

UTILITY CONSUMER PARTICIPATION BOARD

August 2, 2021

12:30 p.m.

Constitution Hall

525 W. Allegan Street

Lansing Michigan 48933

Conference Rooms A & B

Draft Regular Meeting Minutes

Present: Paul Isely (Board Chairperson), Elise Matz (Board Vice Chair), Mike Troupos (Board Member), Chris Bzdok (MEC), Amy Bandyk (CUB), Douglas Jester (Five Lakes Energy, CUB), Kelly Jo Kitchen (Assistant to the Board), Shawn Worden (LARA), Dan Horn (LARA), Heather Johnston (LARA), Anshu Varma (LARA):

By teleconference: John Liskey (CUB) Laingsburg, Mi, Shay Gaffney (LARA), Dan Dundas (MEGA), Shawn Worden (LARA)

August 2, 2021

I. Call to Order and Roll Call

Paul Isely established a quorum and called the meeting to order.

Dan Horn introduced the staff of LARA and the roles that they will be assuming.

II. Approval of Agenda

Motion by Mike Troupos, Seconded by Elise Matz

Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes

Motion Carried

III. Approval of Minutes from the meeting of June 7, 2021

Motion by Mike Troupos, Seconded by Paul Isely

Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes

Motion Carried

IV. Consent Items

a. Correspondence (Received and Placed on File)

1. Attachment 1

b. LARA Budget Update (5 min/5 min Q & A)

Shawn Worden gave an update on the financial statement.

c. Attorney general update presented by Paul Isely.

V. New Business Items

a. Board Bylaws and Guidance

Discussion about bylaw or guidelines tabled until August 23 meeting.

b. Policy Governing Public Comments

Motion to adopt the Policy governing Public Comments by Elise Matz, Seconded by Mike Troupos.

Discussion: There was no written policy for public comment prior to this policy for the board. The Board will be moving toward written reports from the grantees, as the main source of grant request moving forward.

Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes

Motion Carried

C. Board Discussion Policy

Motion by Elise Matz, Seconded by Mike Troupos

Discussion: Paul Isely gave a preview of policy. Elise suggested additional language to be included in this policy before the board voted on it. The Board Discussion Policy was tabled until the August 23rd meeting.

D. Board Tools

1. Agenda Template

The Board would like the agenda to be listed by case and number followed by the Grantee. Grantee Proposal to add Case # and fiscal year requested

2. Approve for Website - "How to become a State Vendor?" - SIGMA VSS

Motion by Paul Isely to add to the UCPB website "How to become a State Vendor?" -SIGMA VSS User Guide, Seconded by Elise Matz

Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes

Motion Carried

E. Correspondence from Grant Applicants

LARA Administration submitted a memo to the board asking for an established pathway for correspondence for grant applicants. The identified pathway would include grant applicant correspondence to come to the FAS Board Liaison and closed copies to the FAS Bureau Director, the FAS Procurement and Administration Director, and the Board's administrative assistant. This pathway would help to ensure that quorum is not met through grant applicant correspondence submissions. This will be added to the website.

Motion by Mike Troupos, Seconded by Elise Matz

Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes

Motion Carried

F. Board's Administrative Coordinator Position

Paul Isely gave an overview of what the administrative assistant position would look like now that LARA is taking over much of the administrative functions. Paul Isely will continue to communicate with relevant stake holders in shaping the new role of the administrative assistant.

G. No-Cost Transfers within Grant

The board authorizes the chair to approve no-cost transfers within a grant by email to expedite the process that would otherwise have to wait until the next board meeting.

Motion by Elise Matz, Seconded by Mike Troupos
Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes
Motion Carried

- H. Update and Approval of Annual Inflation Rate Process and Procedure
Dan Horn gave an overview of the statutory authority and how revenue collection is done. LARA Administration will present new rate to the board each year at the June meeting.
Discussion about how LARA could ask for the budget request proposal to include a request for an increase in spending authority to match the budget collected from utilities.

VI. Grant Request (Grantees limited to 3 minutes)

CUB

- Alpena Power Co. Rate Case (U-21045) for \$22,725.00
Douglas Jester stated that the last rate case was in 2017. The utility is asking for a residential rate increase and a return on equity of 11%.

Motion by Mike Troupos, Seconded by Elise Matz
Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes
Motion Carried

- CEC Co IRP Case (U-21090) for \$25,250.00
Douglas Jester stated that CUB would be in a joint litigation agreement with the AG and would focus on Demand Response (DR) programs and the allocation of costs between classes.
Chris Bzdok stated that MEC would not be advocating in the same space as CUB in this case.

Motion by Elise Matz, Seconded by Mike Troupos
Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes
Motion Carried

MEC

- DTE 2020 PSCR-R (U-20528) for \$30,300.00
Chris Bzdok, discussed the monies coming back from MEC and that they are requesting an additional expert from Synapse for the Covid year issue regarding low production costs.

Motion by Mike Troupos, Seconded by Elise Matz
Roll Call Vote: Elise Matz, yes; Mike Troupos, yes; Paul Isely, yes
Motion Carried

VI. Reports

- a. Grantees (5 min)

VII. Public Comment

- Chris Bzdok commented that MEC is looking forward to working with the new members and structure at LARA.
- Amy Bandky commented that CUB is looking forward to the new approach.
- Douglas Jester asked for clarification on how to request a line-item changes. The request should be submitted the same way as it has been made in the past.

VIII. Next Meeting August 23, 2021

IX. Adjournment

Motion by Mike Troupos, Seconded by Elise Matz