

Civil Service – LARA - Human Resources Services (May 2021)

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Lansing, Michigan 48933

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Lansing, Michigan 48909

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LARA employees should contact their bureau personnel liaison for assistance in all personnel related matters, unless otherwise directed by the liaison. See [chart below](#) for OHR contact information and department-wide responsibilities.

Bureau	Dept. Code(s)	Personnel Liaison	OHR Rep – Class/Select Issues	OHR Rep - Labor Relations	OHR Rep – LOA Liaison/ Transactions/ Timekeeping
Child Care Licensing	62000	Erin Dittmer, 517-241-2633	Linda Garza	Amanda Satkowski	Darlene Marciniak
Communications	08000		Arleen Platte	Amanda Satkowski	Darlene Marciniak
Community & Health Systems	60000 - 60500	Erin Dittmer, 517-241-2633	Linda Garza	Amanda Satkowski	Darlene Marciniak
Construction Codes	34000 – 34305	Hillary Millen, 517-241-9314	Arleen Platte	Lori May	Amy Stout
Corps, Sec. & Comm Lic	78000 – 80720	Tamara Jaeger, 517-241-6425	Diane Griggs	Lori May	Amy Stout
Director's Office	00000	Margie Holben 517-241-1197	Margie Holben	Lori May	Darlene Marciniak
Finance	14000 - 14800	Heather Johnston, 517-243-9001	Arleen Platte	Amanda Satkowski	Amy Stout
Fire Services	28000 - 28300	Ann Searles, 517-335-1299	Amanda Satkowski	Amanda Satkowski	Darlene Marciniak
Liquor Control Comm	02150 - 03950	Celene Flannery, 517-284-6325	Amanda Satkowski	Amanda Satkowski	Amy Stout
MOAHR	68000 – 68100	Wendy Wisniewski, 517-335-3786	Diane Griggs	Diane Griggs	Darlene Marciniak
Marijuana Reg Agency	64000	Charlene French, 517-284-8593	Arleen Platte	Amanda Satkowski	Amy Stout
Policy & Legislation	06000	Arleen Platte, 517-335-1959	Arleen Platte	Amanda Satkowski	Darlene Marciniak
Professional Licensing	61000 – 61400	Angela Awrey, 517-241-0761	Linda Garza	Amanda Satkowski	Amy Stout
Public Service Comm	10100 – 11030	Brenda Lampman, 517-284-8054	Arleen Platte	Amanda Satkowski	Darlene Marciniak

OHR Contact Information

Name	Phone Number	E-mail Address	Department-wide Area of Responsibilities
Garza, Erme(Linda)	(517) 241-1198	GarzaE2@michigan.gov	Classification and Selelction Ergonomic Assessments OHR Website Updates Business Objects Reports TISM Coordinator
Griggs, Diane	(517) 335-4072	GriggsD1@michigan.gov	Classification and Selection Temp Requests
Holben, Margie	(517) 241-1197	Holbenm1@michigan.gov	Student Programs HRMN Agency Training Facilitator/Security Administrator OHR Personnel Services Manager CS-138 Contractual Services Administration NEOGOV Computer and Administrative
Marciniak, Darlene	(517) 241-1194	Marciniakd@michigan.gov	HR Transactions SIGMA Eyeglass Reimbursements
May, Lori	(517) 335-3667	MayL@michigan.gov	Labor Relations
Platte, Arleen	(517) 335-1959	platte@michigan.gov	Classification and Selection EyeMed Verification
Satkowski, Amanda	(517) 241-0359	SatkowskiA@michigan.gov	Classification and Selection Labor Relations Drug & Alcohol Testing Coordinator Appointment Package Review ADA Title I Coordinator Reasonable Accommodation Coordinator Discriminatory Harassment & other Civil Rights Complaints/Investigations
Stout, Amy	(517) 241-0195	StoutA@michigan.gov	HR Transactions SIGMA Performance Evaluations (NEO.GOV)