

**PART 325 OFFSHORE LIGHTHOUSE
CONVEYANCE APPLICATION INSTRUCTIONS
READ THOROUGHLY BEFORE STARTING THE FORM IN MIWATERS**

Please note that a Joint Permit Application (JPA) may need to be submitted for any associated construction activities related to the proposed bottomlands conveyance. The JPA will also be sent to the USACE for simultaneous processing. Information on submitting a JPA can be found at Michigan.gov/JointPermit.

This application form is set up with the following sections to be completed by the applicant (note that it is recommended to gather all this information prior to starting this form):

Contact Information Section

Applicant, Property Owner(s), Consultant(s), and any other Authorized Representative(s)

Authorizations are required from the lighthouse owner for:

- When the applicant is not the owner.
- When there is a consultant/representative for the applicant.
- When other permissions are necessary based on project specifics and are identified by the form.

Project Location Section

Coordinates of the lighthouse

Purpose and Proposed Use Section

Type(s) of Purpose and Proposed Use(s) of the subject Great Lakes bottomlands.

Riparian and/or Record Ownership

This section requires the contact information for the successful bidder through the federal real estate process owner(s) of the subject lighthouse



Environmental Assistance Center 800-662-9278
Michigan.gov/EGLE

Water Resources Division
02/2020

General Information

Answer the following questions. If yes, provide additional details.

- Is there, at present, any litigation in process involving this property?
- Has a state and/or federal permit been granted?

Required Attachments

Proof of Ownership Attachments

Proof of ownership for the subject lighthouse is the successful bidder letter from the federal General Services Administration

Additional Attachments

You may upload additional attachments/information such as the metes-and-bounds survey at the designated location. Additional information (studies, designs, etc.) can be uploaded in either of these locations.

Review

Review application to correct or add missing information before submittal.

Certify and Submit

This step allows you to certify the form as complete and accurate and to submit the form to the Department of Energy, Great Lakes, and Environment (EGLE) for review and processing.

At the time of submission, it will be transmitted to EGLE and it will become part of the public record.

Application Fee Payment

The required \$50 application fee can be paid upon submittal of the conveyance application.