

PESTICIDE GENERAL PERMITS APPLICATION GUIDANCE AND REQUIREMENTS

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

The Michigan Department of Environment, Great Lakes, and Energy (EGLE), Water Resources Division (WRD) has developed this guidance to help those Operators in Table 1-1 below apply for an individual Certificate of Coverage (COC) issued under the four NPDES pesticide general permits. Only the Operators identified in Table 1-1 are required to apply and obtain a COC, and then only IF they are also proposing to engage in the associated pesticide application activities as described in Table 1-1.

TABLE 1-1: OPERATORS AND ASSOCIATED ACTIVITIES

Operators	Pesticide Application Activities
Any state or federal agency for which pest management for land stewardship is an integral part of the organization's operations.	All pest control activities resulting in a discharge to Waters of the State of Michigan.
Irrigation and weed control districts, mosquito control districts, or similar pest control districts.	All pest control activities resulting in a discharge to Waters of the State of Michigan.
Local governments or other entities that exceed an applicable <i>annual treatment area threshold</i> .	Pesticide treatments if the total area is more than the applicable General Permit annual treatment area threshold during a calendar year.

WHEN TO FILE A PERMIT APPLICATION

Operators that are required to apply should submit an application far in advance of their first pesticide application for the upcoming calendar year. This will allow EGLE sufficient time to process the request and issue the COC. Operators should consider the timing of pesticide applications when applying to ensure they will have the necessary authorization(s) prior to performing any pesticide applications that will result in a discharge to waters of the State of Michigan.

NEW USES AND MODIFICATIONS

Although state statute provides EGLE 180 days from receipt of complete application to process each request, EGLE understands that it is not reasonable to expect that all Operators will know that far in advance whether or not they will need permit coverage; therefore, EGLE will make every effort to issue COCs **within 30 days** of receipt of a complete application.

REISSUANCES

State statute requires applications for reissuance be received **no less than 180 days** before expiration of the applicable General Permit.

DECLARED PEST EMERGENCY

When the application of pesticides occurs as a result of a Declared Pest Emergency (Part II.A of the applicable General Permit) such that an application for coverage under one of the General Permits is required, said application is due **within 30 days** of the noted activity.

INSTRUCTIONS FOR COMPLETING THE APPLICATION

NEW USE

To apply for a new NPDES Pesticide COC, an individual must have an established MiWaters account and have been invited to a MiWaters Site by an NPDES Pesticide Program staff. A MiWaters Site name will be created for you, and an "invitation" will be sent to the email address associated with your MiWaters account. The email will be from a Michigan.gov email address and will be titled *MiWaters Account Site Invitation*. The email will prompt you to click the link to accept the invitation.

1. MiWaters:

- a. Establish your personal account in MiWaters.
- b. Accept the invitation from the Department to join the Site as an Administrator.
- c. Make sure you select the Site wishing to apply for and obtain a COC under one of the NPDES Pesticide General Permits.
- d. Click App, Requests, then Reports.
- e. Click Start New Form.
- f. Search for "NPDES Pesticide Discharge Application-NEW USE."
- g. Click Begin Submission.
- h. Follow the prompts in the application and complete the form.

2. Certify and Submit

- a. The application requires a \$75 application fee to be paid before your request is processed.
- b. Payment can be made directly from your MiWaters account by simply following the prompts for payment, or
- c. Payment can be made by mail by printing the provided payment voucher and sending to the address provided on the payment voucher.

MODIFICATIONS

To apply for a modification to a current NPDES COC, follow the steps below:

1. MiWaters:

- a. Log into your personal account in MiWaters.
- b. Make sure you select the Site wishing to apply for a modification to a current Certificate of Coverage under one of the NPDES Pesticide General Permits.
- c. Click App, Requests, Reports.
- d. Click Start New Form.
- e. Search for "NPDES Pesticide Certificate of Coverage-Major Modification Request Form."
- f. Click Begin Submission.
- g. Follow the prompts in the application and complete the form.
- h. Certify and Submit.
- i. The modification request does not require a fee.

REISSUANCE

To apply for reissuance of a current COC, follow the steps below:

1. MiWaters:

- a. Log into your personal account in MiWaters.
- b. Make sure you select the Site wishing to apply for reissuance of a COC under one of the NPDES Pesticide General Permits.
- c. Click App, Requests, then Reports.
- d. Click Start New Form.
- e. Search for "NPDES Point Source Discharge Permit Application - Pesticide Discharges (Reissuance)."
- f. Click Begin Submission.
- g. Follow the prompts in the application and complete the form.

1. Certify and Submit

- a. The application for reissuance requires a \$75 application fee to be paid before your request is processed.
- b. Payment can be made directly from your MiWaters Account by simply following the prompts for payment, or:
- c. Payment can be made by mail by printing the provided payment voucher and sending to the address provided on the payment voucher.

CONTACT INFORMATION

For assistance in determining if you need to submit an application, how to complete the application, or to have EGLE NPDES staff set up a new Site, contact:

Darrin McCullough
Water Quality and Aquatic Nuisance Control Permits Unit
Permits Section
Water Resources Division
McCulloughD@Michigan.gov | 517-242-8647

This publication is intended for guidance only and may be impacted by changes in legislation, rules, policies, and procedures adopted after the date of publication. Although this publication makes every effort to teach users how to meet applicable compliance obligations, use of this publication does not constitute the rendering of legal advice.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

Persons with disabilities may request this material in an alternative format by contacting EGLE's ADA Accessibility Coordinator. Please visit Michigan.gov/ADA for a list of state Coordinators."