License Name/Address Change & Duplicate License Request

Michigan Department of Licensing and Regulatory Affairs Bureau of
Construction Codes/Residential Builder Section
P.O. Box 30255, Lansing, MI 48909
517-241-9316
lara-bcc-licensing@michigan.gov

Authority: 1980 PA 299
Penalty: Failure to provide information may result in denial of your request.

General Instructions:

- **Mail completed application and payment made payable to "State of Michigan" to address listed above.**
- **Use a separate form for each license number.**
- **Any documentation submitted with your application becomes property of the State of Michigan and will not be returned.**
- **Print clearly. This is a legal document. Failure to do so may result in delays in processing.**

Applicant Information

NAME ON CURRENT LICENSE (including D/B/A. if applicable)		LICENSE NUMBER	
NEW NAME REQUESTED (including D/B/A. if applicable)			
NEW ADDRESS REQUESTED (if applicable)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)	E-MAIL ADDRESS		

FEE PAYMENT INFORMATION- CHECK ALL THAT APPLY ($10.00 PER LICENSE REPRINT.
Name changes require license reprint, if request is for an address change only a reprint of the license is not needed and no fee is required. All fees are non-refundable per the State license fee act. Mail fee and completed application to the address listed above. MAKE CHECKS PAYABLE TO THE STATE OF MICHIGAN

CHECK THE LICENSE TYPE	FOR OFFICE USE ONLY
☐ Individual Residential- (2101-32)	
☐ Residential Building Company (2102-32)	
☐ Individual Maintenance & Alteration Contractor- (2103-32)	
☐ Maintenance & Alteration Contractor Company- (2104-32)	
☐ Salesperson- (2105-32)	
☐ Branch Office- (2106-32)	
☐ Name Change- $10.00	
☐ Address Change with Reprint- $10.00	
☐ Address Change, No Reprint- No Fee	
☐ No Data Change, Duplicate License request- $10.00	

Certification

I hereby certify that the statements in this application are true and correct. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.

SIGNATURE	Date