

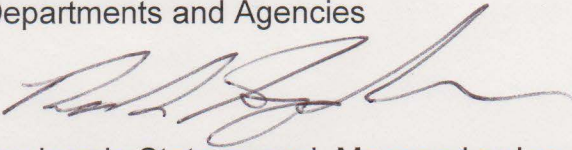


STATE OF MICHIGAN  
EXECUTIVE OFFICE  
LANSING

RICK SNYDER  
GOVERNOR

BRIAN CALLEY  
LT. GOVERNOR

**EXECUTIVE DIRECTIVE**  
**No. 2018-1**

**DATE:** February 2, 2018  
**TO:** All Executive Branch Departments and Agencies  
**FROM:** Governor Rick Snyder   
**RE:** Access to Recycling Services in State-owned, Managed or Leased Facilities

In my 2012 Special Message on Energy and the Environment, I charged the Michigan Department of Environmental Quality (DEQ) with developing a statewide comprehensive recycling plan to increase Michigan's recycling rate. Since then, our recycling rate has increased to an estimated 15%, but it still falls below the national average of 35%. In 2014, I established the Governor's Recycling Council (Council) to oversee the development of Michigan's next generation of recycling infrastructure and to build a foundation for success for Michigan's environment, economy and communities. In 2017, the Council released its final report and recommended that State of Michigan facilities need on-site access to recycling opportunities.

State leadership is a cornerstone in stimulating investments, encouraging collaboration, and increasing convenient access to recycling. Leveraging this leadership by demonstrating sound and modern recycling practices is critical. For Michigan to be a leader in recycling, we must prioritize growing opportunities for providing access to recycling services in facilities the state owns, manages, or leases. This will significantly increase our state's recycling rate, grow Michigan's role as a valuable supplier of recycled commodities, and benefit Michigan individuals and businesses that collect, process, and distribute recycled materials.

The Department of Technology, Management, and Budget (DTMB) took an important step by conducting a statewide survey to help assess the state's existing recycling efforts. The survey focused on state facilities that are heavily populated by employees and public-facing locations. The results indicate that the state has made great strides with approximately 64% of our state-owned facilities offering recycling services, but only 15% of state leased facilities currently offer such services. Recently, DTMB entered into a statewide contract for waste disposal that includes recycling services for multiple products including paper, glass, cardboard, and plastic, which is available for use by all facilities the state owns, manages, or leases. Through DTMB-Procurement, these facilities have access to obtaining recycling services at that location.



Section 1 of Article V of the Michigan Constitution of 1963 vests the executive power in the Governor. Section 8 of Article V of the Michigan Constitution places each principal department under the supervision of the Governor. Pursuant to these provisions of the Michigan Constitution, I direct the following:

DTMB will coordinate the implementation of this Directive. Within 60 days from the issuance of this Directive, DTMB shall present a toolkit to each department and agency that provides a statewide inventory of facilities by department or agency, location, and ownership level, guidance on next steps, and educational materials regarding the use of recycling services. State-owned facilities shall be first priority, followed by leased structures.

With a goal of having all state owned, managed, or leased facilities providing recycling services within one year after the issuance of this Directive, all executive branch departments and agencies, except as otherwise provided, are directed to do the following:

1. Designate and provide to DTMB, within 60 days from receiving the recycling toolkit, a point of contact for recycling services who is responsible for coordinating a schedule with the statewide vendor to provide or improve recycling services at its facilities.
2. Share with DTMB, within 30 days from designating a point of contact, the coordinated schedule for providing or improving recycling services.
3. Review its leases, within 120 days from the issuance of this Directive, to determine if recycling services are currently provided as part of its lessor's waste removal service. If a lease does not include recycling services, DTMB Real Estate shall modify RFP templates to request a price for these services as part of lease renewals and new lease packages. DTMB Real Estate also shall standardize lease templates to include recycling services, where cost and availability are feasible.
4. Coordinate with DEQ to begin an ongoing education campaign, including the materials provided in DTMB's toolkit, to engage employees in recycling when services are made available.
5. Provide updates, beginning July 1, 2018, and quarterly thereafter, to DTMB on the number of facilities with recycling services.

As soon as attainable, DTMB shall work with DEQ to provide a detailed review of the work achieved, including costs, impacts to departments and agencies, pounds of material disposed, and pounds of materials recycled by type to the extent practicable, and to provide any additional recommendations for improving access to recycling in state facilities.



DTMB also shall track, monitor, and report on the success of the state's recycling program over time. Updates on the progression of the initiative should be included in DTMB's quarterly MiStat Reports to the Governor. By December 31, 2018, the initiative should have put into place the contracts necessary to provide access to recycling in all state owned, managed, or leased facilities.

If a department director believes that providing recycling services at certain facilities may not be feasible, the department director may request an exemption, in writing to the Director of DTMB stating the reasons for the request. The Director of DTMB may approve written requests for exemptions from this Directive for certain facilities if he or she is satisfied that providing recycling is not practical.

My administration is committed to increasing Michigan's recycling rate. I look forward to working with each department and agency to ensure a successful initiative for improving the state of recycling in Michigan.

This directive does not apply to the Department of Attorney General or the Department of State, but to promote the goal of increasing the state's recycling rate, these departments are encouraged to voluntarily participate in the manner set forth in this Directive.