STATE OF MICHIGAN
GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Memorandum

DATE: June 25, 2021

TO: County Training Committee Chairpersons

FROM: Kevin J. Sehlmeyer, State Fire Marshal/Director

SUBJECT: CTC Annual Training Needs Survey for FY22

Each fiscal year the County Training Committee (CTC) chairperson is required to ***survey all*** the fire and public safety departments in their county to ensure that their training needs are identified. Fiscal Year 2022 (FY22) funding will be dispersed on October 1, 2021 to all counties who have completed the Annual Training Needs Survey for use between October 1, 2021 and September 30, 2022.

To receive county fireworks safety funded training for FY22:

1. The CTC chairperson must have provided a Fire/Public Safety Department Training Needs Survey form (BFS-244) to each fire/public safety department in their county by July 1, 2021.

2. Each department must complete and return their Fire/Public Safety Department Training Needs Survey (BFS-244) to the CTC by August 1, 2021.

3. From the returned Fire/Public Safety Department Training Needs Surveys (BFS-244) the CTC will prepare a document sharing the cumulative survey results for their county. In that same document the CTC shall include the training they intend to host in their county during FY22.

4. The CTC must email their FY22 county training document to the LARA-BFS-SMOKE@michigan.gov inbox by September 1, 2021.

5. On October 1, 2021, the Bureau of Fire Services will disperse funding to each county that has completed the training survey requirements for FY22.

To attend county fireworks safety funded training in FY22:

1. Public Act 291 of 1966 requires that fire/public safety departments be compliant and up to date (last 12 consecutive months posted) with their monthly NFIRS posting (which are due the 15th of the following month) in order to receive the fireworks safety funding benefits.

   Note: The monthly NFIRS posting is available to view on the NFIRS webpage under Compliance and Statistics to verify compliance with this monthly reporting requirement.

2. Departments that are not compliant and up to date with NFIRS posting must pay directly for members to attend funded events (or to use funded physical training props).

3. Fire/public safety departments can upload missing monthly reports at any time to regain NFIRS compliance and up to date status.

For questions concerning NFIRS, contact:

Rhonda Howard
NFIRS Program Manager
Phone: 517-241-0691
Email: NFIRS@michigan.gov

All other questions concerning department training needs may be directed to the appropriate region coordinator:

Dan Hammerberg
Region 1 Coordinator
Phone: 906-399-4399
Email: HammerbergD@michigan.gov

Robert L. Stokes
Region 2 Coordinator
Phone: 313-573-7176
Email: StokesR6@michigan.gov

Attachments: Fire/Public Safety Department Training Needs Survey (BFS-244)
Course Catalog (Rev. 6/10/21)
Q Course Catalog (Rev. 6/15/21)