

## **Farmworker Initiative: FAQ**

### **1. Who do I contact if I have questions about the following:**

- General questions – Julie Johnson ([Johnsonj130@michigan.gov](mailto:Johnsonj130@michigan.gov))
- Vaccine ordering and management – Donia Dalal ([DalalD@Michigan.gov](mailto:DalalD@Michigan.gov))
- Grant Contracts (MPCA) – Shannon Brodeur ([BrodeurS2@michigan.gov](mailto:BrodeurS2@michigan.gov))
- Grant Contracts (LHDs) - Ashley Brenner ([Brennera2@michigan.gov](mailto:Brennera2@michigan.gov))

### **2. Can funding be used to purchase Personal Protective Equipment (PPE) for my staff?**

Yes, PPE is an allowable cost. For example, if boots are being purchased, they must be ordered in general sizes and managed/maintained by the Local Health Department (LHD) or Federally Qualified Health Center (FQHC) who will be making the purchase.

### **3. If funds are exhausted before the end of the project, what is the expectation for reporting and using the vaccine doses earmarked for the farmworkers?**

The work can be moved to an already existing LHD or FQHC clinic who provides vaccinations through the farmworker project. This will alleviate the need for FQHC staff to travel to farms and host vaccination clinics. Many other awardees are not vaccinating on-site. They are just out building relationships and providing information to the target community for them to receive vaccines in a more controlled environment.

If farmworker funding is exhausted prior to the end of the project, COVID funding may be used for continuing operations and guidance will be provided at that time. If COVID funds are utilized, COVID vaccine needs to be offered.

### **Reporting**

- Financial Status Reporting (EGrAMS): If funds are exhausted prior to the end of the contract period, the next Financial Status Report (FSR) due in EGrAMS should be marked “Final” and submitted prior to the deadline. Once the Final FSR has been submitted and approved, no additional FSRs will be required thereafter. If doses still remain, but all funds have been exhausted, no additional reporting will be required in EGrAMS (outside of the Final FSR submission).
- Workplan Reporting (EGrAMS) - **MPCA ONLY:**
  - Quarterly Supplemental Reporting: If funds are exhausted prior to the end of the contract period, a final report will be requested, but no additional reports will be required thereafter. If funds are exhausted prior to the end of the contract period, but vaccine remains available, reporting will need to continue until doses have been exhausted.

**4. What existing materials does National Center for Farmworker Health (NCFH) have on farmworkers and seasonal flu?**

NCFH has materials on seasonal influenza located [here](#) (scroll to the bottom of the page). These are materials that have been created and reviewed by their network of farmworkers. They also have up-to-date materials on flu published here:

- [Pocket-size brochure on COVID and flu in English and Spanish \(workers really like materials that will fit in their back pocket\)](#)
- [Audio PSA on the flu](#)

**5. How do I manage the doses in MCIR?**

Management of the doses would be the same as any other vaccines, but the eligibility is different. Each site will need to make sure they select the correct vaccine type, eligibility and manufacture before submitting.

This is what the eligibility would look like when administering. The vaccine and manufacture may differ than what is in the screenshot above.

**6. Who are the vaccinating partners in this pilot project?**

Local Health Departments	Contact/s
Mid-Michigan LHD	<a href="http://www.mmdhd.org">www.mmdhd.org</a>
Central Michigan District HD	<a href="http://www.cmdhd.org">www.cmdhd.org</a>
Federally Qualified Health Centers	
Intercare	<a href="http://www.intercare.org">www.intercare.org</a>
Great Lakes Bay	<a href="http://www.greatlakesbayhealthcenters.org">www.greatlakesbayhealthcenters.org</a>

**7. When are the project reports due?**

Information/Report Due Date	Quarterly Reporting Period
1/10/2025	Nov. 1, 2024-Dec. 31, 2024 (Q1)
4/10/2025	Jan. 1, 2025-March 31, 2025 (Q2)
7/11/2025	April 1, 2025-June 30, 2024 (Q3 -Final Report)

Email Report Form to [MDHHS-imsreports@michigan.gov](mailto:MDHHS-imsreports@michigan.gov) and cc Julie Johnson, CDC Public Health Advisor [JohnsonJ130@michigan.gov](mailto:JohnsonJ130@michigan.gov).

**8. Microsoft Ordering Form**

This form will be used to place an order for all influenza vaccine orders.

<https://forms.office.com/g/dKtx1as6CD>

**9. If a vaccine order needs to be placed to go out to a farm on a scheduled date, how long will the orders typically take to arrive?**

It should ship out the next business day after it is ordered. Important Note: The shipping timeline is dependent on the site and their listed shipping days/hours. See below for the shipping timeline:

**McKesson Flu Vaccine Order Shipping Timeline**

MDHHS Flu Order Approval Date in MCIR:	Order Shipped by:
Monday	Tuesday
Tuesday	Wednesday
Wednesday	Thursday
Thursday	Monday
Friday	Monday

**10. Does the period of funding go through 6/30/25?**

Yes.

**11. Can operations funding be used for vaccine administration fee reimbursements?**

Operations funding cannot be used to cover administration fees.

**12. Should the LHD/FQHC screen for farm workers who walk in or call to make an appointment?**

Yes, farm workers can provide you with the name of the poultry or dairy farm that they are currently associated with.