

License Name/Address Change & Duplicate License Request

Michigan Department of Licensing and Regulatory Affairs Bureau of
Construction Codes/Residential Builder Section
P.O. Box 30255, Lansing, MI 48909
517-241-9316
lara-bcc-licensing@michigan.gov

Authority: 1980 PA 299

Penalty: Failure to provide information may result in denial of your request.

General Instructions:

- **Mail completed application and payment made payable to "State of Michigan" to address listed above.**
- **Use a separate form for each license number.**
- **Any documentation submitted with your application becomes property of the State of Michigan and will not be returned.**
- **Print clearly. This is a legal document. Failure to do so may result in delays in processing.**

Applicant Information

NAME ON CURRENT LICENSE (including D/B/A. if applicable)		LICENSE NUMBER	
NEW NAME REQUESTED (including D/B/A. if applicable)			
NEW ADDRESS REQUESTED (if applicable)	CITY	STATE	ZIP CODE
TELEPHONE NUMBER (Include Area Code)		E-MAIL ADDRESS	

FEE PAYMENT INFORMATION- CHECK ALL THAT APPLY (\$10.00 PER LICENSE REPRINT.
Name changes require license reprint, if request is for an address change only a reprint of the license is not needed and no fee is required. All fees are non-refundable per the State license fee act. Mail fee and completed application to the address listed above. **MAKE CHECKS PAYABLE TO THE STATE OF MICHIGAN**

CHECK THE LICENSE TYPE	FOR OFFICE USE ONLY
<input type="checkbox"/> Individual Residential- (2101-32) <input type="checkbox"/> Residential Building Company (2102-32) <input type="checkbox"/> Individual Maintenance & Alteration Contractor- (2103-32) <input type="checkbox"/> Maintenance & Alteration Contractor Company- (2104-32) <input type="checkbox"/> Salesperson- (2105-32) <input type="checkbox"/> Branch Office- (2106-32) <input type="checkbox"/> Name Change- \$10.00 <input type="checkbox"/> Address Change with Reprint- \$10.00 <input type="checkbox"/> Address Change, No Reprint- No Fee <input type="checkbox"/> No Data Change, Duplicate License request- \$10.00	

Certification

I hereby certify that the statements in this application are true and correct. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.	
SIGNATURE	Date