



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD
Michigan History Center, 1st floor Forum
702 West Kalamazoo Street
Lansing, MI 48915

APPROVED 02/10/2022

MINUTES

November 4, 2021
10:00 a.m.

MEMBERS PRESENT

Mr. Scott Weaver, Chairperson
Ms. Mashell Carissimi
Mr. Aaron Cooper
Mr. Joseph Gillespie
Mr. Adam Krouse
Mr. Keith Kurdziel
Mr. Keith Lambert- Nonvoting Ex Officio Member
Mr. Robert Werbrouck
Mr. Matthew Wolterstorff

MEMBERS ABSENT

Mr. Donald Iverson, Vice Chairperson

DEPARTMENT PERSONNEL ATTENDING

Ms. Alesha Gensler, Deputy Director, Administration, BCC
Ms. Dianne Barmes, Manager, Licensing and Compliance Division, BCC
Mr. Lance Ash, Chief, Electrical Division, BCC
Mr. Jon Paradine, Chief, Building and Permits Division, BCC
Ms. Hillary Millen, Departmental Analyst, Administrative Services Division, BCC
Ms. Tracie Pack, Departmental Analyst, Administrative Services Division, BCC
Ms. Annie Fenton, Program Director, Michigan International Talent Solutions, LEO

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Weaver called the meeting to order at 10:02 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Wolterstorff and **SECONDED** by Board Member Gillespie to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES

A. August 12, 2021

A **MOTION** was made by Board Member Kurdziel and **SECONDED** by Board Member Gillespie to approve the minutes of the August 12, 2021 meeting. **MOTION CARRIED UNANIMOUSLY.**

4. MEET & GREET - MICHIGAN INTERNATIONAL TALENT SOLUTIONS (MITS)

MITS Program Director Annie Fenton was delayed; therefore, this matter was tabled until she could arrive.

5. APPLICANTS APPEALING DENIAL

A. Larry Kimmel - Journeyman Electrician Examination

Mr. Larry Kimmel's appeal of denial of his Application for Journeyman Electrician Examination per the requirements of MCL 339.5709 and MCL 339.5715(3) was reviewed by the Board.

Mr. Kimmel was not present for the review.

Following discussion, a **MOTION** was made by Board Member Cooper and **SECONDED** by Board Member Werbrouck to deny Mr. Kimmel's appeal based on the reasons noted in the Bureau's Licensing and Compliance Division's memorandum to the Board dated September 30, 2021. **MOTION CARRIED UNANIMOUSLY.**

B. Christopher Perry - Master Electrician Examination

Mr. Christopher Perry appeared before the Board to appeal denial of his Application for Master Electrician Examination per the requirements of MCL 339.5709 and MCL 339.5713.

Following discussion, a **MOTION** was made by Chairperson Weaver and **SECONDED** by Board Member Kurdziel to deny Mr. Perry's appeal based on the reasons noted in the Bureau's Licensing and Compliance Division's memorandum to the Board dated August 20, 2021. **MOTION CARRIED UNANIMOUSLY.**

C. Steven Staelen - Master Electrician Examination

Mr. Steven Staelen's appeal of denial of his Application for Master Electrician Examination per the requirements of MCL 339.5709 and MCL 337.5713 was reviewed by the Board.

Mr. Staelen was not present for the review.

Following discussion, a **MOTION** was made by Chairperson Weaver and **SECONDED** by Board Member Carissimi to deny Mr. Staelen's appeal based on the reasons noted in the Bureau's Licensing and Compliance Division's memorandum to the Board dated January 11, 2021. **MOTION CARRIED UNANIMOUSLY.**

Ms. Fenton provided her presentation introducing herself and the MITS program to the Board.

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

None.

8. BUREAU QUARTERLY REPORT

Director Lambert reported on the following:

Lance Ash, Electrical Division Chief is still attempting to back-fill two (2) plan reviewer/inspector positions.

The Bureau continues to work with auditors regarding their findings during its 2020 audit, and BCC is addressing any issues with resources the Bureau has.

9. PUBLIC COMMENT

None.

10. NEXT MEETING DATE – FEBRUARY 10, 2022

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 4 on February 10, 2022.

11. ADJOURNMENT

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Carissimi to adjourn the meeting at 10:49 a.m. **MOTION CARRIED UNANIMOUSLY.**