These instructions are for Public Transportation Agencies that or their authorized agent(s) eligible to receive Act 51 funding, for projects that involve the construction, maintenance, or improvement of a public transportation facility. Airport projects and public pathways that are partly funded through MDOT are also covered.

Instructions will cover the following:

- Creating a new account
- Finding the correct form to use
- Filling out a new application for a new site
- Assigning another use access to your site
- Submitting a 2nd form/application for an existing site
- Submitting a revision to an existing application
- Searching for existing Public Notices
- Using site explorer to find existing information

MiWaters

Typical Transportation Related Applications in MiWaters

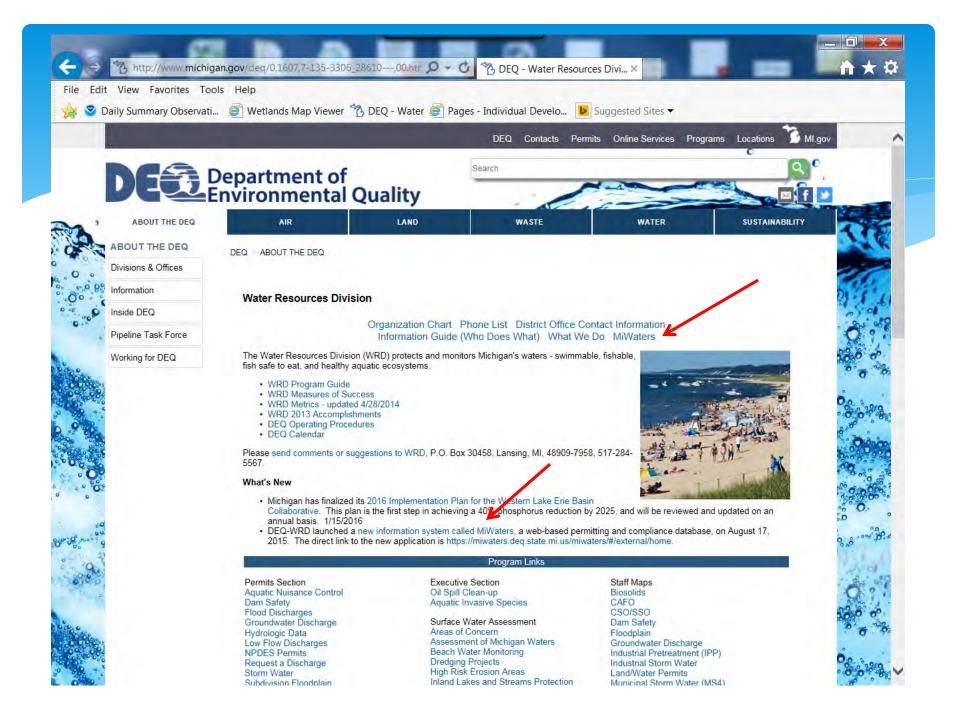
- * Transportation JPA for wetland, lake, and stream impacts
- * Notice of Coverage/Construction Storm Water
- * Transportation Preliminary Review
- * Transportation Emergency Form
- * Transportation T&E Review (coming soon)

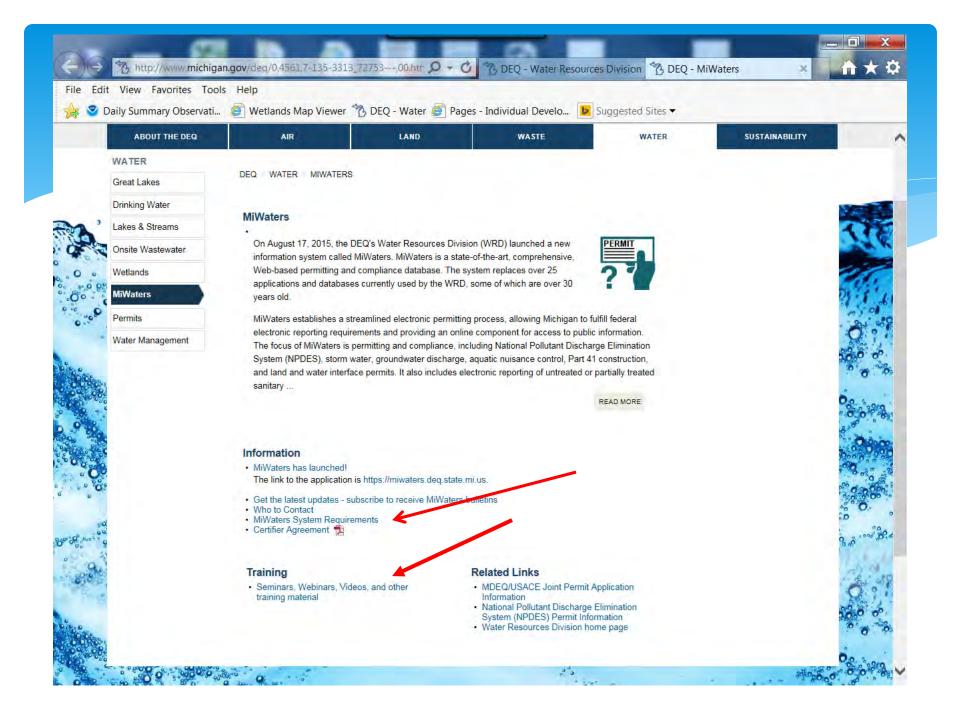
MiWaters

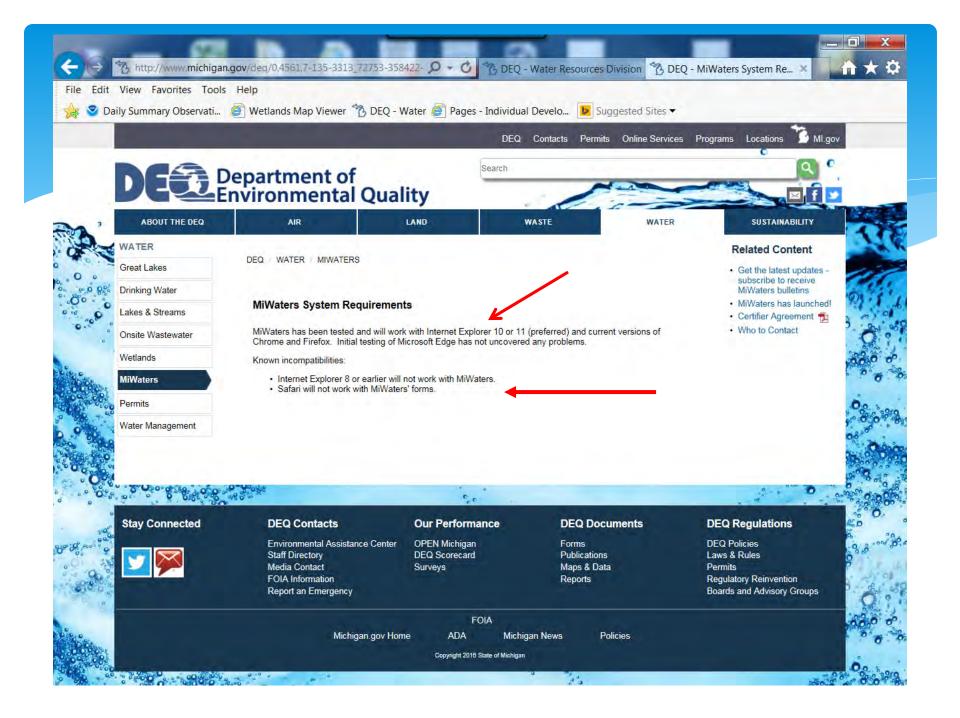
Go to Michigan.gov/WRD

or

https://mienviro.michigan.gov/ncore/external/home



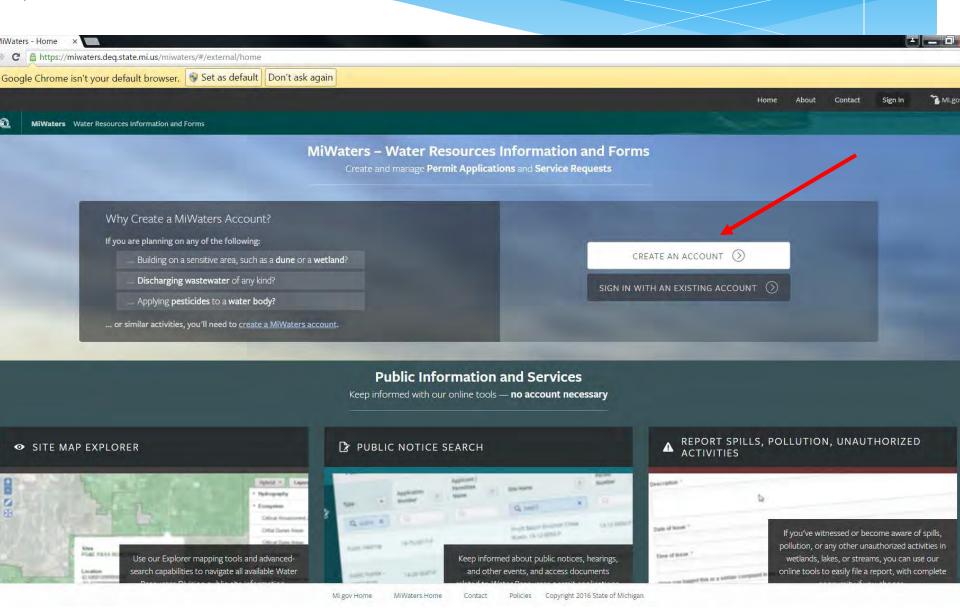




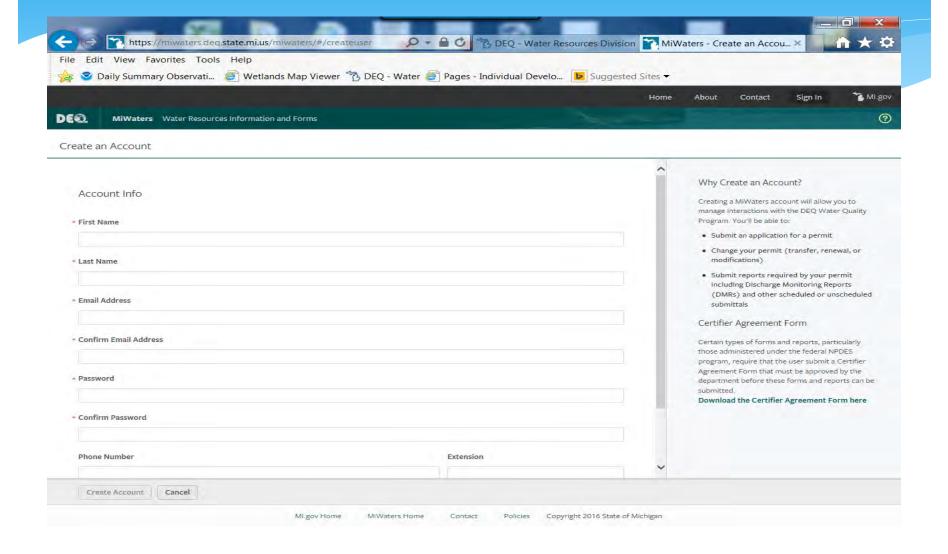
Training Videos Available

- MiWaters Overview
- Establishing an Account
- Maintaining Your Profile
- Inviting Another Person to View or Manage Your Site Information
- Finding an Application or Request to Submit
- Submitting an Application or Request
- Viewing Information Related to Your Site

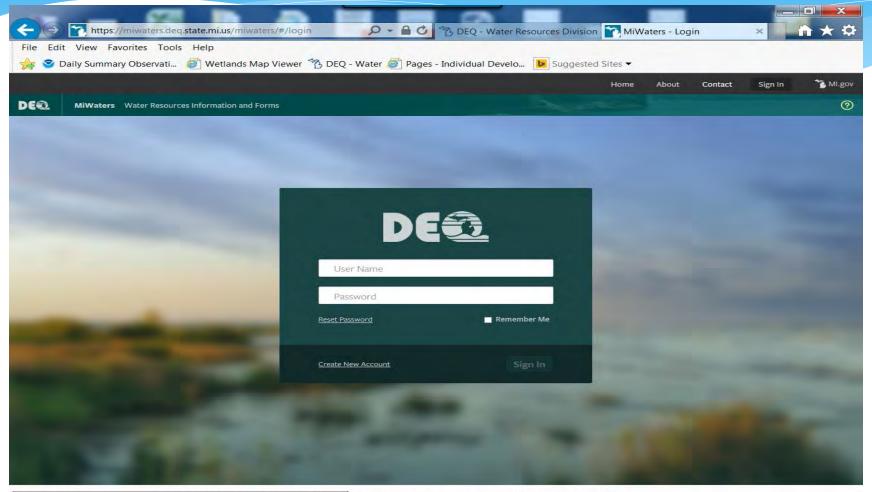
Create an Account



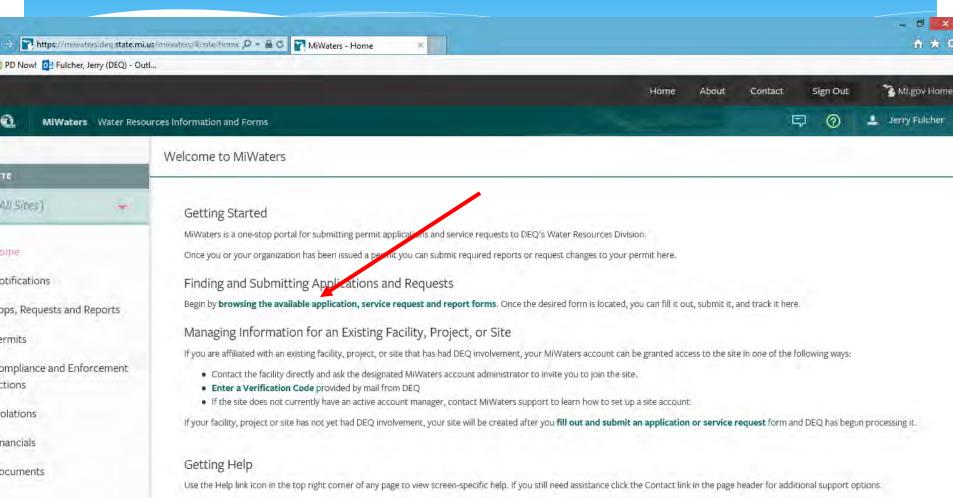
Creating Your Account



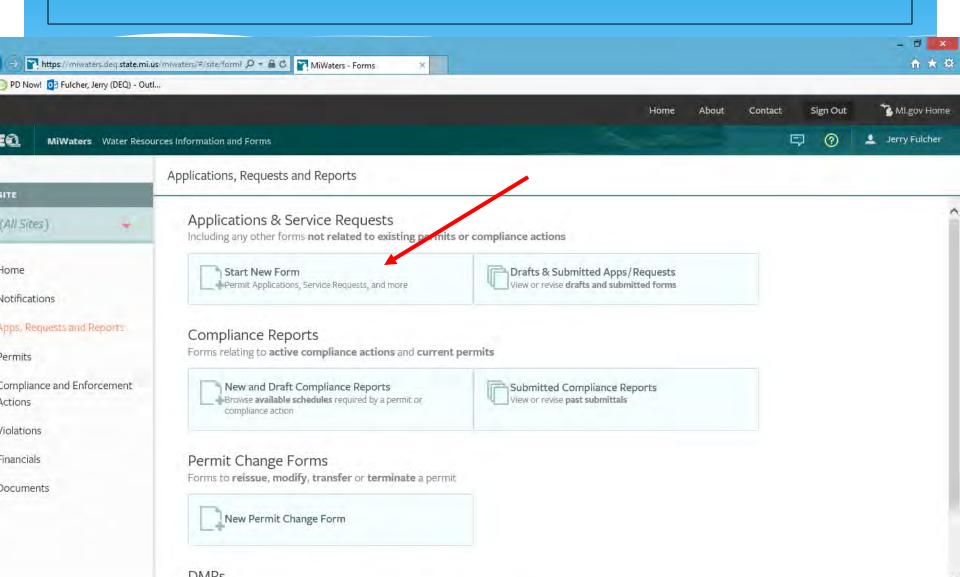
Existing Account



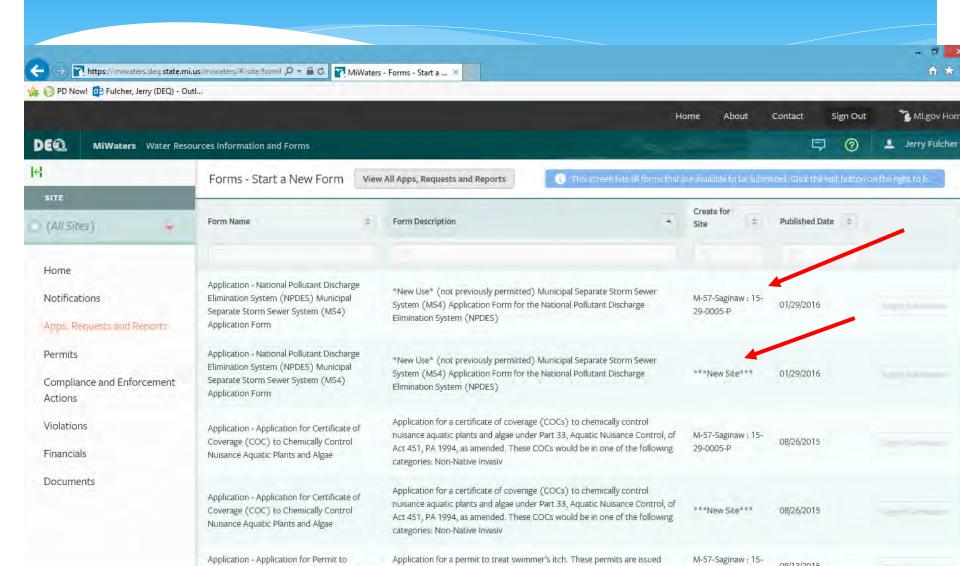
Finding the Right Form-Click on Browsing the Available Application



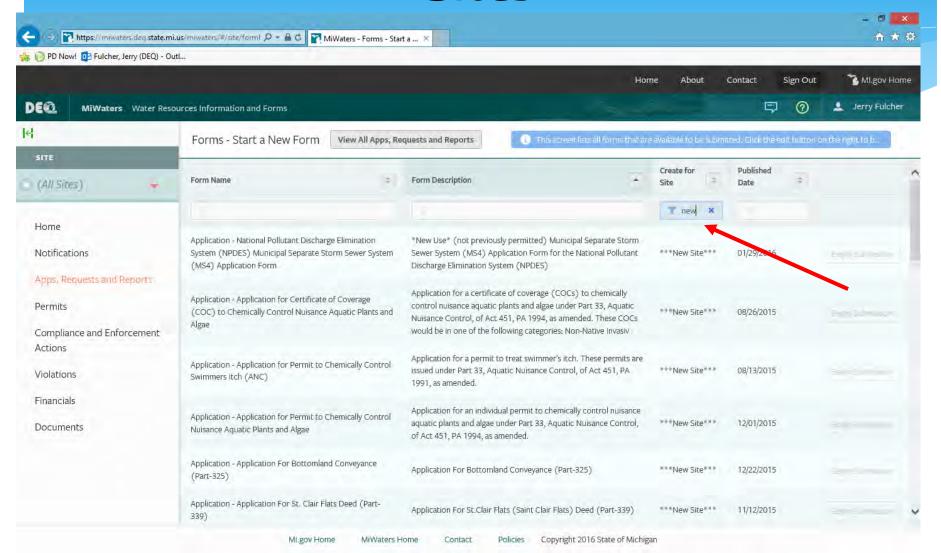
Click on Start New Form



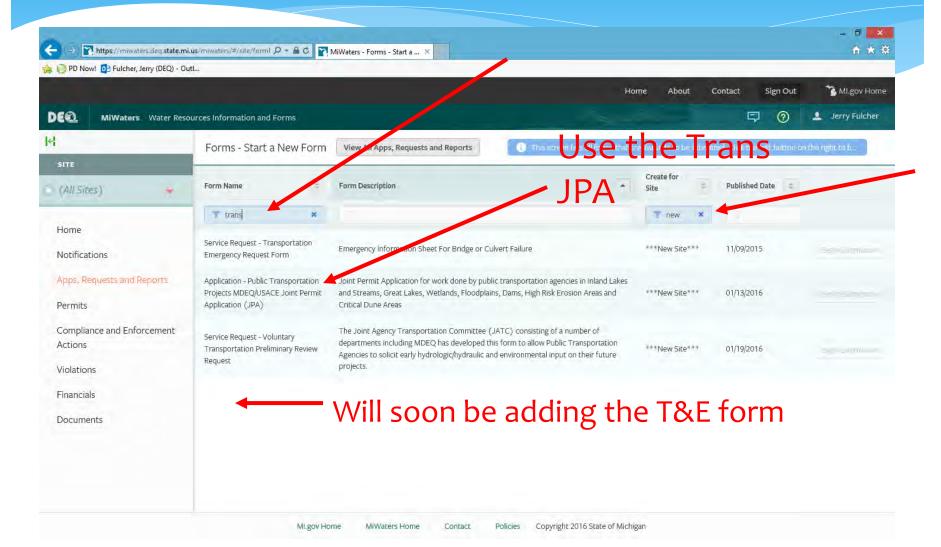
This shows both new and old forms



Narrow Your Search to Just New Sites

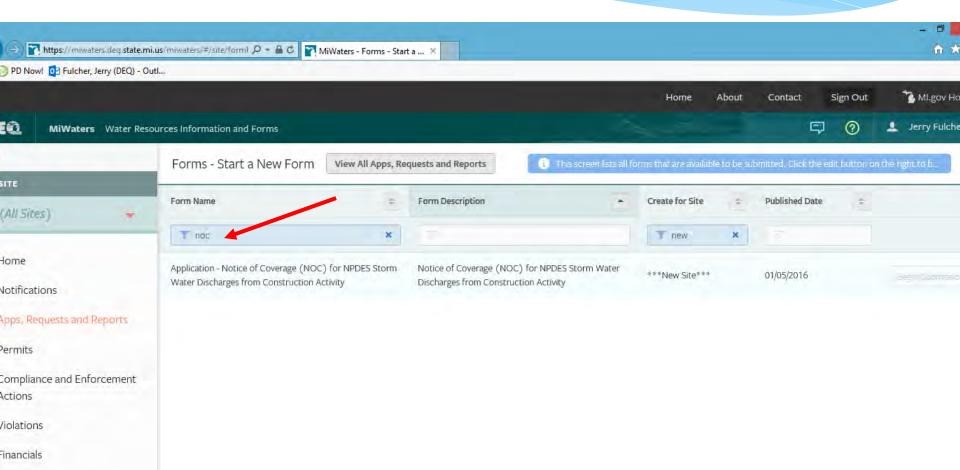


There are over 45 Forms Available-Find the Transportation Forms

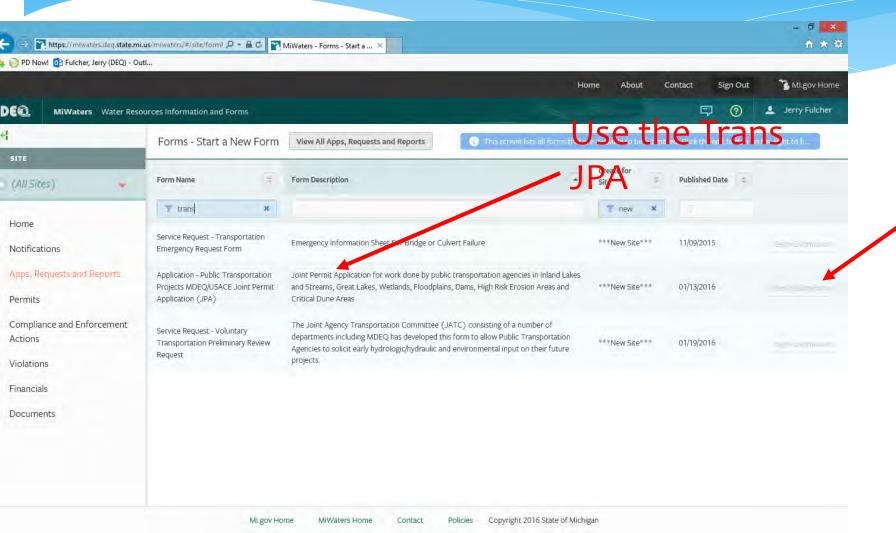


Narrow Your Search by Typing Key Words in the Form Name Box

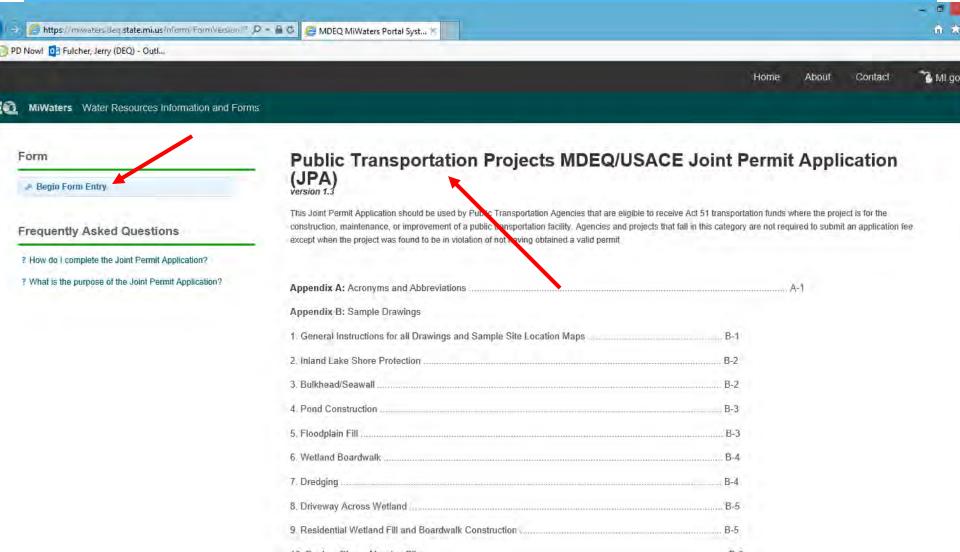
Type "NOC" - Notice of Coverage



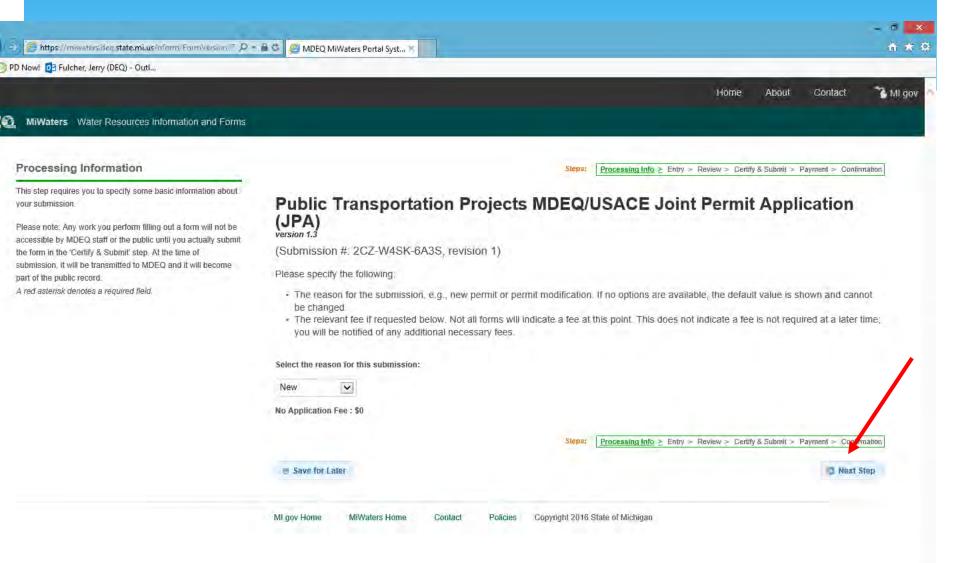
New Application at a New Site Select the Transportation JPA



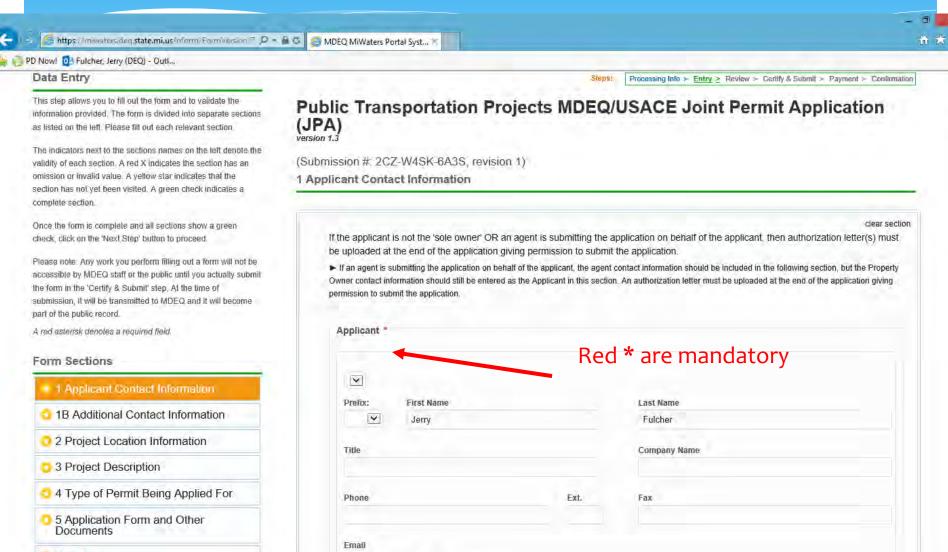
Click Begin Form Entry



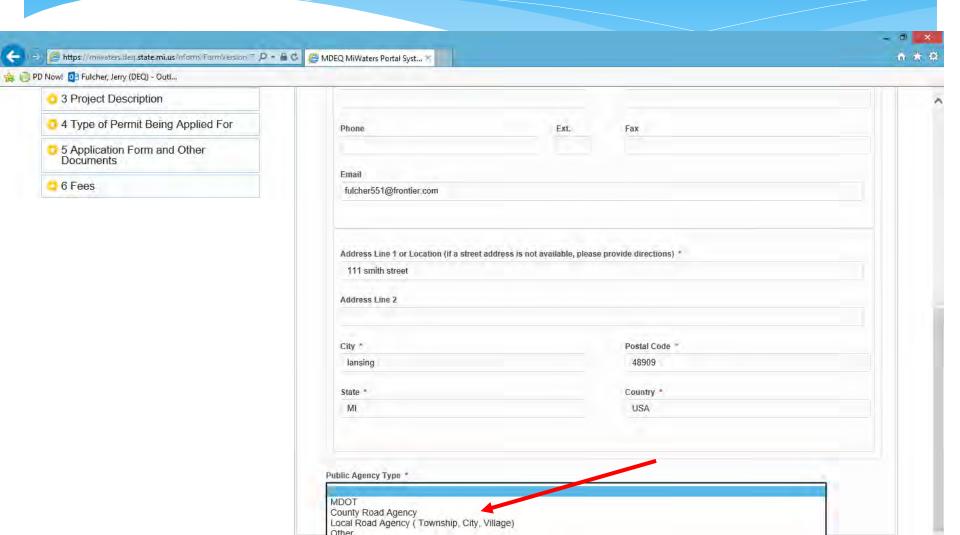
Click – Next Step



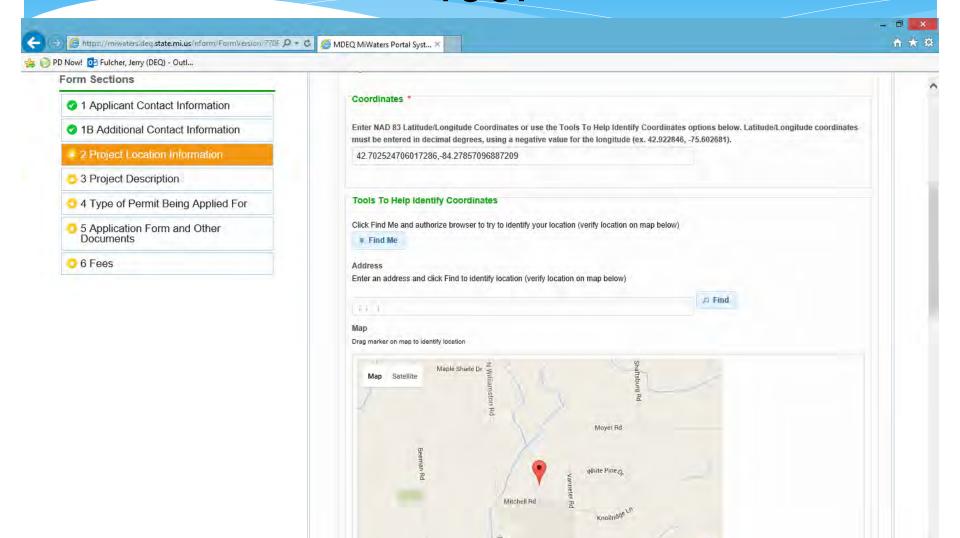
There are 7 Sections- they must be green before you can submit



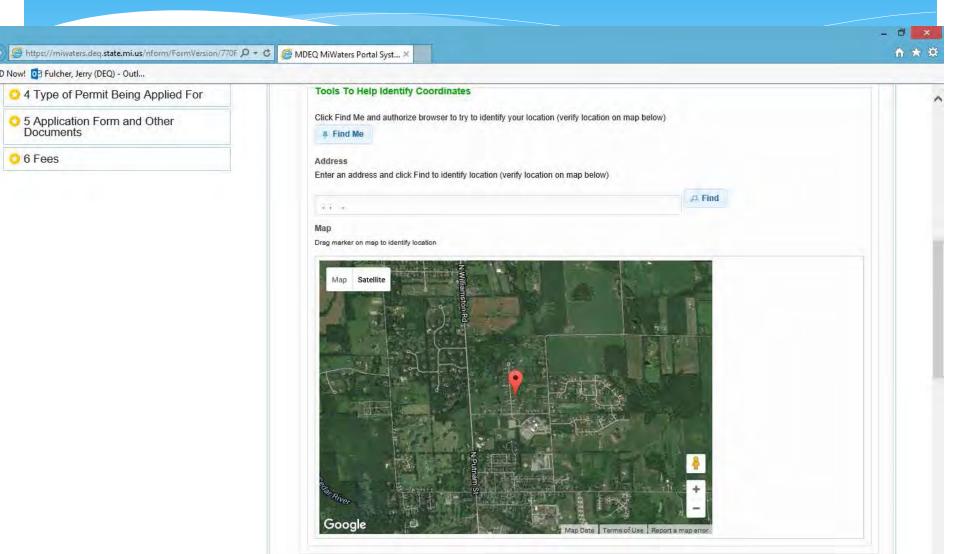
Select Your Agency Type



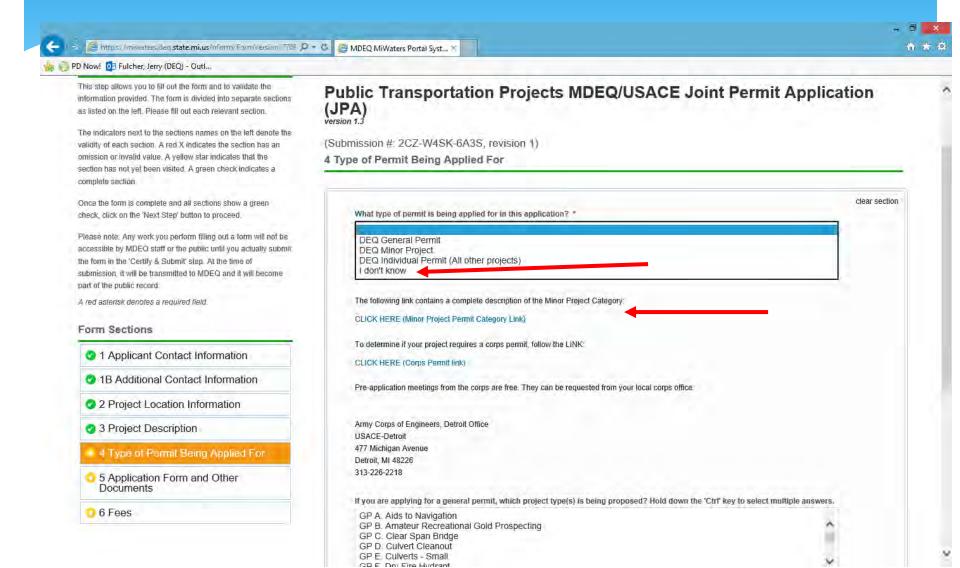
You Must Locate Your Site using Lat/long, a Valid address or the Map Tool



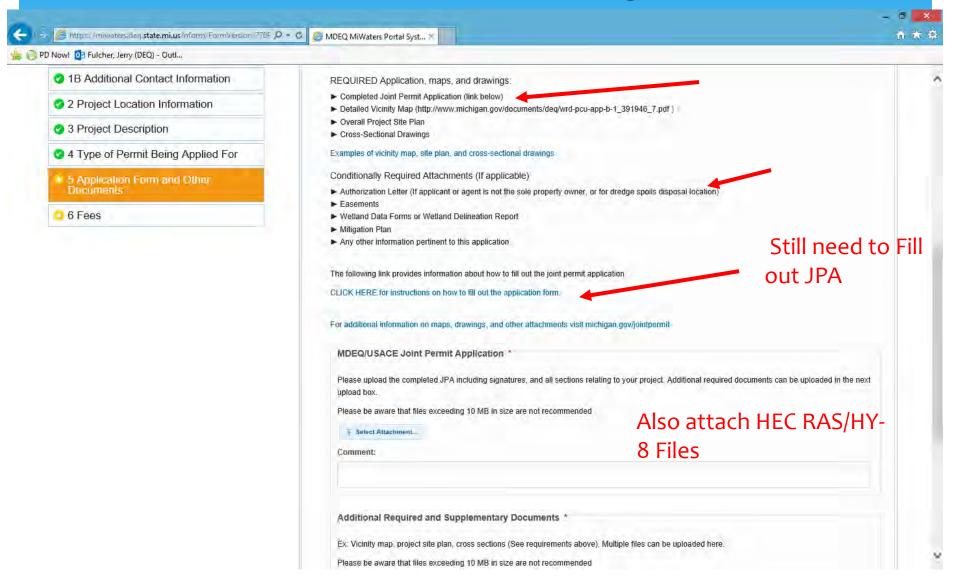
Can Also Use Satellite View to Locate Your Site



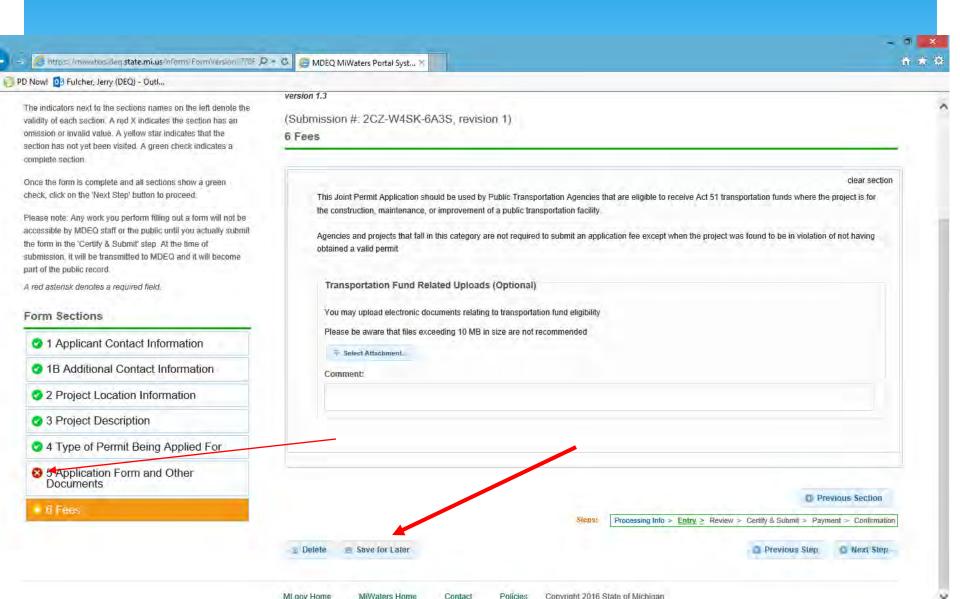
Select the Type of Permit You Are Applying For



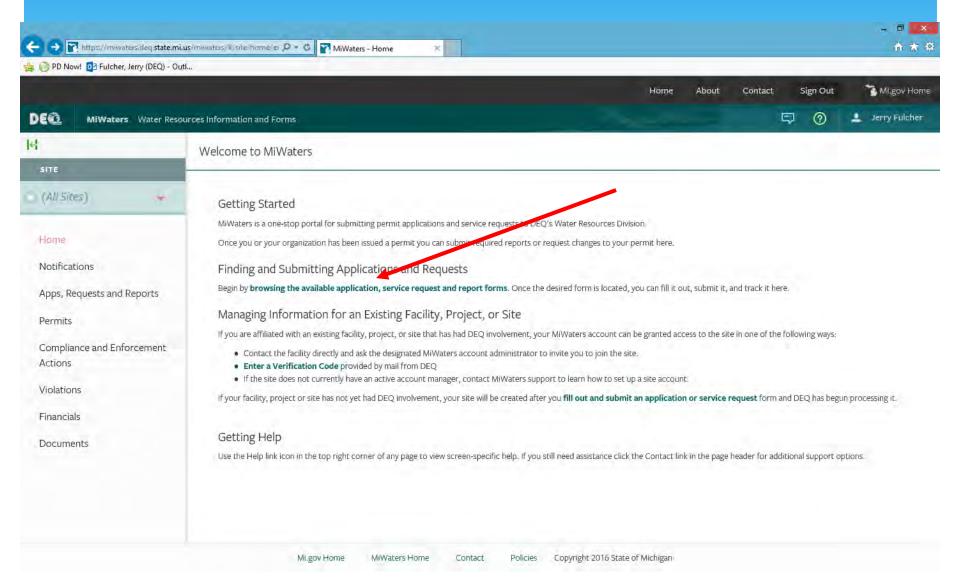
Section 5- Attachments go here



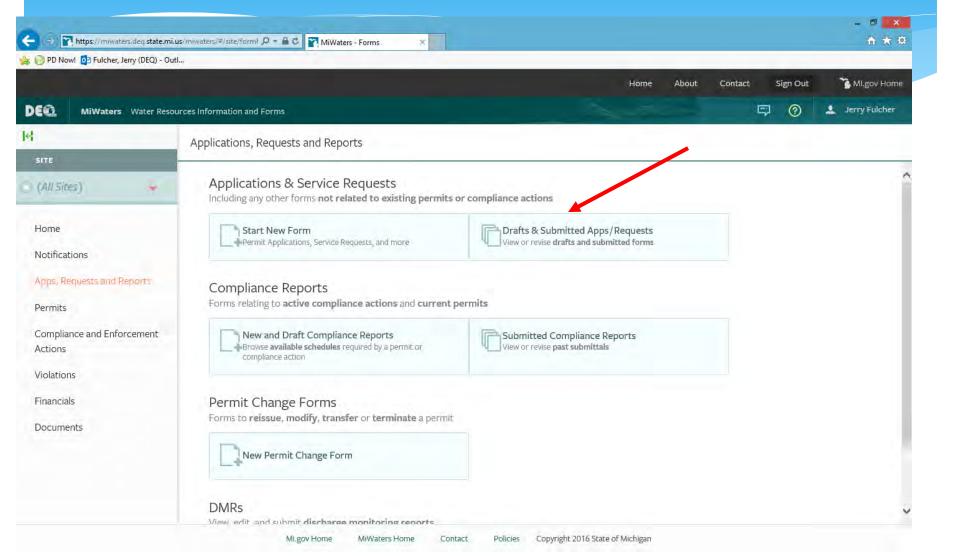
Not Done-Save For Later



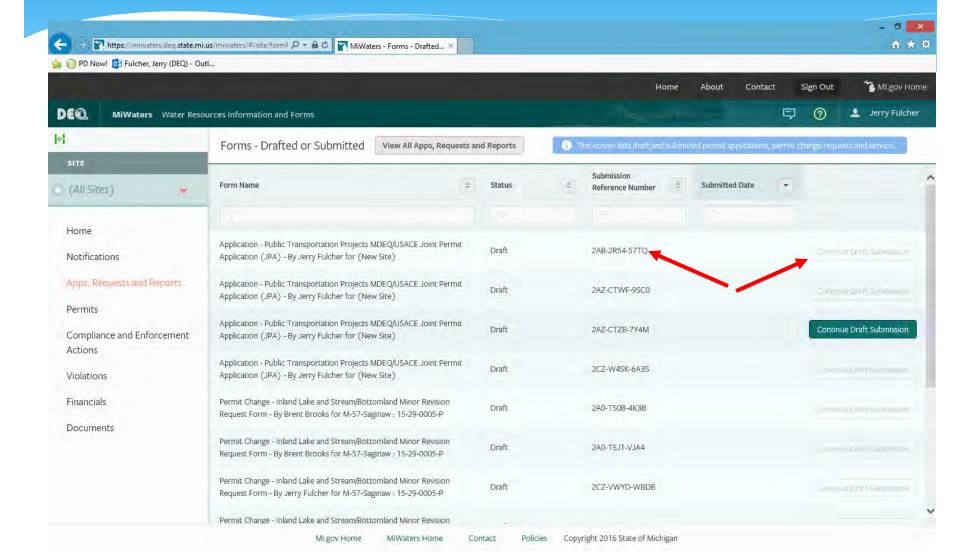
Finding Your Draft Submittal



Finding Your Draft Submittal- Click on Drafts



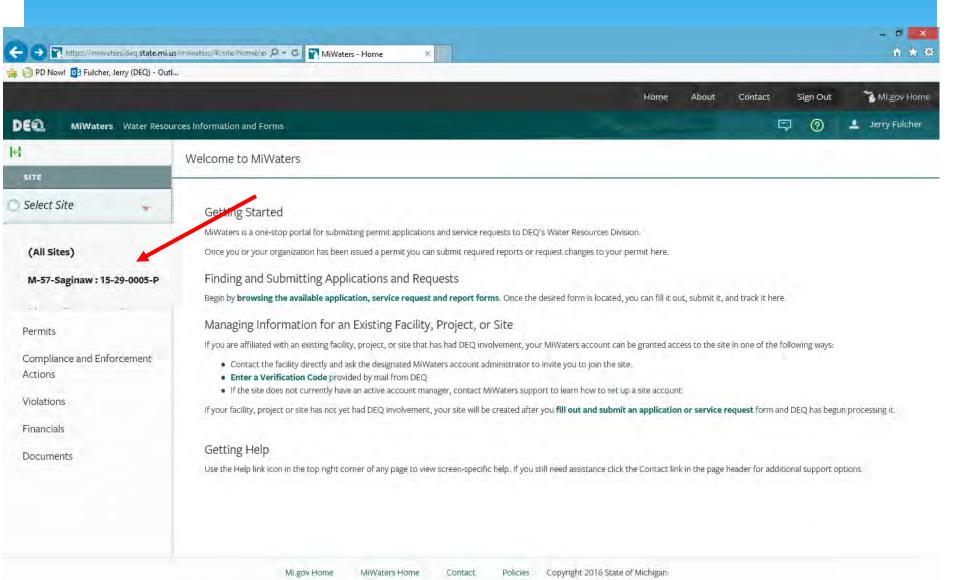
Click on Continue Draft Submission- Know Your Submission Number



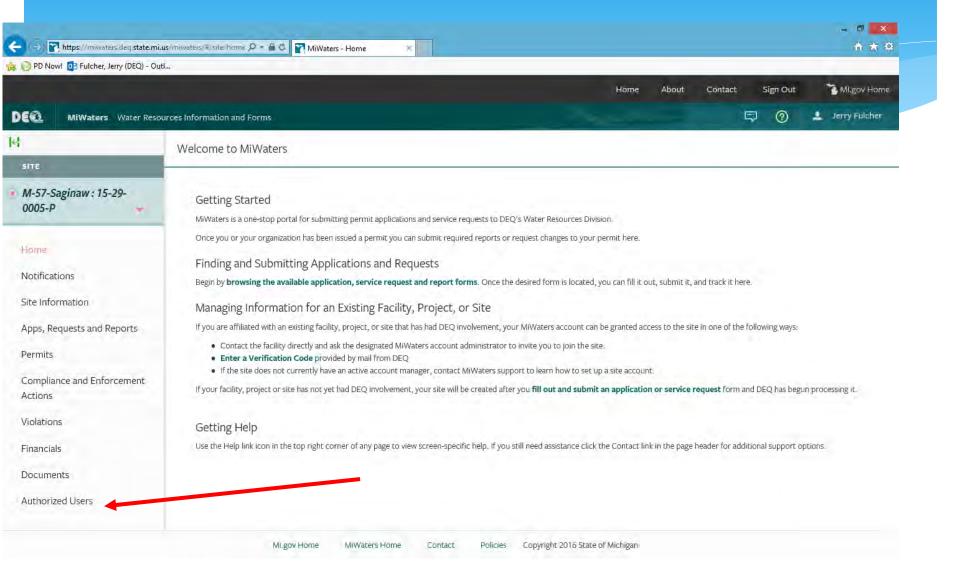
After Submitting Your Application – We Will Review It and Import It

- Once we have imported it, it should show up on your list of sites
- At that point you can assign someone else to have access to that file as an authorized user

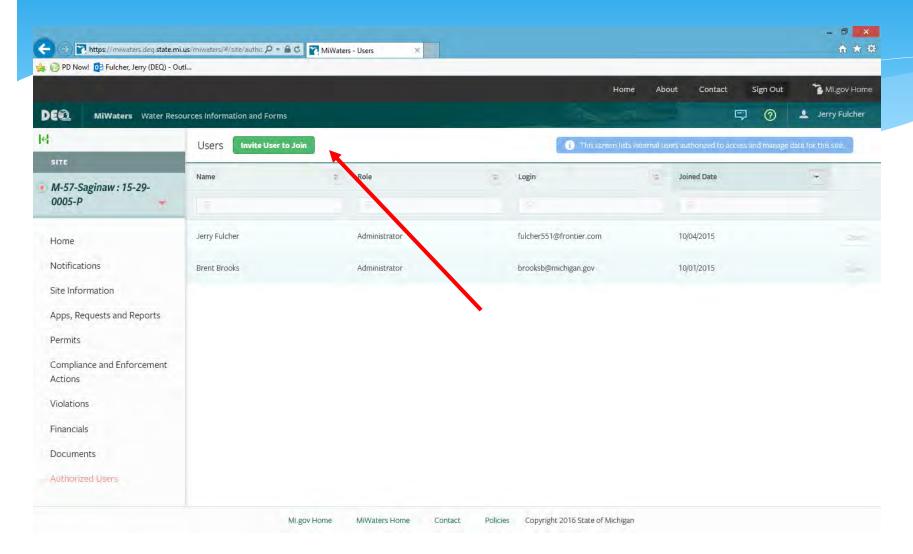
Assigning Another User-Select Your Site



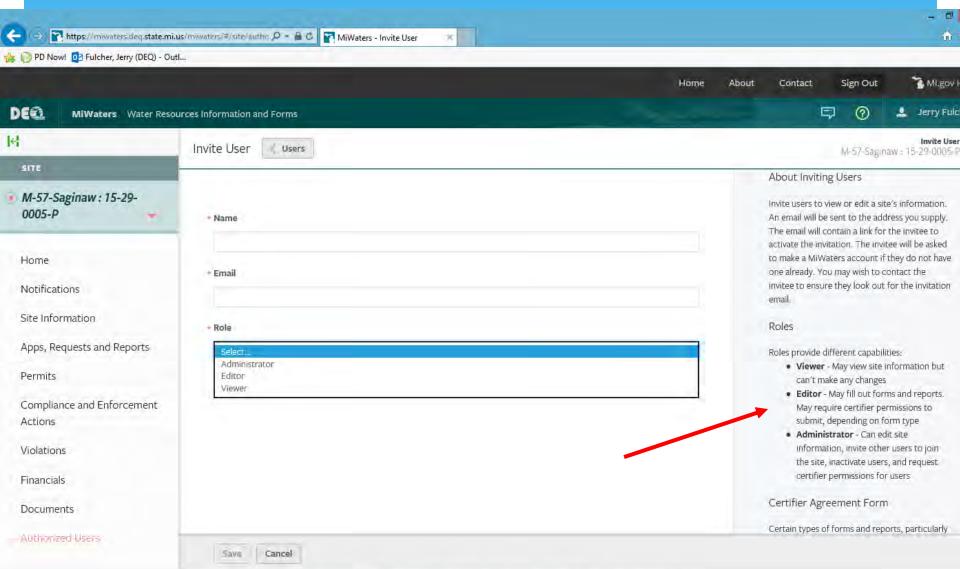
Click on Authorized Users



Click on "Invite User to Join"



Enter their Name, Email- Select Their Role Click Save and They Receive an Email



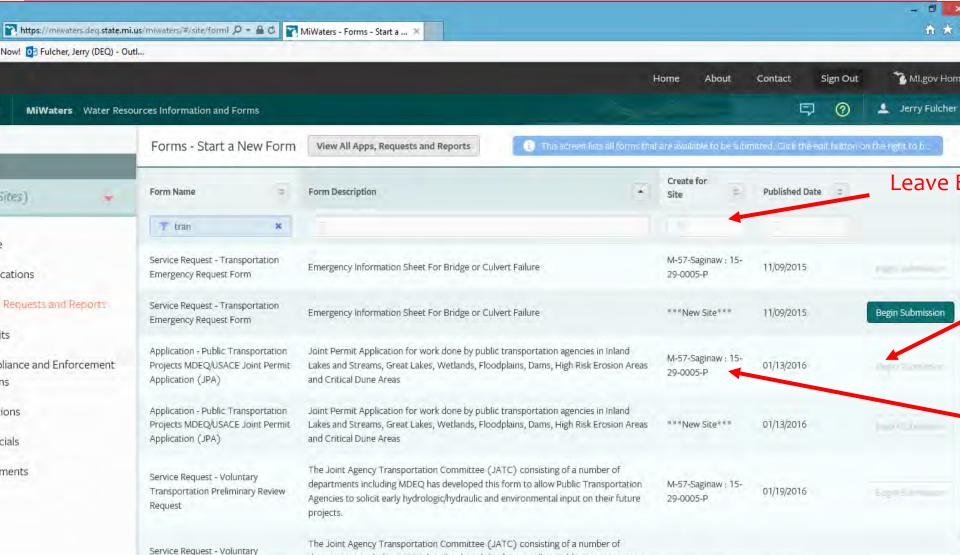
Pre- MiWaters Files

- If you need access to an older file, we can assign you as an authorized
- Just send us an email to request this
- You will receive an invitation to the site
- Once this happens it will show up on your list of sites.

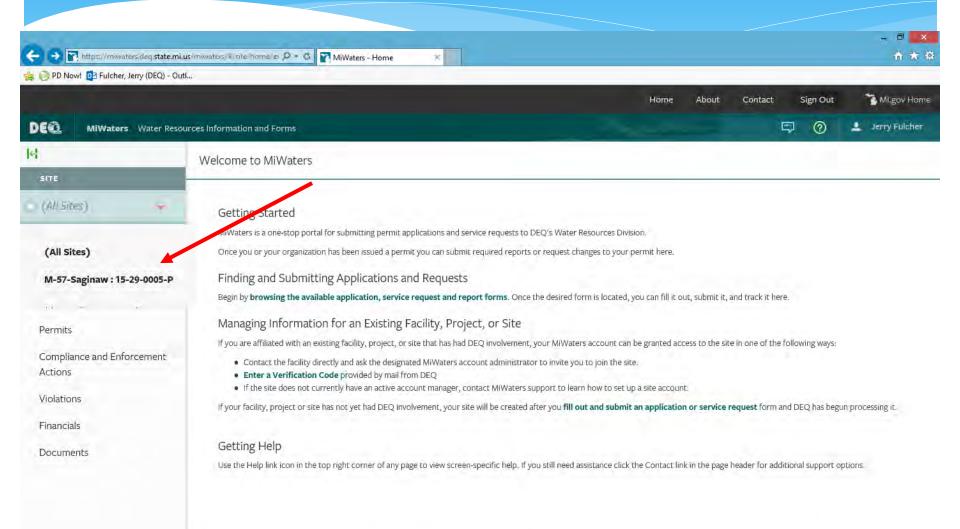
When to Submit a 2nd Application at an Existing Site

- When you have submitted a preliminary review application and now want to submit a JPA for the same site
- You want to apply for an NOC at the same site
- You have a revision request
- Your permit expires and you want to re-apply

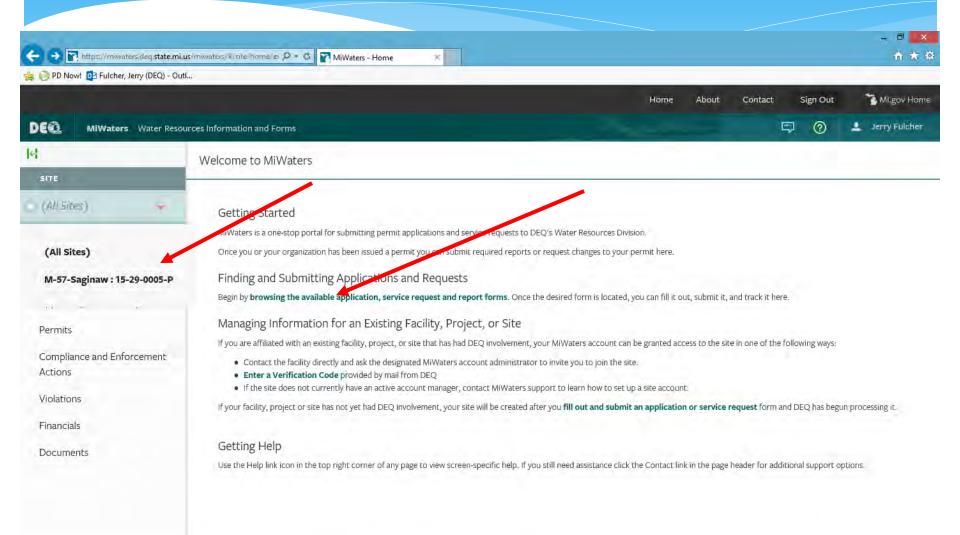
Submitting a New Application at an Existing Site



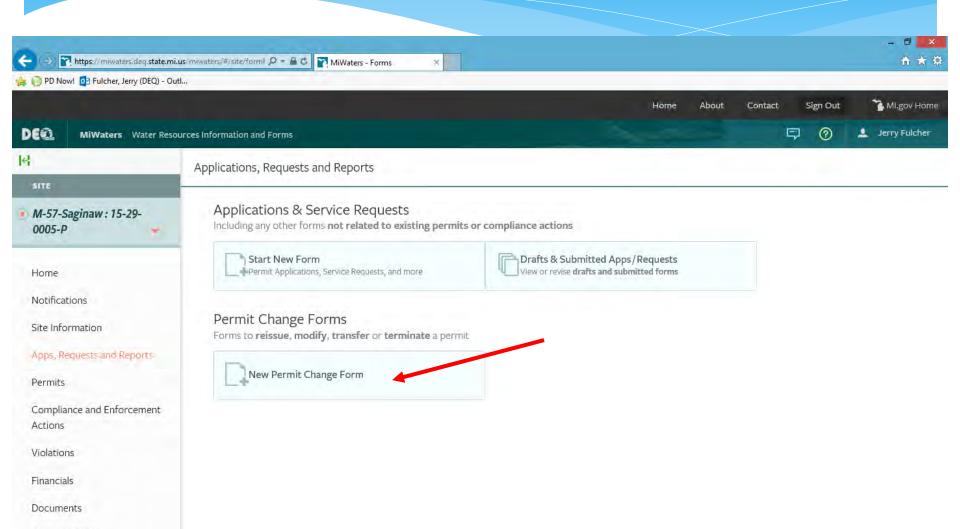
Submitting a Revision to an Existing Application- Click on Your Site



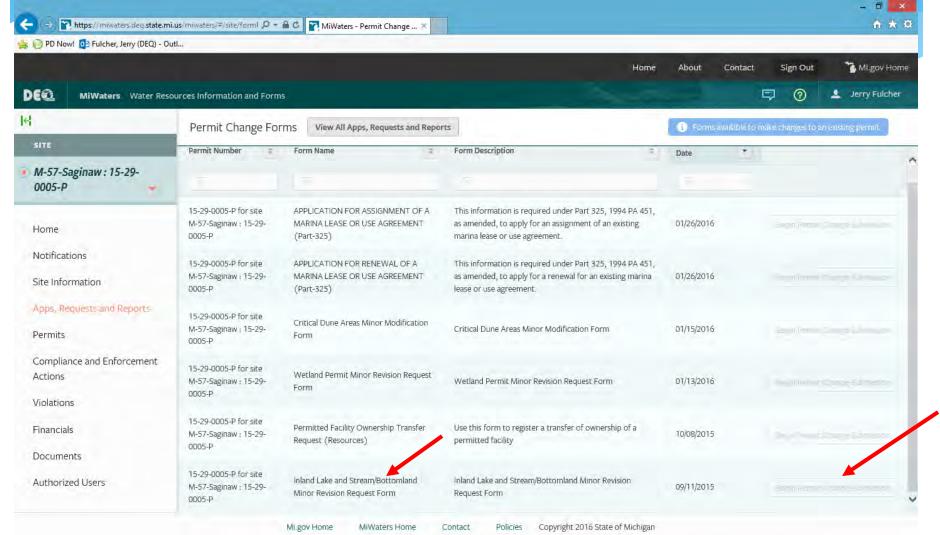
Submitting a Revision to an Existing Application- Click on Browsing



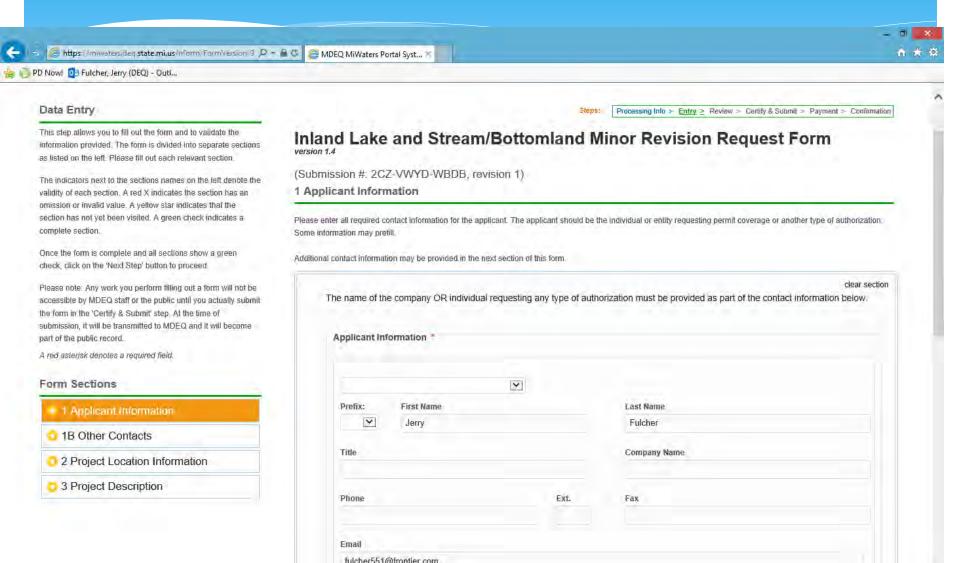
Submitting a Revision to an Existing Application- Click on New Permit Change Form



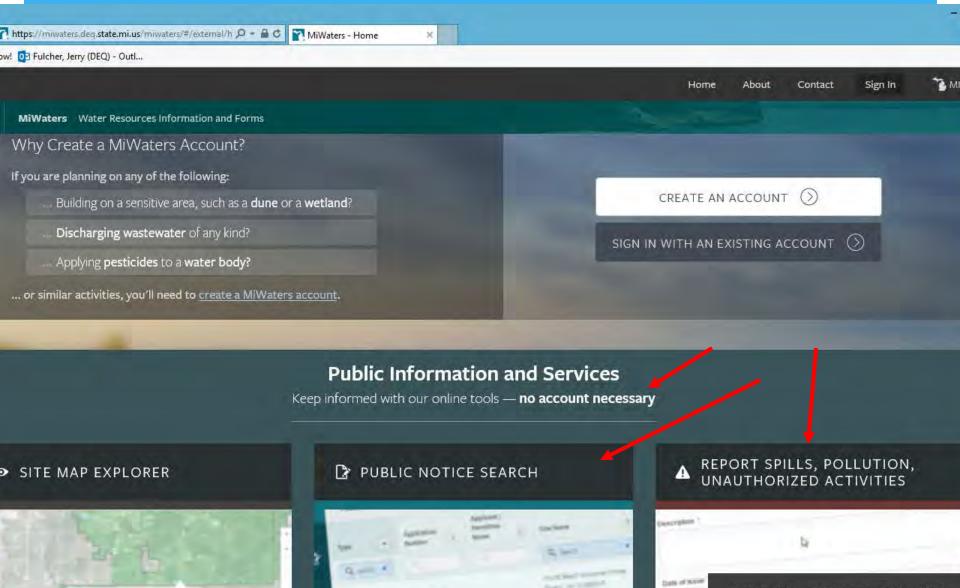
Click on Begin Permit Change Revision for the Inland Lake and Stream Minor Revision Request Form



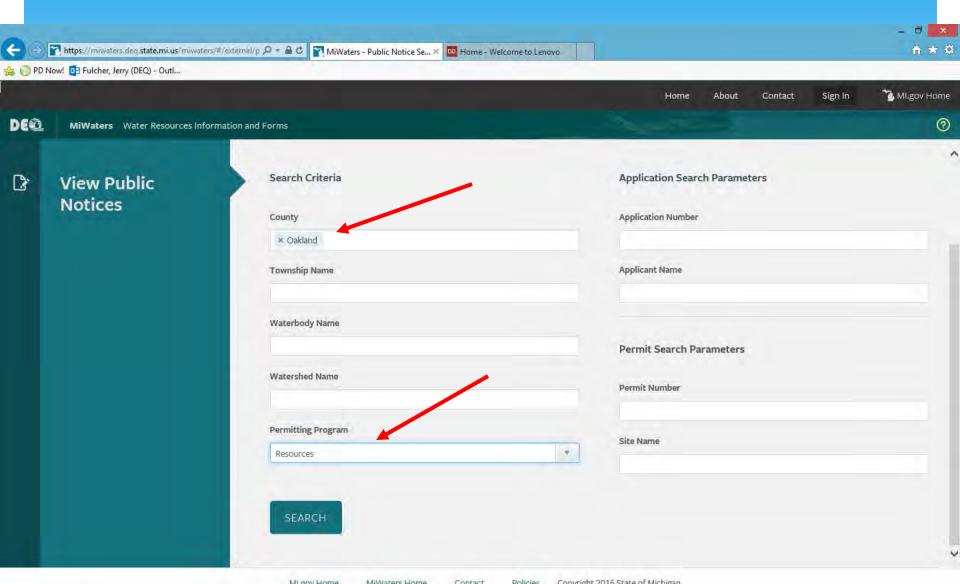
Revision Form has 4 sections to fill out



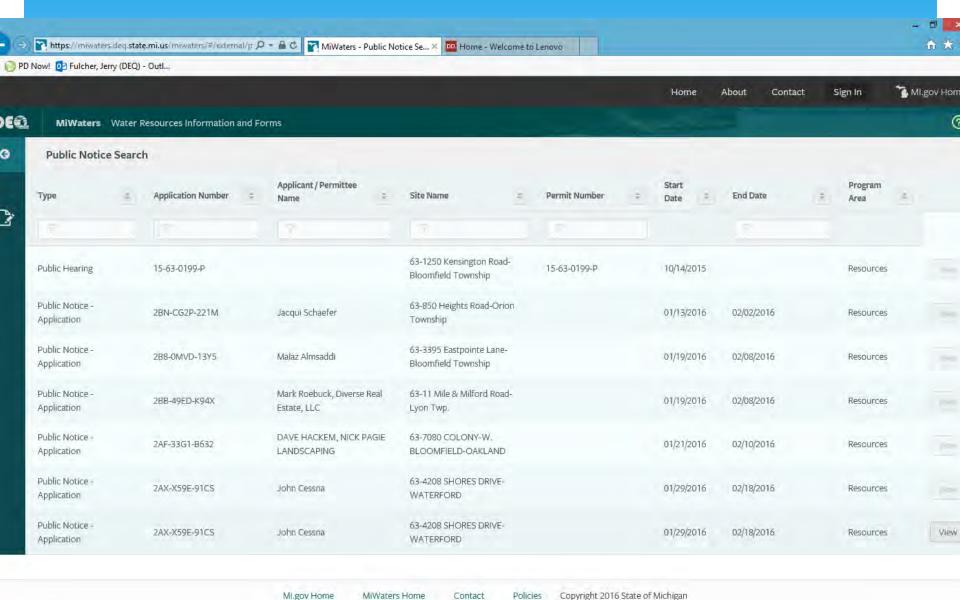
Search For Public Notices- File a Complaint



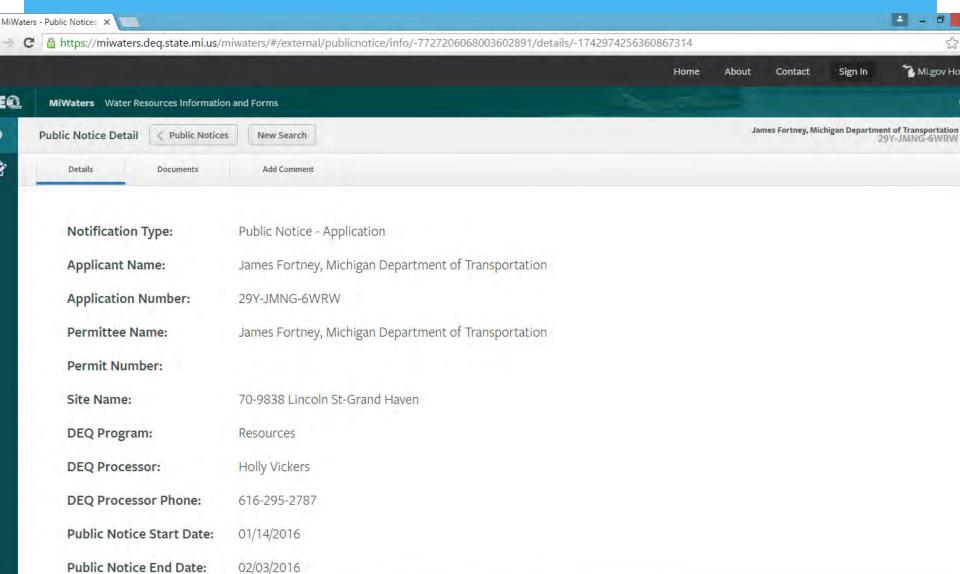
Narrow Your Search



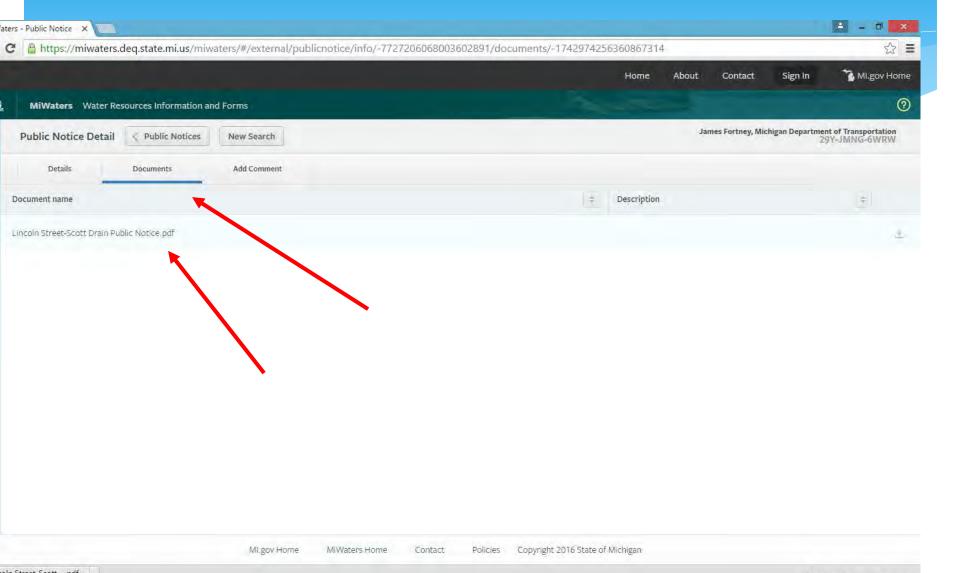
Search For Public Notices



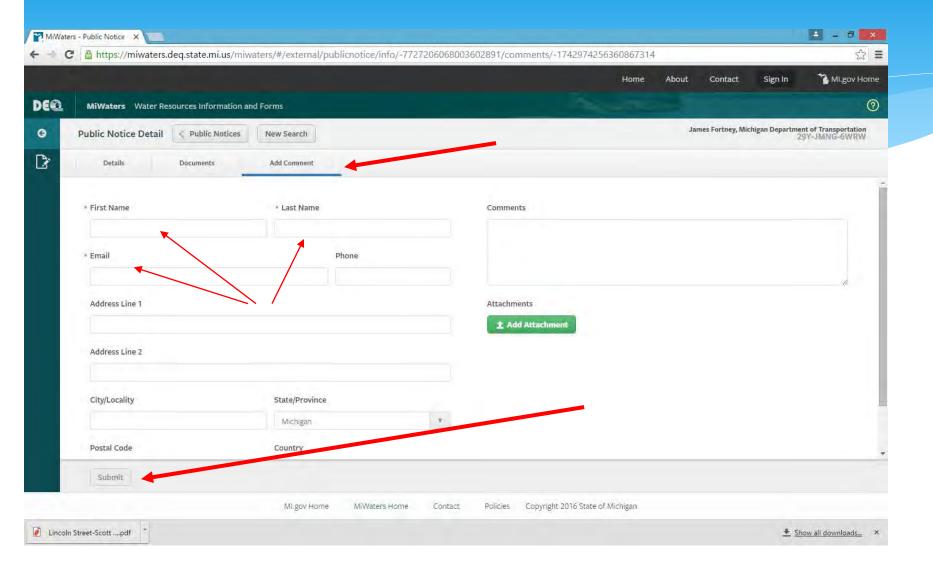
Search For Public Notices View Documents Provide Comments



Search For Public Notices View Documents



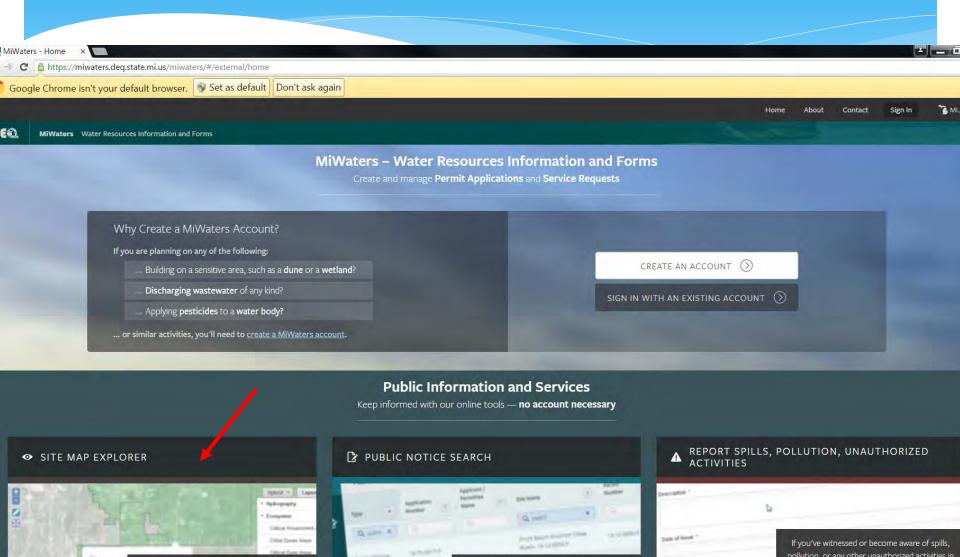
Provide Comments to a Public Notice



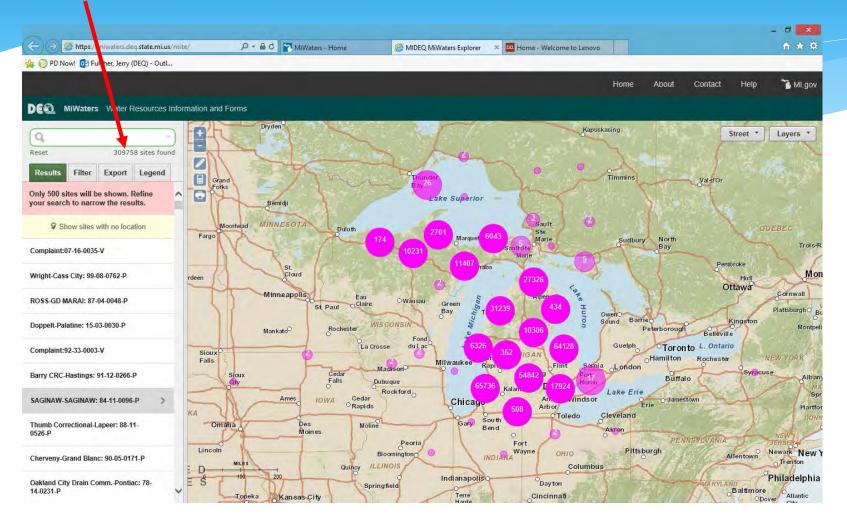
Certifier Agreement

- Need to Provide when wetland Mitigation is Required
- Otherwise if you are submitting an application on behalf of the applicant then you must provide a letter of authorization from them with the application

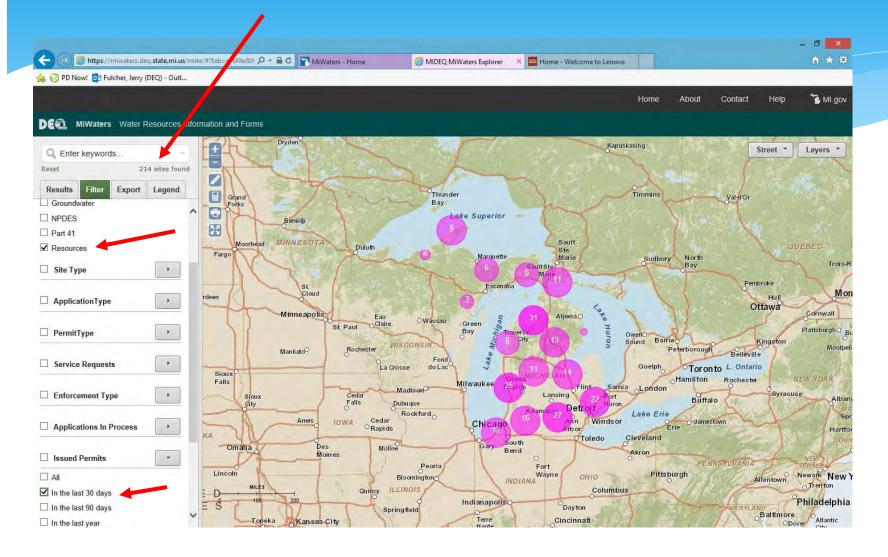
Using Site Explorer



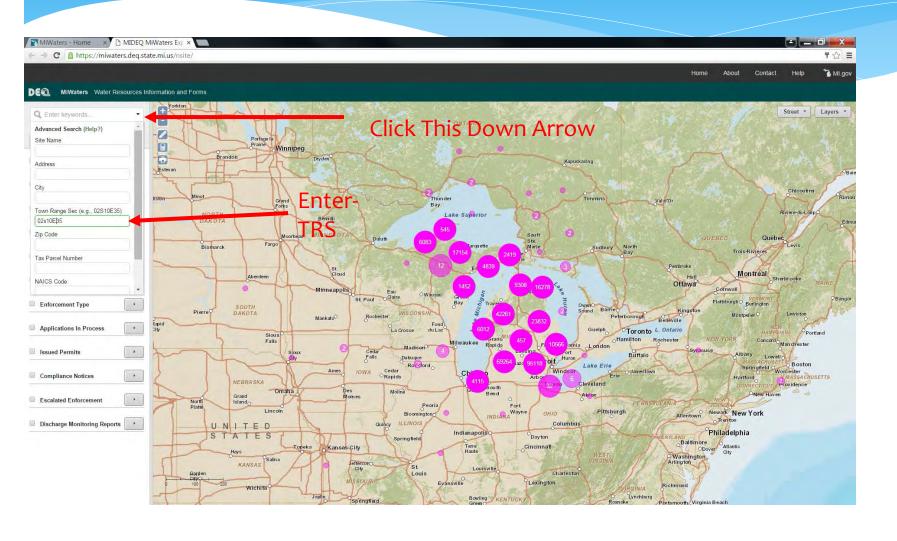
Site Explorer – Can be Used to Find Information Near Your Site



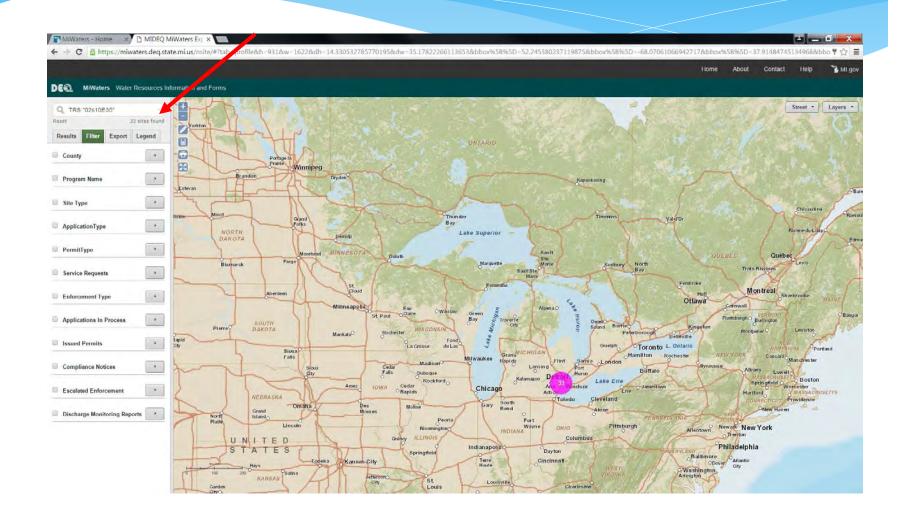
Site Explorer – Narrow Your Searches



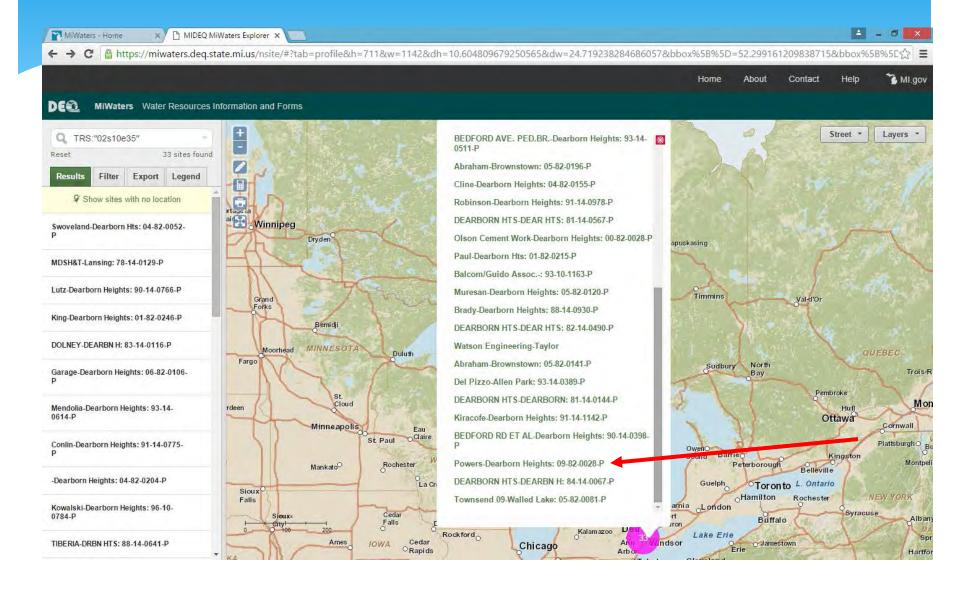
Narrow YourSearch Town, Range Section



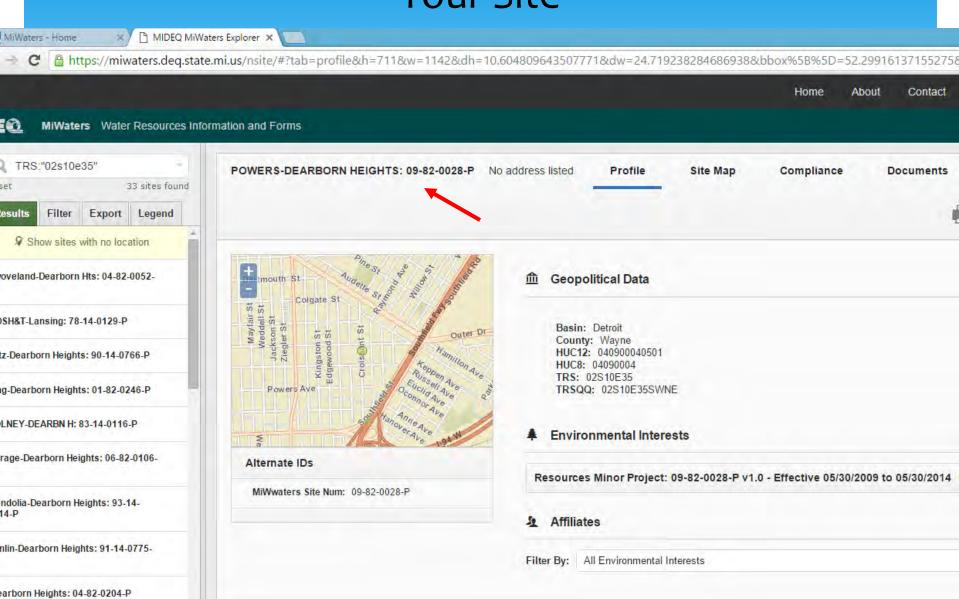
33 Records



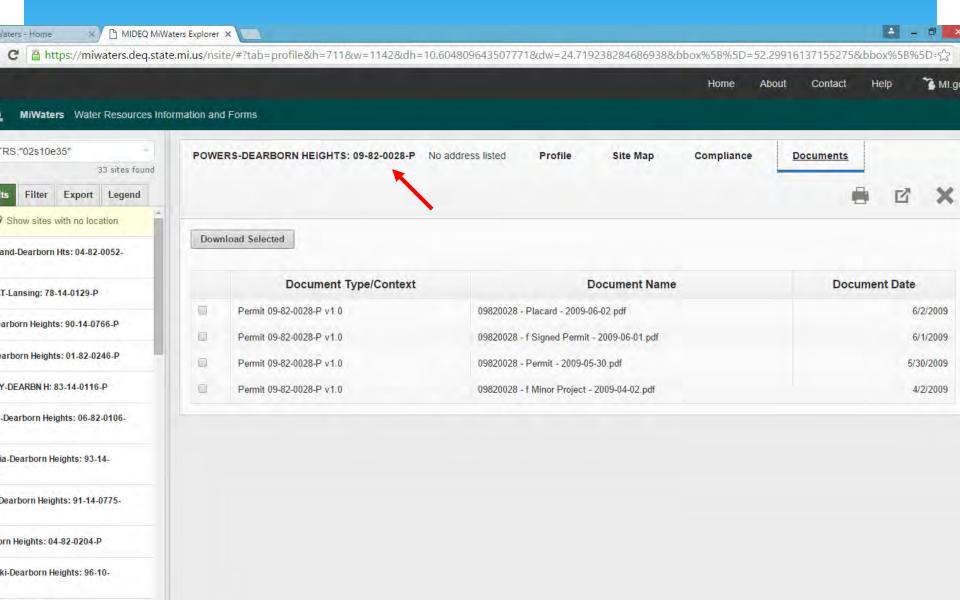
Select A File From Your T/R/S Search



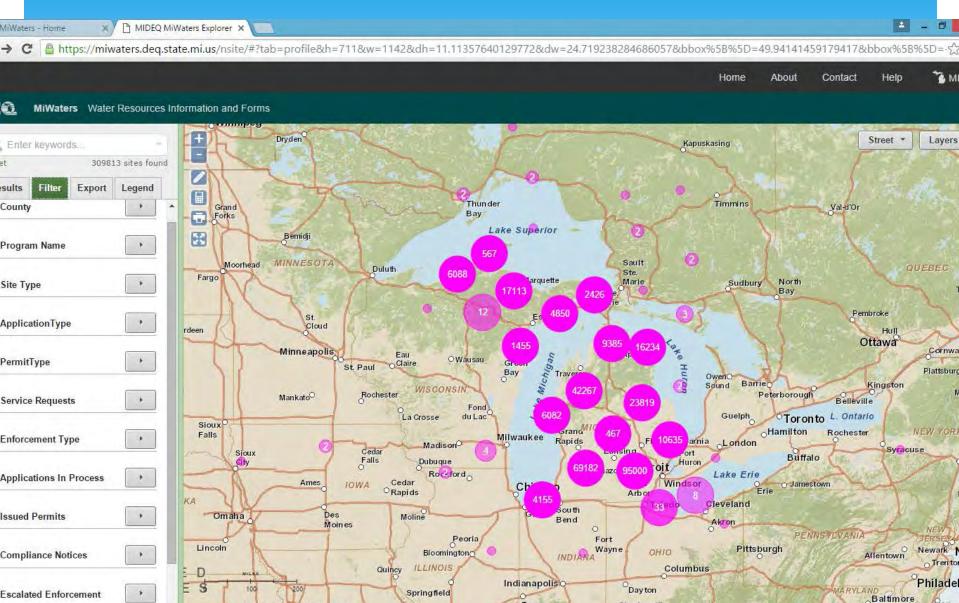
Your Site



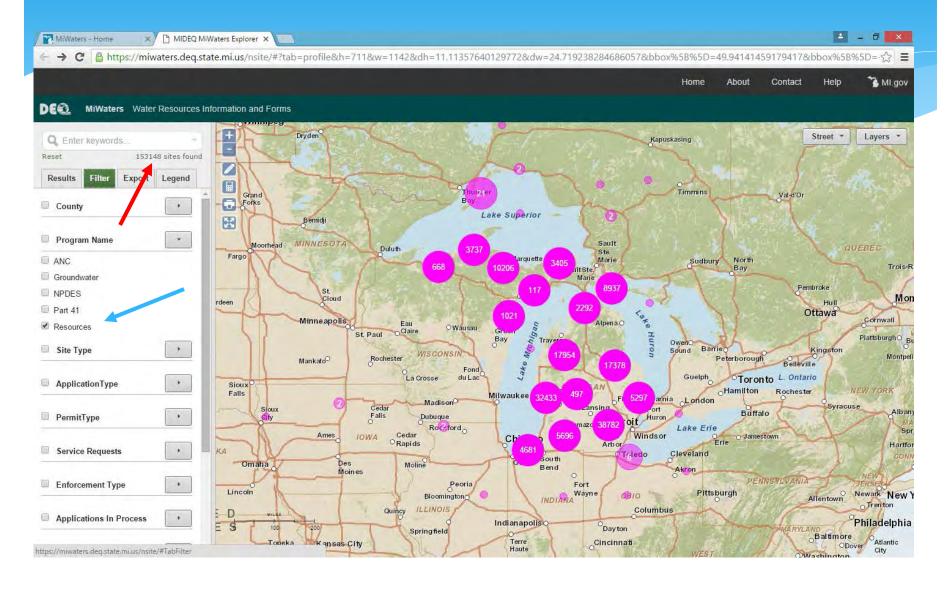
View Available Documents



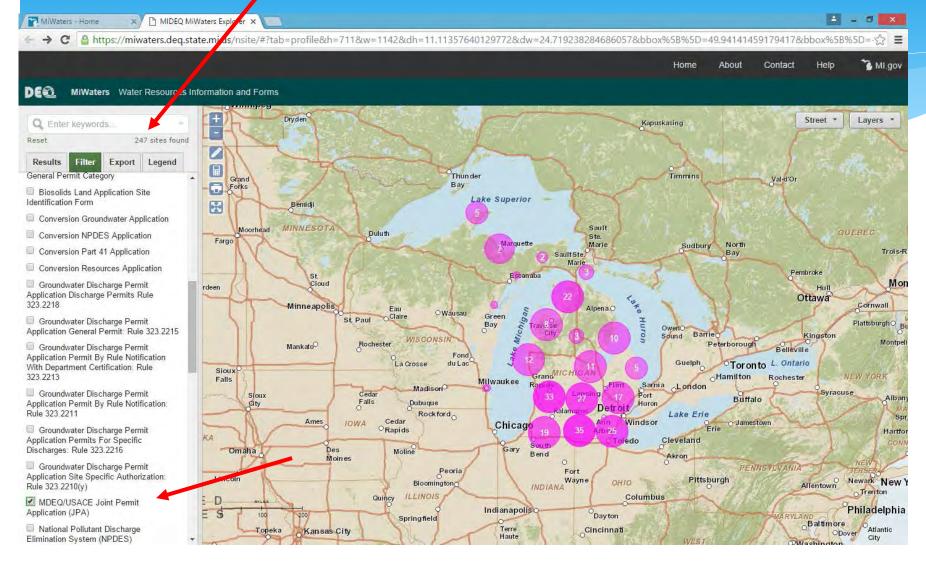
Other Searches



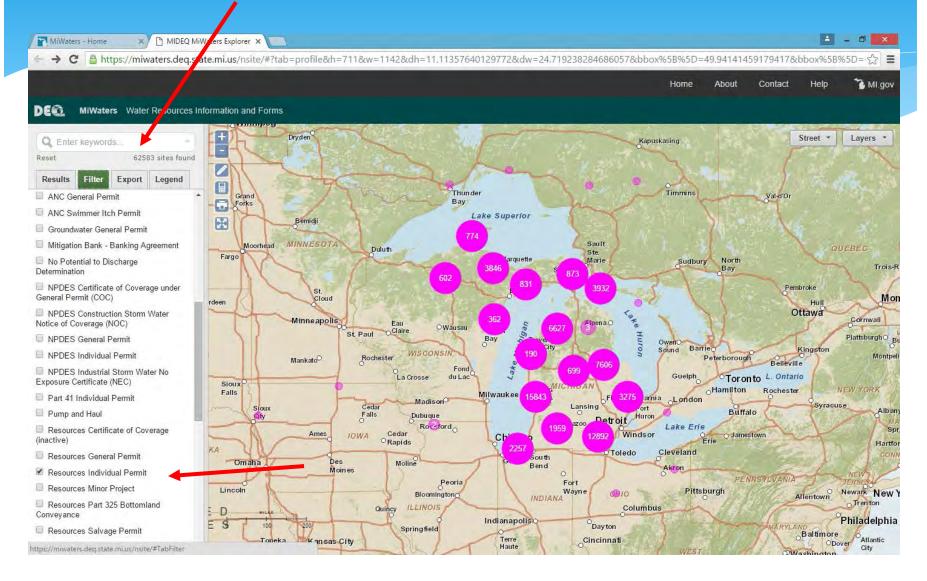
Program Name



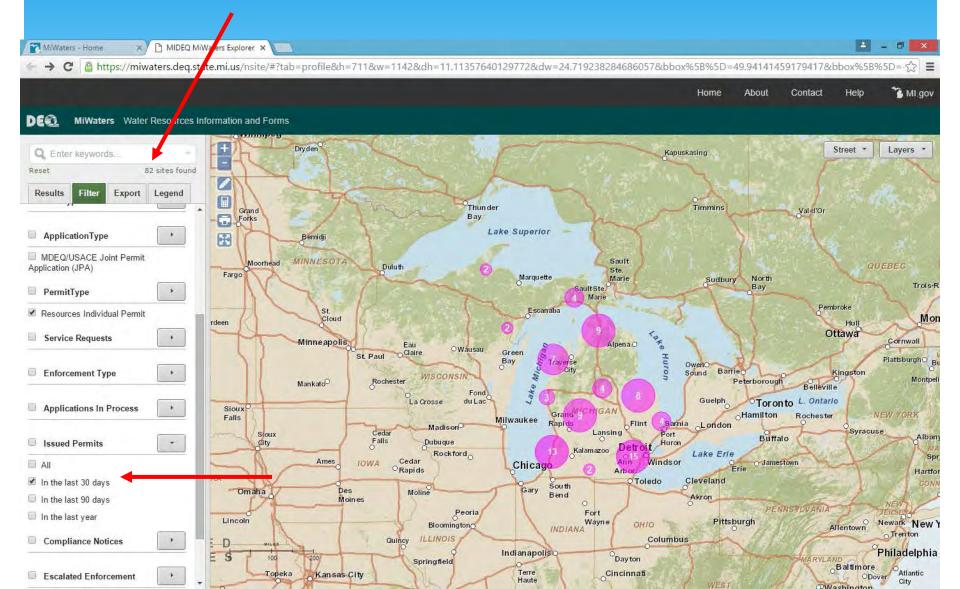
Application Type



Permit Type



Individual Permits Issued in the Last 30 Days



Michigan.gov/EGLEMiEnviro

