

**Benton Harbor Area Schools
Community Engagement Advisory Committee
Agenda**

**Monday, April 13, 2020
5:00 pm**

**VIA
Microsoft TEAMS**

I. CALL TO ORDER

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Minutes
 - 1. March 2, 2020 (Attachment #1)
 - 2. April 7, 2020 (Attachment #2)

II. OLD BUSINESS

None

III. NEW BUSINESS

- A. Discussion Regarding the Academic and Financial Operating Plan and Public Comments
- B. Approval of the Academic and Financial Operating Plan
 - 1. Resolution 2020-1 (Attachment #3)
- C. Next Steps (Attachment #4)

IV. BOARD COMMENT/OTHER

V. COMMUNICATIONS – Information Only

None.

VI. PUBLIC COMMENT

VII. ADJOURNMENT

**Benton Harbor Area Schools
Community Engagement Advisory Committee
Meeting Minutes**

**Monday, March 2, 2020
5:00 pm**

Benton Harbor High School
Library
870 Colfax Ave.
Benton Harbor, MI 49022

Members Present

Joyce Parker
Lisa Cripps-Downey
William Pearson
Brenda Terrell
Wayne Watson
Denise Whatley-Seats
Danetta Moore
Rob Cleveland
Trayvon Gentry
Maurice McAfee

Members Absent

Patricia Robinson

I. CALL TO ORDER

- A. Chair Parker called the meeting to order at 5:07 pm. Let the record show a quorum is present.
- B. Introduction of the Benton Harbor Area Schools Superintendent, Dr. Andrae Townsel.
- C. Approval of Agenda

Motion made (McAfee) and supported (Downey), the Committee unanimously voted to approve the agenda as presented.

- D. Approval of Minutes

Motion made (Downey) and supported (Pearson), the Committee unanimously voted to approve the January 6, 2020 meeting minutes as presented.

II. OLD BUSINESS

A. None

III. NEW BUSINESS

A. Overview of January 23, 2020 Work Session

- Minor changes were discussed to highlight key topics.

B. Assessment and Proposed Operating Plan Update

- Discussion of the proposed timeline, no changes recommended.
- Approval to move to next steps was supported unanimously.

C. March 17, 2020 Presentation to School Board

- Draft presentation to CEAC prior to 3/17/20 presentation for review.
- Proposed letter of invitation and agenda approved unanimously.
- Presentation to BHAS Board – March 17, 2020
- Presentation to MDE and Treasury – March 19,2020

IV. BOARD COMMENT/OTHER

A. Presented CEAC video – will be used in upcoming presentations.

B. Announcement of the March 24, 2020 Town Hall meeting.

C. Due to Spring break - April 6, 2020 regular meeting to be rescheduled to April 13, 2020 was supported unanimously.

V. COMMUNICATIONS – Information only

A. No Communications.

VI. PUBLIC COMMENT

A. No public comment.

VII. ADJOURNMENT

There being no further business, meeting adjourned at 5:38 pm.

**Benton Harbor Area Schools
Community Engagement Advisory Committee
Meeting Minutes**

**Tuesday, April 7, 2020
5:30 pm**

Joint Special Meeting
Microsoft TEAMS Event

Members Present

Joyce Parker
Lisa Cripps-Downey
William Pearson
Andrae Townsel
Brenda Terrell
Wayne Watson
Denise Whatley-Seats
Dannetta Moore
Maurice McAfee
Rob Cleveland

Members Absent

Tray'von Gentry

I. CALL TO ORDER

A. Chair Parker called the meeting to order at 5:36 PM. Let the record show a quorum is present.

II. OLD BUSINESS

A. None.

III. NEW BUSINESS

A. Purpose of Meeting

- Chair Parker provided an overview of the Community Engagement Advisory Committee and introduced the CEAC informational video.

B. Video

- Chair Parker advised that the video would be posted on the CEAC website found at www.michigan.gov/engagecomm.

C. Presentation of Assessment Report and draft Academic and Financial Operating Plan

- Chair Parker discussed the findings, recommendations, cost estimates, and parties responsible for goal areas.

IV. BOARD COMMENT/OTHER

- President Joe Taylor opened questions from the BHAS Board of Education.
- Chair Parker discussed the revised timeline and schedule of events moving forward.

V. COMMUNICATIONS – Information only

A. None.

VI. NEXT STEPS

- Chair Parker discussed next steps and timeline.

VII. PUBLIC COMMENT

Public comments were opened by BHAS Board of Education President, Joe Taylor. Public questions were advised to be sent to Susan West at susan.west@bhas.org. In addition, the audience was informed that the academic and financial operating plan will be posted on the CEAC website at www.michigan.gov/engagecomm. All public questions and comments should be submitted via email to engagecomm@michigan.gov.

VIII. ADJOURNMENT

There being no further business, the joint special meeting between the Benton Harbor Area Schools Board of Education and the Benton Harbor Area Schools Community Engagement Advisory Committee was adjourned at 6:38 PM.

**Community Engagement Advisory Committee for Benton Harbor Area
Schools**

RESOLUTION 2020-1

**APPROVAL OF SUBMISSION OF ASSESSMENT REPORT AND
ACADEMIC AND FINANCIAL OPERATING PLAN**

WHEREAS, on October 30, 2019, the Michigan Department of Treasury (the “Department”), the Michigan Department of Education (“MDE”), and Benton Harbor Area Schools (the “District”) executed a Memorandum of Understanding (the “Memorandum”) to achieve the objectives set out in that Memorandum; and

WHEREAS, pursuant to the Memorandum, the Department, MDE, and the District established a Community Engagement and Advisory Committee (the “Advisory Committee”); and

WHEREAS, the Advisory Committee shall submit to the State Treasurer, MDE, and School Board a written report that assesses the District's financial and academic condition; and

WHEREAS, in addition to the assessment, the Advisory Committee shall produce a written academic and financial operating plan that contains recommendations to address any deficiencies identified in its assessment; and

WHEREAS, the members of the Advisory Committee have completed the assessment report and academic and financial operating plan for submission to the State Treasurer, MDE, and School Board.

NOW THEREFORE, be it resolved by the Advisory Committee as follows:

1. That the completed assessment report and academic and financial operating plan be submitted to the State Treasurer, MDE, and the School Board.
2. That the minutes of the Advisory Committee meeting at which this Resolution is adopted take notice of the adoption of this Resolution.
3. This Resolution shall have immediate effect.

Date: _____
Benton Harbor, Michigan

Proposed Timeline

(as of April 9, 2020)

- | | |
|------------------------------|--|
| April 13, 2020 | BHAS CEAC Regular Meeting
- CEAC final review and approval of Academic and Financial Operating Plan |
| April 15–May 15, 2020 | Final review and approval of Academic and Financial Operating Plan by BHAS Board of Education, Michigan Department of Education, and Department of Treasury. |
| May 16, 2020 | Begin Implementation |