. Enter required data to create your account.

Each user must have their own account which will act as an electronic signature for reports.

Registered Account Allows for Online Submittals



[HELP](#) [CONTACT US](#)

Every Third Party has a unique login and user account to be able to submit reports to EGLE RRD online.

This means each Owner/Operator and each Qualified Consultant **MUST** have their own login.

MILogin for Third Party

User ID

Password

LOGIN

Don't have an account?

SIGN UP

[Forgot your User ID?](#)

[Forgot your password?](#)

[Need Help?](#)

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MILogin Home Page Displays RIDE Application

Home Page of

 Your password will expire in days

Access your applications by clicking on the application links below

After logging into MILogin, the Home Page opens, and the RIDE application displays for selection. Click on RIDE to open the application.



Michigan Department of Environment, Great Lakes, and Energy (EGLE)

RIDE

Click on RIDE to open the application.

Inventory of Facilities Home Screen

Home

EGLE

Remediation Information Data Exchange
Michigan Department of Environment, Great Lakes, and Energy

Home Screen

Contact - EGLE

Inventory of Facilities

Click on the slider to hide the description below.

Inventory of Facilities

Disclaimer

Inventory of Residential Closures

The Inventory of Residential Closures represents a subset of residential closures approved by the EGLE. These residential closures were submitted to the EGLE in a No Further Action Report, satisfy the limited residential cleanup criteria under section 20120a(1)(c) of Part 201 or the site-specific residential cleanup criteria under sections 20120a(2) and 20120b of Part 201, include land use or resource use restrictions, and were specifically requested by the submitter of the No Further Action Report.

Inventory of Facilities

As part of an information technology improvement project, the Remediation Information Data Exchange (RIDE) system now hosts the Remediation and Redevelopment Division's Inventory of Facilities. The Inventory of Facilities has two data sources: Facilities under [Part 201](#), Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA) identified through state funded or private party response activities (Projects) and Facilities under [Part 213](#), Leaking Underground Storage Tanks of the NREPA; and Facilities identified through submittals of [Baseline Environmental Assessments \(BEA\)](#) submitted pursuant to Part 201 or Part 213 of the NREPA. BEAs are displayed as a submittal to Facilities listed on the Inventory if they exist. This webpage is an intermediate step to providing all the information under required [Section 20112a](#) of Part 201. The Department of Environment, Great Lakes, and Energy (EGLE) has information technology projects in progress that will have the capacity to provide all the information required under Section 20112a.

The Part 201 Projects Inventory does not include all of the facilities that are subject to regulation under Part 201 because owners are not required to inform EGLE about the facilities and can pursue cleanup independently. Facilities that are not known to EGLE are not on the Inventory, nor are locations with releases that resulted in low environmental impact.

Part 213 facilities listed here may have more than one release; a list of releases for which corrective actions have been completed and list of releases for which corrective action has not been completed are on now on the Inventory replacing the Leaking Underground Storage Tank Site Search webpage. EGLE may or may not have reviewed and concurred with the conclusion that the corrective actions described in a closure report meets criteria.

A BEA is a document that new or prospective property owners/operations disclose to EGLE identifying the property as a facility pursuant to Part 201 and Part 213. The Inventory of BEA Facilities overlaps in part with the Part 201 Projects facilities and Part 213 facilities and has therefore been removed as a separate listing. BEAs may now be viewed as submittals to their respective Facility within the Inventory." BEAs are now documented and may be viewed as submittals to their respective Facility in the Inventory. There may be more than one BEA for each facility.

Questions regarding any one facility should be directed to the district in which the facility is located. District contact information can be found on the [RRD office location map](#).

For instructions on [searching](#) the new system and submitting a [Notice of On-Site Work Activity](#), step-by-step guides are available.

Inventory Statistics

The Inventory of Facilities Home Screen features a description of the Inventory. This description may be hidden by clicking on the Inventory of Facilities slider in the upper right corner of the screen.

Navigating Inventory Of Facilities (IOF)

The first step in submitting a submittal is to search the Inventory of Facilities for the facility in question.

The Inventory allows for multiple search options using the columns displayed.

Inventory of Facilities Project Managers Project Managers by County

Facilities

Inventory of Residential Closures
Show

My Facilities Only
Yes

Display:

Click to show additional categories to search.

Default Categories for searching.

Facility ID ▾	EPA ID ⚡	Facility Name ⚡	LUST Name ⚡	Regulatory Program ⚡	Full Address ⚡	City ⚡
Facility ID:	EPA ID:	Facility Name:	LUST Name:	Regulatory Program:	Full Address:	City:
83000184		1911-2025 North Mitchell Street		201	1911-2025 North Mitchell Street, Cadillac, MI, 49601	Cadillac
83000183		1005 Leeson Avenue		201	1005 Leeson Avenue, Cadillac, MI, 49601	Cadillac
83000182		Wexford County Road Commission Surface Water Storage		201	10390 North Hodenpyle Dam Road, MI, 49668	
83000181		Wright Street		201	Wright Street, MI, 49601	
83000180		T24N, R12W		201	T24N, R12W, Buckley, MI, 49601	Buckley
83000179		3822 North Mackinaw Trail Manton		201	3822 North Mackinaw Trail Manton, Manton, MI, 49663	Manton
83000178		916 South Mitchell Street		201	916 South Mitchell Street, Cadillac, MI, 49601	Cadillac
83000177		905 Frisbie Street		201	905 Frisbie Street, MI, 49601	
83000176		805, 811, 815 North Mitchell St		201	805, 811, 815 North Mitchell St, MI, 49601	
83000175		7110 East 34 Road		201	7110 East 34 Road, MI, 49601	

Additional Search Column Categories

Additional searchable columns include:

- Township
- County
- Risk Condition
- Release Status
- EGLE District
- Project Manager
- Senate District
- House District
- U.S. Congressional District
- Latitude/ Longitude

You may select multiple columns, including all.

Click to show and select additional categories to search.

When additional columns are selected, they will be added to the right. You will need to scroll to the bottom of the page and scroll to the right to view these columns.

Inventory of Facilities | Project Managers | Project Managers by County

Facilities

Inventory of Residential Closures

Show Hide

My Facilities Only

Yes No

Deselect All Select All Export

Facility Name	LUST Name	Regulatory Program	Full Address	City
1911-2025 North Mitchell Street		201	1911-2025 North Mitchell Street, Cadillac, MI, 49601	Cadillac
1005 Leeson Avenue		201	1005 Leeson Avenue, Cadillac, MI, 49601	Cadillac
10390 North Hodenpyle Dam Road		201	10390 North Hodenpyle Dam Road, MI, 49668	
Wright Street		201	Wright Street, MI, 49601	
T24N, R12W		201	T24N, R12W, Buckley, MI, 49601	Buckley
3822 North Mackinaw Trail		201	3822 North Mackinaw Trail Manton, Manton, MI, 49663	Manton

Clear Filters

Facility Column Searching

Searching by one column or multiple columns is possible to find a facility or list of facilities.

To search, click on a category and type or select from a list of the items.

Inventory of Facilities Project Managers Project Managers by County

Facilities

Inventory of Residential Closures
Show Hide

My Facilities Only
Yes No

Display: Export Clear Filters

Facility ID	EPA ID	Facility Name	LUST Name	Regulatory Program	Full Address	City
50005978		Monroe Muffler Brake Inc	Monroe Muffler Brake Inc	213	3603 BYRON CENTER AVE, GRAND RAPIDS, MI, 49519	GRAND RAPIDS
50005953		1202 Bridge NW	1202 Bridge NW	213	1202 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS
50005934		Bridge NW	Bridge NW	213	405 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS
50005908		1056 Wealthy Street SE	1056 Wealthy Street SE	213	1056 WEALTHY ST, GRAND RAPIDS, MI, 49506	GRAND RAPIDS
50005824		515 Michigan Street Former Filling Station	515 Michigan Street Former Filling Station	213	515 MICHIGAN ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS
50005675		B & B Party Stop	B & B Party Stop	213	501 LEONARD ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS
50005525		Woody's Cane Stop	Woody's Cone Stop	213	730 28TH ST, GRAND RAPIDS, MI, 49548	GRAND RAPIDS
50005418		Grooters Asset Development LLC	Grooters Asset Development LLC	213	201 MATILDA ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS

In this example, the search categories selected are **Part 213** sites in the City of **Grand Rapids**.

Open Facility Details

When the facility is found, open the facility details to view the Location Submittals feature.

Statutorily required reports are identified as submittals on the Inventory of Facilities.

Inventory of Facilities Project Managers Project Managers by County

Facilities

Inventory of Residential Closures
Show Hide

My Facilities Only
Yes No

Display: Export

Clear Filters

Facility ID	EPA ID	Facility Name	LUST Name	Regulatory Program	Full Address	City	
Facility ID:	EPA ID:	Facility Name:	LUST Name:	Regulatory Program: 213	Full Address:	City: GRAND RAPIDS	
50005978		Monroe Muffler Brake Inc	Monroe Muffler Brake Inc	213	3603 BYRON CENTER AVE, GRAND RAPIDS, MI, 49519	GRAND RAPIDS	...
50005953		1202 Bridge NW	1202 Bridge NW	213	1202 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS	...
50005934		Bridge NW	Bridge NW	213	405 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS	...
50005908		1056 Wealthy Street SE	1056 Wealthy Street SE	213	1056 WEALTHY ST, GRAND RAPIDS, MI, 49506	GRAND RAPIDS	...
50005824		515 Michigan Street Former Filling Station	515 Michigan Street Former Filling Station	213	515 MICHIGAN ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...
50005675		B & B Party Stop	B & B Party Stop	213	501 LEONARD ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...
50005525		Woody's Cane Stop	Woody's Cone Stop	213	730 28TH ST, GRAND RAPIDS, MI, 49548	GRAND RAPIDS	...
50005418		Grooters Asset Development LLC	Grooters Asset Development LLC	213	201 MATILDA ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...

To view more details about a specific facility, click on the three dots on the right side of the table.





MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

RIDE GUIDE – Submitting Submittals

Steps for Submitting Part 213 Documents:
Reports and Correspondence

Documents that can be submitted through RIDE

- Submittal type options include:
 - EQP3801 – Notice of On-site Work Activity (NWA)
 - EQP4004 – Closure Report – Conditional Approval [Documentation] (CRCA)
 - Non Form (NF)
 - EQP4002 – Initial Assessment Report (IAR)
 - EQP4005 – Final Assessment Report – Conditional Approval [Documentation] (FARCA)
 - EQP4452 – Closure Report (CR)
 - EQP4000 – Final Assessment Report (FAR)
 - EQP4001 – Supplementary Information Report (SIR)

Submitting Documents

Facilities are also identified as locations in RIDE and the inventory. Click on the arrow in the blue bar to the left of the Location Submittals to view more information.

Clicking the arrows, opens new views to see details about the submittals. The (1) behind the title Location Submittals indicates the number of submittals for this location.

Facility ID	EPA ID	Facility Name	LUST Name	Regulatory Program	Full Address	City	County
Facility ID:	EPA ID:	Facility Name:	Glenn Millers Service Station	Regulatory Pr	Full Address:	City:	County:
Location Submittals (5)							
EQ 4025 - Baseline Environmental Assessment - 0							
Notice of Migration - 0							
EQP3801 - Notice of On-Site Work Activity - 0							
EQP4004 - Closure Report - Conditional Approval - 0							
Non Form - 4 - 01/11/2019							
EQP4002 - Initial Assessment Report - Cover Sheet - 0							
EQP4005 - Final Assessment Report - Conditional Approval - 0							

Go to page: 1 of 1 Items per page: 50 1 - 1 of 1

Submittal Information

- Select the appropriate submittal information from the drop-down list. For a new submittal, select Create New.



The screenshot shows a web interface for "Submittal Information". At the top left is a dark blue button with a white left-pointing arrow and the text "Back". Below this is the title "Submittal Information" in bold. A horizontal line separates the title from the content area. Below the line is a dropdown menu with the label "Submittal Action:" in small text. The menu is open, showing five options: "Create New" (highlighted in grey), "Revise Existing", "Certify In Progress", "Amendment to Initial Assessment Report", and "Revise per EGLE Audit".

Submittal Information

- Submittal information is divided into 6 sections:
 1. Site information
 2. Submittal information
 3. Attachments
 4. Organization/Company
 5. Contacts
 6. Review and Submit

49089 Branch

Latitude: 41.99982736 Longitude: -85.23938818

Confirmed Release Number(s): *
REL-0938-00

Confirmed Release Number	Date Release Discovered
REL-0938-00	2/5/2008

Permission is given for the Department of Environment, Great Lakes & Energy (EGLE) to contact the Qualified Consultant: *

Yes

2 Submittal Information

3 Attachments

4 Organization/Company

5 Contacts

6 Review and Submit



1: Site Information

Site information is auto-populated:

- New or Revised per EGLE Audit
- Site address
- Facility ID number
- Site location on map

[Back](#)

Submittal Information

Submittal Action: *
Create New

Final Assessment Report Cover Sheet

1 Site Information

NEW or REVISED PER EGLE AUDIT

Revised Report:

INSTRUCTIONS: COMPLETION OF THIS REPORT WITH ALL APPLICABLE INFORMATION IS MANDATORY pursuant to Part 213, Section 324.21311a of the Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended. In the Report Type field above indicate whether this is a new or revised submittal. Please provide the completed Final Assessment Report with the associated Table of Contents, Form EQP4007, within 365-days of discovery of release to RRD.

Facility Name: Glenn Millers Service Station Facility ID: 00037673

Street Address: 105 N MAIN

City: SHERWOOD State: Michigan

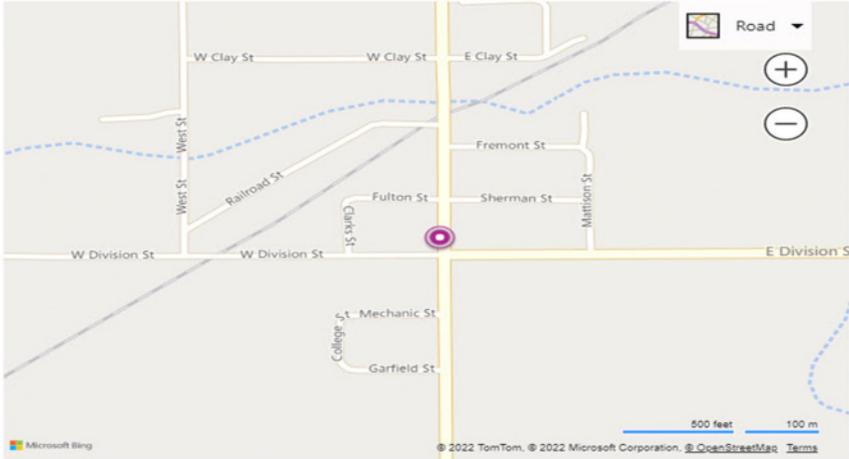
Zip Code: 49089 County: Branch

Latitude: 41.99982736 Longitude: -85.23938818

Confirmed Release Number(s): *
REL-0938-00

Confirmed Release Number	Date Release Discovered
REL-0938-00	2/5/2008

Permission is given for the Department of Environment, Great Lakes & Energy (EGLE) to contact the Qualified Consultant: *



Select the confirmed release number. Enter the date of the confirmed release.

2: Submittal Information

Final Assessment Report Cover Sheet

1 Site Information

2 Submittal Information

Section 1

Site Classification: *
Class 3

Previous Site Classification:
Class 2

Type of RBCA Evaluation: *
Tier II

Section 2

Substance(s) Released: *

Gasoline

Diesel

Ethanol E-10

Ethanol E-85

Other

Other: *
Kerosene

8/100 characters

Predominant groundwater flow direction: *
0/100 characters

Shallowest Depth to ground water: *
feet inches

Section 5 - Is mobile NAPL present?

Currently: *
Previously: *

Section 6

Is migrating NAPL present?: *

Submittal information contains the same information found on the EQP cover sheet for the given submittal.

Fill out the form completely using the combination of drop-down boxes and fill-in boxes.

Each submittal type is slightly different.

3: Attachments

You can navigate to the previous page and next page via the buttons at the top left and bottom right of the screen.

Final Assessment Report Cover Sheet

Site Information

Submittal Information

3 Attachments

Supported file types: .pdf

Total attachment(s) size cannot exceed 150 megabytes

Add Attachment

File Name

attach.pdf

Previous

Next

Upload the report as a single pdf file. Note that for reports (e.g. Final Assessment Report, Closure Report) that require a Table of Contents EQP form, these forms must be submitted as part of the report.

Note: There is a 150 megabyte size limit.

4: Organization/Company

Organization/Company means the Owner/Operator responsible for release.

This is the first information box on the hard-copy coversheet.

The screenshot shows a web application interface for the RIDE (Right to Know) process. On the left, a vertical navigation menu lists six steps: 1. Site Information, 2. Submittal Information, 3. Attachments, 4. Organization/Company (highlighted with a blue circle), 5. Contacts, and 6. Review and Submit. The main content area is titled "Organization/Company" and contains the text "Choose one of the following:" followed by a search input field labeled "Search for Existing Organization/Company:". Below the search field are two buttons: "Previous" and "Next".

If the organization is **not** listed, you will get a warning. At that time, please contact the RIDE Administrator at EGLE-RIDE-Admin@Michigan.gov

You will **not** be able to proceed with the submittal in RIDE until this action is complete.

4: Organization/Company

Once you have selected the organization, select the appropriate address.

Please add a new address ONLY if the correct address is not found using the search/dropdown menu.

Submittal Information

Submittal Action: *
Create New

Final Assessment Report Cover Sheet

- Site Information
- Submittal Information
- Attachments
- 4 Organization/Company**
- 5 Contacts
- 6 Review and Signatures

Edit Organization

* = Required

Organization/Company Name:	Organization/Company Type:	Organization/Company Status:
"2525 Telegraph Road Office	Corporation	Active
Web Address:	EIN:	DUNS Number:

Organization/Company Address

Choose one of the following:

Search for Address:

Country: United States

Street Address: 750 Trade Center Way Apt/Suite/Other:

City: Portage State: Michigan Zip Code: 49002

5: Contacts

Contact is the representative for the Owner/Operator organization in the section above.

This is the first information box on the hard-copy coversheet.

The screenshot shows a web interface for a submission process. At the top left is a 'Back' button. Below it is the 'Submittal Information' section, which includes a dropdown menu for 'Submittal Action:' with 'create New' selected. Below this is the 'Final Assessment Report Cover Sheet' section. A vertical progress bar on the left lists six steps: 'Site Information', 'Submittal Information', 'Attachments', 'Organization/Company', '5 Contacts', and '6 Review and Submit'. The 'Contacts' step is currently active. Below the progress bar is a dark blue bar with the text '> Contacts - *2525 Telegraph Road Office' and a plus sign icon. At the bottom right of the form area are 'Previous' and 'Next' buttons.

You will **not** be able to proceed with the submittal in RIDE until this action is complete.

5: Contacts

Contact Type:

Many options are available; however please choose from:

- Owner/Operator
- Consultant

Start Date:

Date the contact began their association to the facility; if this date is unknown use the date of the submittal.

Address:

Contact's address may be different from the organization's main address.

Add Contact * = Required

Organization: "2525 Telegraph Road Office"

Contact: KohloffTP, Courtney + Add New

Contact Type: * Start Date: * End Date:

Contact Prefix: Contact Suffix:

First Name: Courtney Last Name: KohloffTP Middle Initial:

Email: Alternate Email: ckohloff219@yahoo.com

Phone Number(s)

Work Phone: ext. Cell Phone:

Fax Number:

Address

Country: United States

Edit

Cancel Submit

6: Review and Submit

6 Review and Submit

Site Information

NEW or REVISED PER EGLE AUDIT

Revised Report:

Facility Name: Glenn Millers Service Station Facility ID: 00037673

Street Address: 105 N MAIN

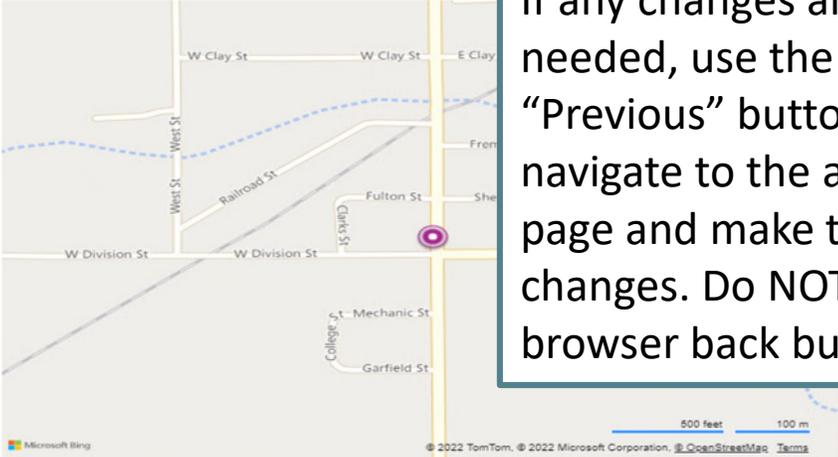
City: SHERWOOD State: Michigan

Zip Code: 49089 County: Branch

Latitude: 41.99982736 Longitude: -85.23938818

Confirmed Release Number	Date Release Discovered
REL-0938-00	02/05/2008

Permission is given for the Department of Environment, Great Lakes & Energy (EGLE) to contact the Qualified Consultant:
Yes



Submittal Information

Section 1

Site Classification:	Previous Site Classification:	Type of RBCA Evaluation:
Class 3	Class 2	Tier II

Section 2

Substance(s) Released:	Other:
Gasoline	Kerosene

Review all the information that was entered into the form.

If any changes are needed, use the "Previous" button to navigate to the applicable page and make the changes. Do NOT use the browser back button.

6: Review and Submit

Select the applicable Role from the drop-down menu and select "I Certify" to certify the submittal. Fill out all boxes marked with an asterisk.

Submitter Authorization

This Final Assessment Report (FAR), which was completed in accordance with Part 213, Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, is submitted by:

Primary Certifier

Role: *

Qualified Consultant

By certifying this form I attest that I meet the qualified underground storage tank consultant requirements identified in section 324.21325 of Part 213, Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

Certification Status: *

I Certify

First Name:

Steve

Last Name:

BeukemaTP

Organization/Company: *

10 Ionia, LLC

Address: *

Phone:

Email Address:

P1umc.musicdirector@gmail.com

Date:

01/21/2022

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

Previous

Submit & Exit

6: Review and Submit

The screenshot shows a web application interface with a warning message and a table of submittal records. The warning message is displayed in a yellow box with a warning icon and the text: "Warning. This submittal must be certified by both a Qualified Consultant and an Owner Operator before being processed by EGLE. The secondary certifier can access this submittal to complete the certification process for the given submittal type for the given facility and selecting 'Certify in Progress' in the Submittal Action field. At this point the secondary certifier will be prompted to select the submittal and complete the certification process." Below the warning message, the text "EQP4000 - Final Assessment Report - Cover Sheet 00037673-FAR-4 for Facility 00037673" is displayed. A "Close" button is located below the warning message. Below the warning message, a table of submittal records is displayed. The table has three columns: "Submittal ID:", "Received Date:", and "Contains Attachment(s):". The table contains one row with the following data: "00037673-FAR-1", "01/20/2022", and a checkmark.

Submittal ID:	Received Date:	Contains Attachment(s):
00037673-FAR-1	01/20/2022	✓

After clicking Submit & Exit, a warning message will appear for certain submittals that require a secondary certification from an Owner/Operator.

For submittals that need two certifications the Submittal is NOT considered received by EGLE until it is certified by both a Qualified Consultant and an Owner/Operator.

The message also displays the Submittal Record Number. It is useful to note this number for future reference.



MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY

RIDE GUIDE – My Board & Secondary Certification

Steps for Navigating My Board, Finding
Submittals for Secondary Certification

My Board: Submission Status

The screenshot shows the 'My Board' section of the Remediation Information Data Exchange (RIDE) application. The page header includes the EGLE logo and the text 'Remediation Information Data Exchange Michigan Department of Environment, Great Lakes, and Energy'. A left-hand navigation menu lists various application features, with 'My Board' highlighted in blue. The main content area displays a table of submission records with columns for Location Name, Record ID, Submittal Type, Submittal Status, Date Due, and Requires Your Action. An 'Export' button is located above the table. The table contains seven rows of data, with the last row marked with a checkmark in the 'Requires Your Action' column. At the bottom of the page, there is a pagination control showing 'Go to page: 1 of 1' and 'Items per page: 50'.

Location Name	Record ID	Submittal Type	Submittal Status	Date Due	Requires Your Action
Mark & Penny Case	50002705	NOM	Processed		
Mark & Penny Case	50002705	NOM	Submitted		
Mark & Penny Case	50002705	NF	Submitted		
Mark & Penny Case	50002705	IAR	System		
Glenn Millers Service Station	00037673	IAR	Submitted		
Glenn Millers Service Station	00037673	SIR	Submitted		
Glenn Millers Service Station	00037673	FAR	System		✓

“My Board” will show submittals for all facilities and releases with which the user is associated.

When a submission is awaiting a secondary certification, it will have a check mark on the “Requires Your Action” column. The certification **MUST** be done by the party that did not do the primary certification (ie. Owner/ Operator or Qualified Consultant). This means the secondary user must be signed into their own unique RIDE account.

Secondary Certification: Open Facility Details

Locate the facility on the IOF following the same steps in the earlier section.

To view more details about a specific facility, click on the three dots on the right side of the table.

Facility ID	EPA ID	Facility Name	LUST Name	Regulatory Program	Full Address	City	
50005978		Monroe Muffler Brake Inc	Monroe Muffler Brake Inc	213	3603 BYRON CENTER AVE, GRAND RAPIDS, MI, 49519	GRAND RAPIDS	...
50005953		1202 Bridge NW	1202 Bridge NW	213	1202 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS	...
50005934		Bridge NW	Bridge NW	213	405 BRIDGE ST, GRAND RAPIDS, MI, 49504	GRAND RAPIDS	...
50005908		1056 Wealthy Street SE	1056 Wealthy Street SE	213	1056 WEALTHY ST, GRAND RAPIDS, MI, 49506	GRAND RAPIDS	...
50005824		515 Michigan Street Former Filling Station	515 Michigan Street Former Filling Station	213	515 MICHIGAN ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...
50005675		B & B Party Stop	B & B Party Stop	213	501 LEONARD ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...
50005525		Woody's Cane Stop	Woody's Cone Stop	213	730 28TH ST, GRAND RAPIDS, MI, 49548	GRAND RAPIDS	...
50005418		Grooters Asset Development LLC	Grooters Asset Development LLC	213	201 MATILDA ST, GRAND RAPIDS, MI, 49503	GRAND RAPIDS	...

Secondary Certification: Finding Your Submittal

Once the Location Submittals tab is expanded you will see a list of submittal options.

Select the plus sign for the type of submittal you are wishing to certify.

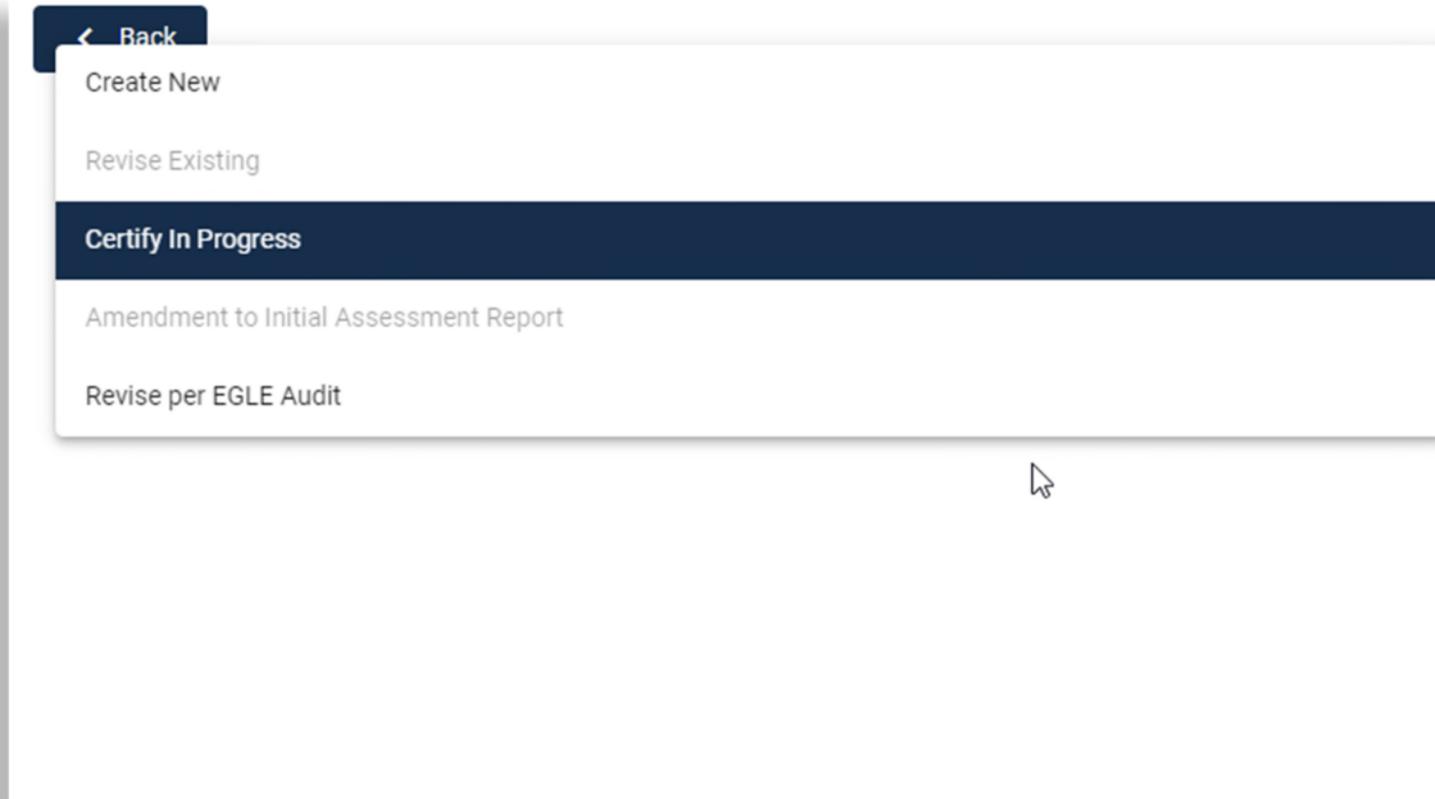
The screenshot displays a web application interface for finding submittals. At the top, there are search filters for Facility ID, EPA ID, Facility Name, LUST Name, Regulatory Program, Full Address, and City. Below these filters, a section titled 'Location Submittals (5)' is expanded, showing a list of submittal options. The list includes:

- > EQ 4025 - Baseline Environmental Assessment - 0
- > Notice of Migration - 0
- > EQP3801 - Notice of On-Site Work Activity - 0
- > EQP4004 - Closure Report - Conditional Approval - 0
- > Non Form - 4 - 01/11/2019
- > EQP4002 - Initial Assessment Report - Cover Sheet - 0
- > EQP4005 - Final Assessment Report - Conditional Approval - 0

The 'EQP4002 - Initial Assessment Report - Cover Sheet - 0' entry is highlighted with a red box, and its plus sign icon is also highlighted with a red box. The plus sign icon is located to the right of the entry. The bottom of the interface shows pagination information: 'Go to page: 1 of 1', 'Items per page: 50', and '1 - 1 of 1'.

Clicking the arrows will open new views to see details about the submittals. The (#) behind the title Location Submittals indicates the number of submittals for this location. This does NOT include submittals that are pending secondary certification.

Certify in Progress



Select the appropriate submittal information from the drop-down list.

To complete secondary certification, select "Certify in Progress".

Secondary Certification: Review and Submit

6 Review and Submit

Site Information

NEW or REVISED PER EGLE AUDIT

Revised Report:

Facility Name: Glenn Millers Service Station Facility ID: 00037673

Street Address: 105 N MAIN

City: SHERWOOD State: Michigan

Zip Code: 49089 County: Branch

Latitude: 41.99982736 Longitude: -85.23938818

Confirmed Release Number	Date Release Discovered
REL-0938-00	02/05/2008

Permission is given for the Department of Environment, Great Lakes & Energy (EGLE) to contact the Qualified Consultant:
Yes

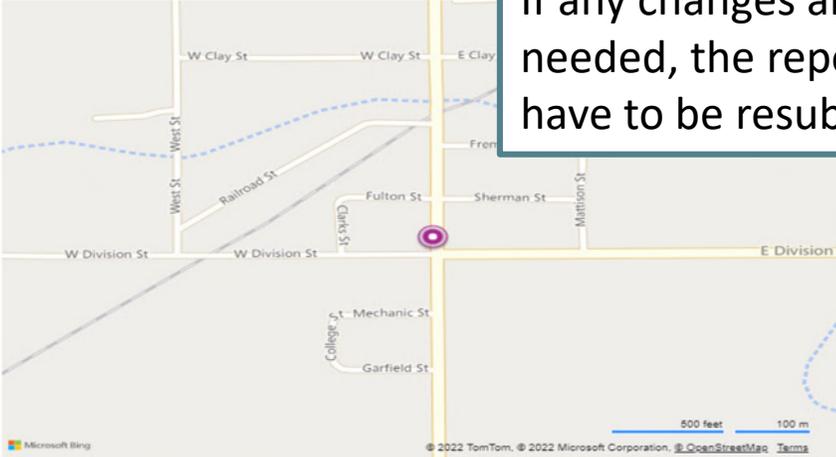
Submittal Information

Section 1

Site Classification:	Previous Site Classification:	Type of RBCA Evaluation:
Class 3	Class 2	Tier II

Section 2

Substance(s) Released:	Other:
Gasoline	Kerosene



Review all the information that was entered into the form.

If any changes are needed, the report will have to be resubmitted.

Secondary Certification: Review and Submit

Select the applicable Role from the drop-down menu.

Select “I Certify” to certify the submittal is complete and true to the best of my knowledge.

Select “Revisions Needed” if there are errors in the submission. This will mark the submittal as not received by EGLE RRD and an entirely new submittal must be submitted.

Fill out all boxes marked with an asterisk.

Secondary Certifier

Role: *
Owner Operator (or Representative) ▼

Certification Status: *
I Certify ▼

Last Name: LeinbachTP

First Name: Courtney

Last Name: KohloffTPC

Organization/Company: *
2525 Telegraph Road Office ▼

Phone:

Email Address: ckohloff219@yahoo.com

Email Address: aclein2@gmail.com

Date: 01/27/2022

Status Comments: 0/250 characters

ce, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of intimidation and retaliation, as required by applicable laws and regulations.

freedom of Information Act and may be released to the public.

Submit & Exit

Questions?

EGLE RRD will be adding more reports to the Inventory of Facilities for electronic submittal in the upcoming months. Be sure to watch for more announcements from EGLE as these become available.

Please direct all questions to EGLE-RIDE-Admin@Michigan.gov

Previous RIDE Training

- Inventory of Facilities Review

<https://www.egle.state.mi.us/RIDE/home>
