



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

November 26, 2019

Sent via: Electronic Email

To: Honorable Members of the Michigan Senate Regulatory Reform Committee, the Economic and Small Business Development Committee, and the Appropriations Subcommittee for Licensing and Regulatory Affairs, and;

To: Honorable Members of the Michigan House of Representatives Regulatory Reform Committee, the Commerce and Tourism Committee, and the Appropriations Subcommittee for Licensing and Regulatory Affairs and Insurance and Financial Services.

From: Marlon I. Brown, Director
Office of Policy and Legislative Affairs
Department of Licensing and Regulatory Affairs

Attached is a summary of the Fiscal Year 2018/2019 results for application processing for the Department of Licensing and Regulatory Affairs. The report is enclosed and also available on the department's website at https://www.michigan.gov/lara/0,4601,7-154-10573_89586-488014--00.html.

The results encompass reports required by the following statutes:

Bureau of Construction Codes

2004 PA 269 Amendments to the Elevator Safety Act

Bureau of Professional Licensing

2004 PA 264 Amendments to the Occupational Code

Corporations, Securities & Commercial Licensing Bureau

2004 PA 260 Amendments to Professional Investigator Licensure Act

2004 PA 270 Amendments to Private Security Business and Security Alarm Act

2004 PA 276 Amendments to the Forensic Polygraph Examiners Act

2004 PA 264 Amendments to the Occupational Code

Liquor Control Commission

2004 PA 266 Amendments to the Liquor Control Act

If you have any questions regarding these reports please contact our Office of Policy and Legislative Affairs via phone at 517-241-4580 or email at oplainfo@michigan.gov.

Enclosures (4)

**DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
APPLICATION PROCESSING FY 2018-2019**

BUREAU OF CONSTRUCTION CODES

Occupation	Statutory Reference	Average Application Processing Timeframe	Initial Apps Received and Completed Timely	Renewals Received and Completed Timely	Applications Denied	Not Issued Timely	Amount Refunded for Non Compliance
Elevator Contractor	1967 PA 227	90 Days	9	109	0	0	\$0.00
Elevator Permits-Installation	1967 PA 227	90 Days	734	n/a	0	0	\$0.00
Elevator Permits-Alteration	1967 PA 227	90 Days	1420	n/a	0	0	\$0.00
Bureau Totals			2,163	109	0	0	\$0.00

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

APPLICATION PROCESSING FY 2018-2019

BUREAU OF PROFESSIONAL LICENSING

OCCUPATION	STATUTORY REFERENCE	PROCESSING TIMEFRAME	APPLICATIONS PROCESSED TIMELY	RENEWALS PROCESSED TIMELY	APPLICATIONS DENIED	NOT ISSUED TIMELY	AMOUNT REFUNDED FOR NON COMPLIANCE
Accountancy Firms	2004 PA 264	90 Days	158	1074	0	0	\$0.00
Appraisal Management Companies	2004 PA 264	90 Days	8	9	0	0	\$0.00
Barber College/Shops	2004 PA 264	90 Days	118	2131	0	2	\$160.00
Collection Agency	2004 PA 264	90 Days	30	185	0	0	\$0.00
Cosmetology School/Shops	2004 PA 264	90 Days	1164	14805	21	14	\$700.00
Hearing Aid Dealer	2004 PA 264	90 Days	17	107	0	0	\$0.00
Personnel Agency	2004 PA 264	90 Days	5	12	0	0	\$0.00
Real Estate Broker	2004 PA 264	30 Days	12076	25820	0	0	\$0.00
Bureau Totals			13,576	44,143	21	16	\$860.00

Renewals: The Bureau does not have the technology to identify the processing time for renewal applications, however, the renewal process is highly automated and licensees renewing on-line or by mail are issued a license within ten business days unless they are incomplete. Renewal applications placed on hold (do not automatically generate because they did not meet criteria to renew) are reviewed within 30 days of receipt and incomplete notices are mailed.

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

APPLICATION PROCESSING FY 2018-2019

CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU

OCCUPATION	STATUTORY REFERENCE	PROCESSING TIMEFRAME	APPLICATIONS PROCESSED TIMELY	RENEWALS PROCESSED TIMELY	APPLICATIONS DENIED	NOT ISSUED TIMELY	AMOUNT REFUNDED FOR NON COMPLIANCE
Professional Investigators	2004 PA 260	90 Days	103	357	0	0	\$0.00
Security Guard	2004 PA 270	180 Days	73	125	0	0	\$0.00
Security Alarm	2004 PA 270	180 Days	45	174	0	0	\$0.00
Polygraph Examiners	2004 PA 276	90 Days	5	96	0	0	\$0.00
Funeral Home	2004 PA 264	90 Days	30	457	0	0	\$0.00
Bureau Totals			256	1,209	0	0	\$0.00

Renewals: The Bureau does not have the technology to identify the processing time for renewal applications, however, the renewal process is highly automated and licensees renewing on-line or by mail are issued a license within ten business days unless they are incomplete. Renewal applications placed on hold (do not automatically generate because they did not meet criteria to renew) are reviewed within 30 days of receipt and incomplete notices are mailed.

DEPARTMENT OF LICENSING and REGULATORY AFFAIRS
APPLICATION PROCESSING FY 2018-2019

MICHIGAN LIQUOR CONTROL COMMISSION

License Type	Statutory Reference	Average Application Processing Timeframe •	Applications Received and Completed Timely	Renewals Received and Completed Timely	Applications Denied	Not Issued Timely *	Amount Refunded for Non-Compliance ❖	Amount Discounted (15%) for 2018-2019 Renewals
On-premises Licenses	2004 PA 266	90 Days	740	9,975	40	5	3,588.00	398.25
Off-premises Licenses	2004 PA 266	90 Days	1,432	19,488	39	7	2,103.00	272.64
Non-Retail Licenses	2004 PA 266	90 Days	2,424	4,008	19	5	405.00	75.00
Special 24-hr Licenses	2004 PA 266	90 Days	8,213	n/a	44	n/a	0	0
Commission Totals			12,809	33,471	142	17		

• Counts include only requests (applications) in which monies may be collected over and above a non-refundable investigation fee.

* The *Not Timely Issued* column reflects only those applications RECEIVED & COMPLETED in FY 2018-19. The *Amount Refunded for Non-Compliance* column was based on 5 on-premises applications, 7 off-premises applications and 5 non-retail applications, received in previous fiscal years, but COMPLETED in FY 2018-19.

❖ The percentage of applications that failed to meet the timeframe was less than .1% for all applications.