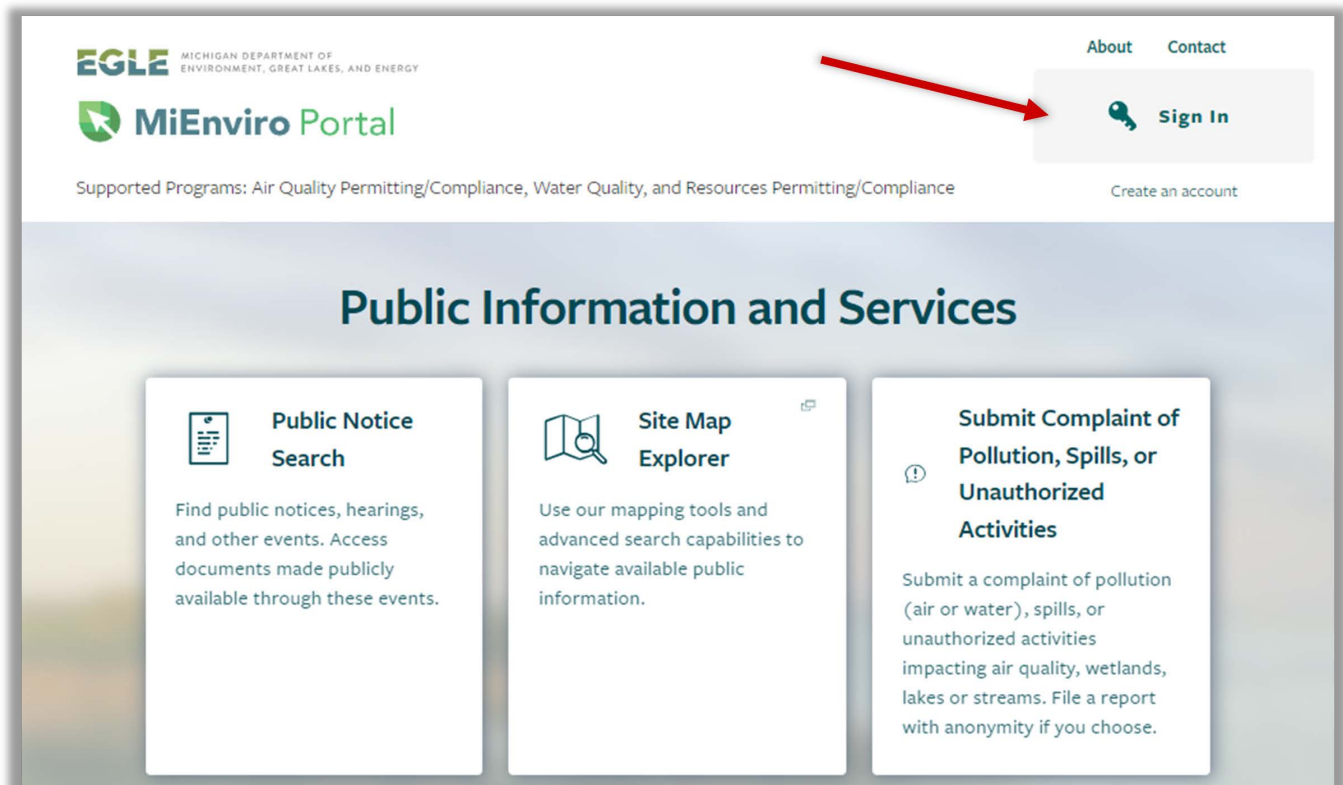
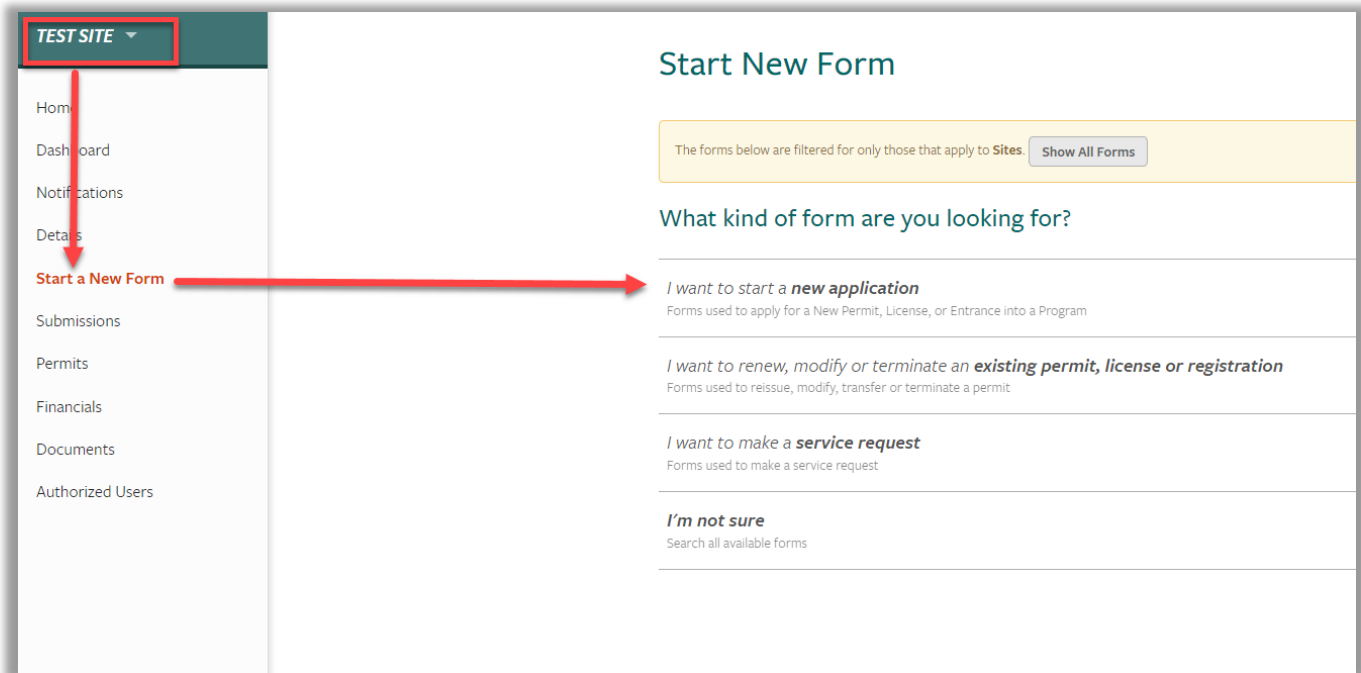


Starting a New Joint Permit Application Submission in MiEnviro Portal for an Existing Site

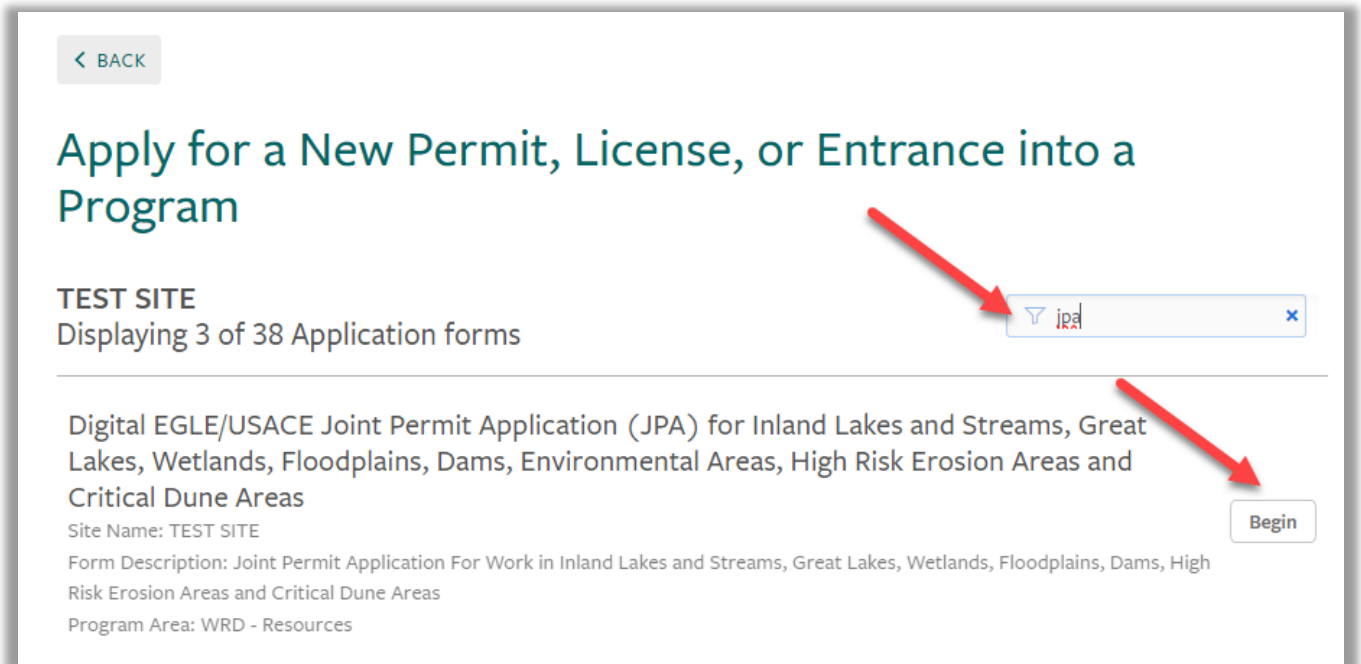
To start a new Joint Permit Application (JPA) submission for an existing site, you must first log into the MIEnviro Portal at MiEnviro.michigan.gov/ncore/external/home. Log in using the account associated with the existing site.



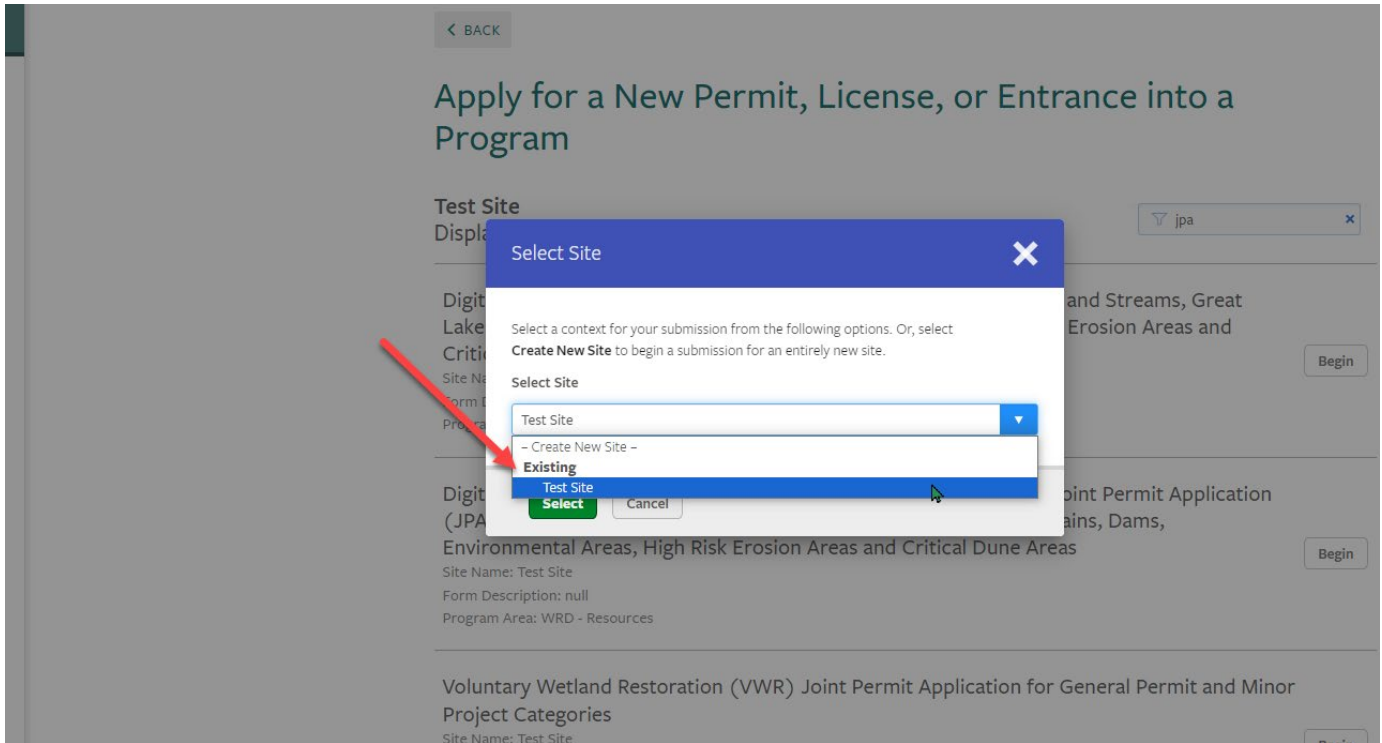
Select the site. Click “Start a New Form,” the “I want to start a new application.”



Type “JPA” in the filter. Click on the “Begin” button for “Digital EGLE/USACE Joint Permit Application (JPA) for Inland Lakes and Streams, Great Lakes, Wetlands, Floodplains, Dams, Environmental Areas, High Risk Erosion Areas and Critical Dune Areas.”



Click the drop-down box and select the site under “Existing.”



Click “Begin Form Entry” to start the Joint Permit Application.

Digital EGLE/USACE Joint Permit Application (JPA) for Inland Lakes and Streams, Great Lakes, Wetlands, Floodplains, Dams, Environmental Areas, High Risk Erosion Areas and Critical Dune Areas
VERSION 1.39

INSTRUCTIONS

This form is the Joint Permit Application developed to facilitate the state and federal permit application review process administered by the Department for activities at the land and water interface. This application prevents duplication of state and federal applications for these activities and provides concurrent review under all pertinent state and federal laws. A permit issued through this application process typically carries with it the following authorizations under one fee: Michigan Natural Resources and Environmental Protection Act 451 (NREPA) Parts 31, 301, 303, 315, 323, 325, and 353; Section 404 of the Clean Water Act; Water Quality Certification under Section 401 of the Clean Water Act; and Coastal Zone Certification. Screening and coordination with state and federal endangered species programs and the federal historic preservation program is also conducted by the Department as part of this permit application review.

In some cases, a federal permit from the U.S. Army Corps of Engineers (USACE) will also be required; this happens when the project involves Section 10 waters and certain wetlands associated with those waters (click [here](#) for more information). If a USACE permit is required, the Department will send a copy of this Joint Permit Application to the Detroit District Office, USACE, for simultaneous processing. No additional application is required. If you have any questions about the permitting process you can contact the Water Resources Division or USACE at the addresses found at the right side of this screen under Contact Information.

The form you are about to work through asks questions and includes sections based on your project specifics. As you fill out the form, the project details you identify will dictate which questions get asked. New sections and questions will appear based on your previous answers. Therefore, before you start this form it is important to know all the resources proposed for impact and the specific activities proposed for your project in each resource, including types, locations, and dimensions/areas. **Read all instructions carefully and use the help tips and links provided before answering questions.** Help tips can be located by hovering over the top right corner of many questions. Help tips will often include links to other resources that will help answer the question accurately. Thorough instructions on the setup of the form are at the beginning of the form. It is recommended to print out the instructions for reference while filling out the form.

Many questions that appear on this form are required and the system will not allow submittal when required questions do not have an entry. The system will identify any missing required fields at the right of the form in red before submittal. All required questions must be answered, and required attachments uploaded, for the system to submit the form. You may save the form and return to it later prior to submittal. If modifications to the application are required after submittal, you may make additional uploads to the file in MiEnviro Portal.

FREQUENTLY ASKED QUESTIONS

- What is the purpose of the Joint Permit Application?
- How do I complete the Joint Permit Application?
- How do I contact the U.S. Army Corps of Engineers?


CONTACT INFORMATION

Main Address
EGLE-WRD
425 Ottawa Street
Lansing, MI 48933

Billing Address
EGLE-Cashiers Office
P.O. Box 30657
Lansing, Michigan 48909-8157

CONTACTS
EGLE Environmental Assistance Center: 800-662-9278
EGLE Environmental Assistance Center: EGLE-Assist@Michigan.gov
MiEnviro Portal Assistance: EGLE-WRD-MiEnviro@Michigan.gov

ADDITIONAL LINKS
EGLE Joint Permit Help and Information

 **Begin Form Entry**

ADDITIONAL RESOURCES

- Additional MiEnviro resources: [Michigan.gov/egle/maps-data/mienviroportal](https://michigan.gov/egle/maps-data/mienviroportal)
- JPA MiEnviro guidance: [Michigan.gov/JointPermit](https://michigan.gov/JointPermit)

If you have any questions regarding this process, please reach out to MiEnviro Support staff at EGLE-WRD-MiEnviro@Michigan.gov.

For questions specific to the Joint Permit Application, contact field staff assigned by county: [Land/Water Interface Permitting Staff Map \(michigan.gov\)](#)

This publication is intended for guidance only and may be impacted by changes in legislation, rules, policies, and procedures adopted after the date of publication. Although this publication makes every effort to teach users how to meet applicable compliance obligations, use of this publication does not constitute the rendering of legal advice.

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To request this material in an alternate format, contact EGLE-Accessibility@Michigan.gov or 800-662-9278.