Bureau of Construction Codes
PO Box 30255 ● Lansing, MI 48909
Telephone: (517) 241-9309
www.michigan.gov/bcc
Lara-bcc-rbs-Licensing@michigan.gov

Request for Preliminary Determination

Occupational Code/Skilled Trades Regulation Act

Authority: 299 PA 1980/2016 PA 407

Print or Type Clearly

Applicant's Legal Name (First Name)	(Middle Name)	(Last Name)
Date of Birth (MM/DD/YYYY)	Occupational License (Residential Builder)	Skilled Trade License (Mechanical Contractor)

Address

City	State	Zip Code	Country

Telephone Number	Email Address

List any other name or alias by which you have ever been known, including maiden name, if applicable:

CHECK THE LICENSE/OBTAINED BY METHOD	FOR OFFICE USE ONLY	
Preliminary determination **$75.00**	Reference Number	Response Issue Date
Your check or money order, drawn from a U.S. financial institution and made payable to the **STATE OF MICHIGAN,** must accompany this request. **DO NOT SEND CASH**. Fees are non-refundable.		

Preliminary Determination for Individuals Seeking Licensure as:
Residential Builder
Maintenance & Alteration Contractor
Mechanical Contractor

Preliminary determinations are ***only*** applicable to those individuals seeking licensure as a: Residential Builder, Maintenance & Alteration Contractor, or Mechanical Contractor.

MCL 339.202a of the Occupational Code and MCL 339.5202 of the Skilled Trades Regulation Act allows for an individual to obtain a preliminary determination from the Department concerning whether any court judgements against him or her would likely result in a denial of a license or registration for failing to meet the Good Moral Character requirement for that license or registration. A preliminary determination under this section that is adverse to an individual does not prevent the individual from subsequently applying for a license or registration in the future. The Department or a Board is not bound by a preliminary determination under this section if the individual applies for a license or registration under this act. An individual shall not request more than 1 preliminary determination in any 120-day period.

In evaluating Good Moral Character for licenses issued under these statutes, the Department requests certification of the following statements:

1. I have the ability and will serve the public in a fair, honest, and open manner.
2. If I had a judgement of guilt in a criminal proceeding or a civil action against me; I am rehabilitated, or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a license.

If you do not believe you can answer "YES" to these statements and would like the Department to make a non-binding preliminary determination concerning whether any court judgments against you would likely result in a denial of license or registration for failing to meet the Good Moral Character requirement for that license or registration, please submit a detailed description of the offense(s), including an explanation of what took place and date(s) of occurrence(s), along with this request form.

To ensure that the preliminary determination made by the department is an accurate prediction of whether you will meet the Good Moral Character requirements when applying for a license, you ***may*** wish to submit additional supporting documentation with this request, including: court documents and other documentation, if any, that shows at the current time you have the ability and are likely to serve the public in a fair, honest, and open manner; that you are rehabilitated; or that the substance of the former offense is not reasonably related to the occupation or skilled trade for which you may be seeking licensure.

Preliminary determinations are based solely upon the information provided and documents submitted with your request.

CERTIFICATION AND SIGNATURE

I understand that the Department or a Board is not bound by a preliminary determination issued if I apply for a license or registration under this act. The issuance of a preliminary determination under this section does not limit the authority of the Department to review applications for a license or registration, or to issue or deny a license or registration.

I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.

_____ _____ _____

Signature of Requestor Date

_____

Printed Name of Requestor

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.