

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LANSING

ORLENE HAWKS

MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS

NOVEMBER 10, 2020 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Occupational Therapists met on November 10, 2020. The meeting was held via Zoom, pursuant to Executive Order pursuant to MCL 15.263.

CALL TO ORDER

Kelli King, Chairperson, called the meeting to order at 10:02 a.m.

ROLL CALL

Members Present: Kelli King, OTRL, Chairperson

Melissa Mafiah, MD

Valerie Palmer, Public Member

Janet Santos, OTRL Matthew Swan, OTRL Mary Jo Vaughn, OTRL

Gregory Zimmerman, EdD, Public Member

Members Absent: Lynn Kaiser, OTR

David Oh, Public Member

Staff Present: Andria Ditschman, Analyst, Boards and Committees Section

LeAnn Payne, Board Support, Boards and Committees Section

APPROVAL OF AGENDA

MOTION by Palmer, seconded by Zimmerman, to approve the agenda, with the amendment to add *Resolution* under New Business.

A roll call vote followed: Yeas: Mafiah, Palmer, Santos, Swan, Vaughn, Zimmerman,

King

Nays: None

MOTION PREVAILED

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APPROVAL OF MINUTES

MOTION by Swan, seconded by Palmer, to approve the February 11, 2020 meeting minutes, as presented.

A roll call vote followed: Yeas: Mafiah, Palmer, Santos, Swan, Vaughn, Zimmerman,

King

Nays: None

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

Resolution

Ditschman presented King with a Resolution and thanked her for her eight years of service as a Board Member and Chairperson of the Board of Occupational Therapists.

HPRP Appointment

Ditschman informed the Board that the HPRC representative's term expires on December 31, 2020, and therefore, it needs to appoint a new representative for the term beginning January 1, 2021. She asked the Board to have qualified candidates send a letter of interest and curriculum vitae to the Department.

Rules Discussion

Ditschman presented the Board with a copy of the draft rules and discussed proposed changes.

MOTION by Zimmerman, seconded by Santos, to discuss.

A roll call vote followed: Yeas: Mafiah, Palmer, Santos, Swan, Vaughn, Zimmerman,

King

Nays: None

MOTION PREVAILED

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Discussion was held.

MOTION by Palmer, seconded by Santos, to approve the proposed rule set, as recommended by the Rules Committee.

A roll call vote followed: Yeas: Mafiah, Palmer, Santos, Swan, Vaughn, Zimmerman,

King

Nays: None

MOTION PREVAILED

Chair Report

King thanked the Board for all their hard work during her eight years tenure on the Board.

Department Update

Ditschman announced that the Department will provide another Board member training on February 17, 2021. All members are welcome to attend.

Payne reminded board members of the importance of checking their state emails.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held February 9, 2021 at 10:00 a.m. in the Ottawa Building, 611 W. Ottawa Street, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

MOTION by Palmer, seconded by Santos, to adjourn the meeting at 10:30 a.m.

MOTION PREVAILED

Minutes approved on February 9, 2021

Prepared by:

LeAnn Payne, Board Support

November 12, 2020