

**Child Care Organizations  
License Issuance Report  
October 1, 2015 – September 30, 2016**  
(Pursuant to Public Act 116 of 1973)

**December 1, 2016**

**Prepared by**

**Bureau of Community and Health Systems**



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GOVERNOR**



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## REPORT AUTHORITY

Public Act 116 of 1973

MCL 722.115 (13) The department director shall submit a report by December 1 of each year to the standing committees and appropriations subcommittees of the senate and house of representatives concerned with human services and children's issues. The department director shall include in the report all of the following information regarding applications for licenses and registrations only for child care centers, group child care homes, and family child care homes filed under this act during the preceding fiscal year:

- (a) The number of initial and renewal applications the department received and completed within the 6-month time period described in subsection (9).
- (b) The number of applications requiring a request for additional information.
- (c) The number of applications rejected.
- (d) The number of licenses and registrations not issued within the 6-month period.
- (e) The average processing time for initial and renewal licenses and registrations granted after the 6-month period.

## EXECUTIVE ORDER

Executive Order No. 2015 – 4 transferred the Office of Child and Adult Licensing (OCAL) from the former Michigan Department of Human Services (DHS) to the Michigan Department of Licensing and Regulatory Affairs (LARA). For purposes of this report, the “department” means the Department of Licensing and Regulatory Affairs.

## DEPARTMENT OVERVIEW

LARA is composed of agencies and commissions that promote business growth and job creation through streamlined, simple, fair, and efficient regulation, while at the same time protect the health and safety of Michigan's citizens.

Formed July 6, 2015, the Bureau of Community and Health Systems (BCHS) serves to protect and assure safe, effective, efficient and accessible community and health care services delivered by state licensed and federally certified providers in Michigan.

The Bureau is responsible for state licensing of facilities, agencies and programs under the Public Health Code, Mental Health Code, Adult Foster Care Facility Licensing Act, and Child Care Organizations Act. The Bureau is also the State Agency responsible for conducting certification activities on behalf of the Centers for Medicare and Medicaid Services (CMS).

In general, the majority of state licensing activities involve the issuance and renewal of licenses to qualified facilities, agencies, and programs; conducting initial, routine and revisit inspections to determine compliance with state and federal requirements; and investigating complaints against state licensed and federally certified providers.

## REPORTING REQUIREMENTS

### ORIGINAL Applications

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Child Care Center	1-101+	229	0	0
Child Care Family Home	1-6	391	0	0
Child Care Group Home	7-12	101	0	0
<b>Total</b>		<b>721</b>	<b>0</b>	<b>0</b>

### RENEWAL Applications

Facility Type	Capacity	Licenses Issued		
		Within 180 Days	Over 180 Days	
		Count (a)	Count (d)	Average Days If Over 180 Days (e)
Child Care Center	1-101+	2275	0	0
Child Care Family Home	1-6	790	0	0
Child Care Group Home	7-12	952	0	0
<b>Total</b>		<b>4017</b>	<b>0</b>	<b>0</b>

### REJECTED (Revocation)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	6
Child Care Family Home	1-6	25
Child Care Group Home	7-12	26
<b>Total</b>		<b>57</b>

### REJECTED (Refusal to Renew)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	1
Child Care Family Home	1-6	7
Child Care Group Home	7-12	2
<b>Total</b>		<b>10</b>

### REJECTED (Enrollments Denied Issuance)

Facility Type	Capacity	Count (c)
Child Care Center	1-101+	0
Child Care Family Home	1-6	5
Child Care Group Home	7-12	1
<b>Total</b>		<b>6</b>

- (a) Total number of original and renewal applications received and completed within 180 day period = **4,738**
- (b) Total number of applications requiring a request for additional information = **7,136<sup>1</sup>**
- (c) Total number of applications rejected = **73**
- (d) Total number of licenses not issued within 180 days = **0**
- (e) Average days needed to issue those licenses that were not completed within 180 days = **0**

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<sup>1</sup> The number of applications requiring additional information is higher than the number of applications received because, when an initial application is incomplete, the department requests the missing information. The department may need to request missing information several times from a single applicant; and, every request is entered in the Bureau Information Tracking System (BITS).