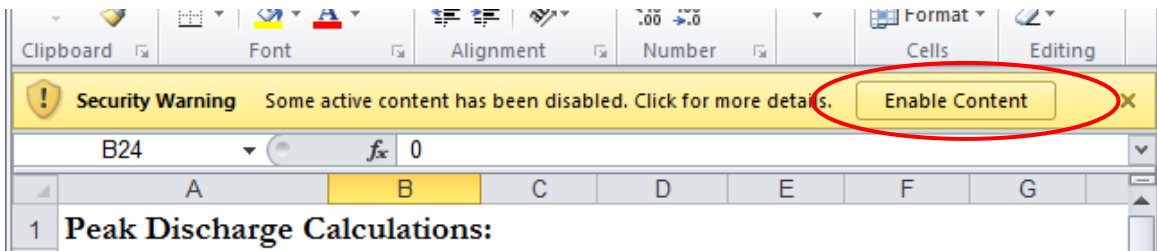


MDEQ Peak Discharge Spreadsheet Enabling Macros in Excel 2010

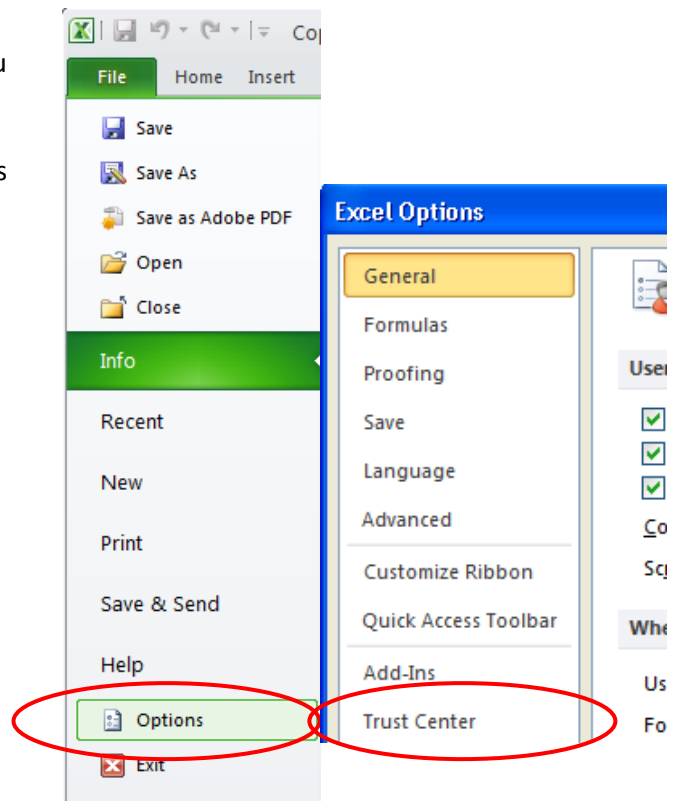
If you open the MDEQ Peak Discharge Calculations Spreadsheet and see “#NAME” (instead of zero or a calculated value) in any of the cells, here are two tips to resolve the problem:

- Enable active content (macros) – If the yellow Security Warning banner appears at the top of the spreadsheet when you open it for the first time, click on the box labeled “Enable Content”. This will allow the embedded macros in the spreadsheet to run.

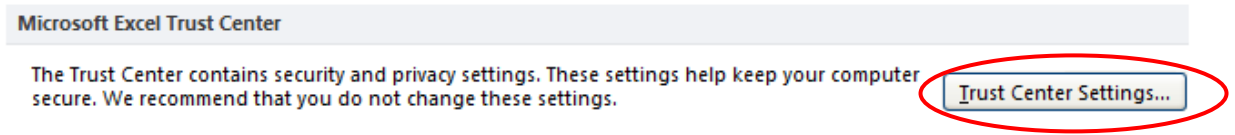


- Add file location as a “Trusted Location” – If you find yourself having to repeat the above step each time you open a different version of a spreadsheet, you can add one or more folders where spreadsheets are saved as “Trusted Locations”. Any spreadsheets in these folders will be considered to be secure.

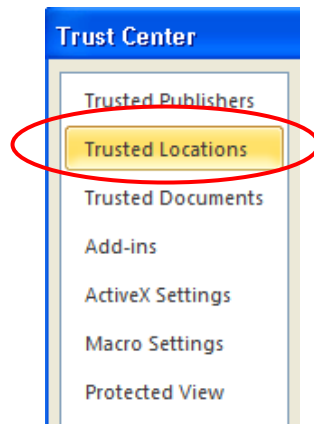
1. Open Excel 2010, select File > Options, and select “Trust Center”. (You don’t have to have a spreadsheet open at the time.)



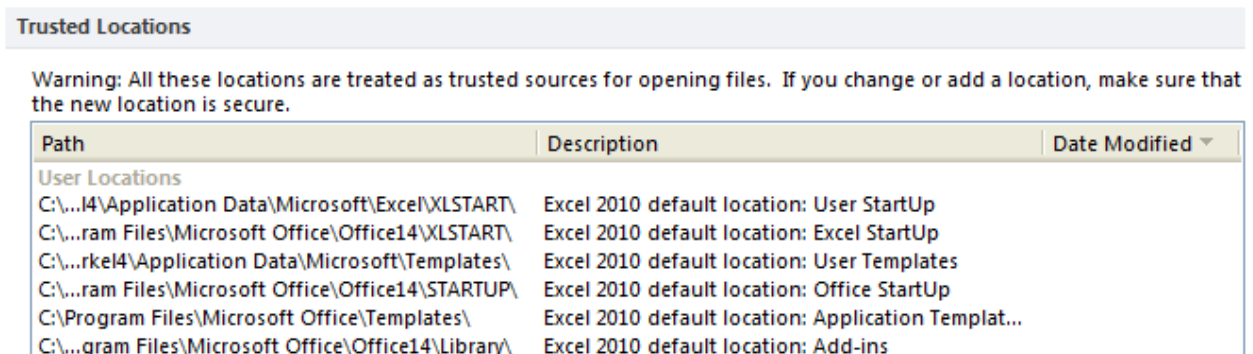
2. Click on "Trust Center Settings"



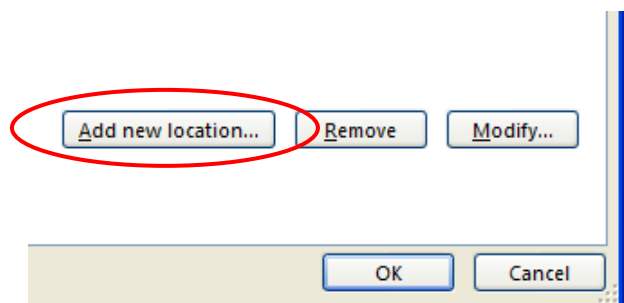
3. Select "Trusted Locations"



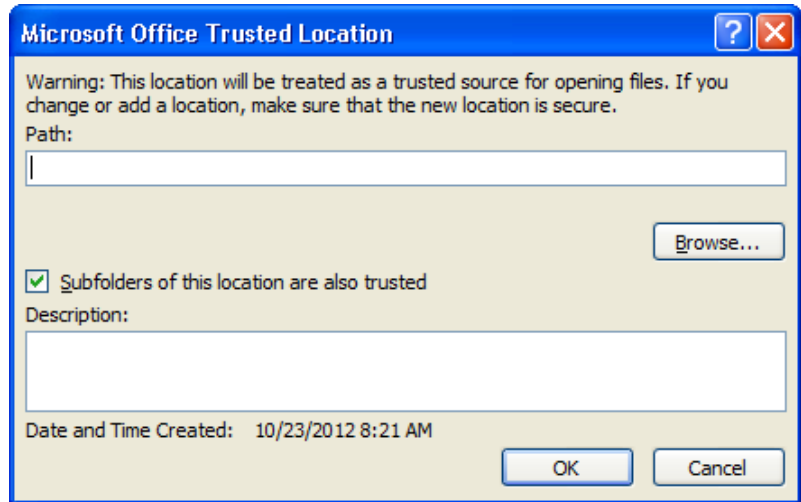
4. A list of current "Trusted Locations" will be displayed. If you haven't added to the list, it will show the default Excel 2010 folders set up at installation.



5. To add locations where spreadsheets are saved, select "Add new location". Local and/or mapped network locations can be added.



6. The network server and/or drive, path and folder can be typed in the box, or selected by browsing. If the parent folder is entered, and all sub-folders are considered to be “trusted”, make sure the box shown is checked. (The description is optional.)



7. Click “OK” as needed to return to the Excel 2010 main menu. Your selections will be saved automatically.