

MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
WATER RESOURCES DIVISION
CONTINUING EDUCATION CREDITS (CECs) FOR CERTIFIED WASTEWATER OPERATORS
By authority of 1994 PA 451, Part 41, as amended.

Renewal Requirements

To renew an A or B certificate, the certified operator shall have completed, during the renewal cycle, not less than 2.4 CECs of board-approved continuing education training. A minimum of 0.6 CECs shall be technical training and a minimum of 0.6 CECs shall be managerial training.

To renew a Class C, D, L2, or L1 certificate, the certified operator shall have completed, during the renewal cycle, not less than 1.2 CECs of board-approved continuing education training.

For Class C certification renewal, you may only earn a maximum of 0.6 CECs in the “Other” category to meet the continuing education requirement.

There are no continuing education requirements for a class “SC” certificate.

A certified operator shall be responsible for making application to renew a certificate regardless of lack of notification by the department.

The department will not keep record of completed CECs for certified wastewater operators. It is the responsibility of each operator to maintain their own records and to submit proof of CEC course completion with the renewal application. The course sponsor is required to provide attendees with a certificate of course completion.

How to Renew

To renew a certificate, a certified operator must submit to the department an application for renewal on a form provided by the department. This form is available on our website. It is recommended that this be done four to six weeks before the expiration date of the certificate.

A complete listing of all Board approved CEC courses can be found on the web by going to Michigan.gov/WWCertification and then clicking on “Approved Courses for Wastewater CECs.”

Successful Course Completion

Full course attendance is required for successful completion. Attendance must be monitored and verified by the course sponsor. If an individual is more than 30 minutes late or leaves a course/meeting early, continuing education credit will not be given. Partial credit will not be given for any course or meeting.

Repeat Credit

Continuing education credit will not be awarded to an individual that repeats a course during a renewal cycle. Full CEC credit may be awarded for repeat attendance outside of a renewal cycle. Full credit may be awarded for repeat attendance at meetings and seminars with a changing course content or agenda, such as Regional Meetings and the Michigan Water Environment Association (MWEA) and Michigan Rural Water Association (MRWA) annual conferences. A maximum of six hours (0.6 CECs) will be allowed in any three-year renewal cycle for events such as MWEA Joint Expo or MRWA annual exhibits.

Credit for Course Instructors

Course instructors may be awarded CECs for classroom-style courses of 12 contact hours or greater in duration. Such credit will be awarded based on the number of contact hours available to students taking the course, except instructors may not be awarded more than one-half the number of continuing education hours required for their own level of certification. This maximum value applies for eligible courses taught within the instructor's current renewal period.

College Courses

Continuing education credit, equal to the number of semester hours received, will be awarded for college courses that relate to the operation, maintenance, or supervision of a sewerage system. Verification of course completion and a course description must be provided with the renewal application. The course description will be used by Department of Environment, Great Lakes, and Energy (EGLE) staff to determine course category. It is recommended that students electing to use college courses for continuing education credit contact our office to verify acceptability and course category prior to enrolling in the course.

Annual Membership Credit

Continuing education credit equal to 1 hour (0.1 CEC) may be awarded for each full year active membership in certain organizations, such as the Water Environment Association and MRWA. A maximum credit of 3 hours (0.3 CECs) per renewal cycle will be allowed for single or multiple memberships. This credit may also be awarded in ensuing renewal periods for which the active membership is maintained.

More information is available on our web site at Michigan.gov/WWCertification. Please contact EGLE-WRD-OpCert@Michigan.gov if you have any questions.

For information or assistance on this publication, please contact the Water Resources Division through EGLE Environmental Assistance Center at 800-662-9278. This publication is available in alternative formats upon request.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.