



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

ELECTRICAL ADMINISTRATIVE BOARD
Ottawa Building, Upper Level Conference Room 4
611 West Ottawa Street
Lansing, Michigan 48933

APPROVED 5/2/2024

MINUTES

November 2, 2023

10:00 a.m.

MEMBERS PRESENT

Scott Weaver, Chairperson
Donald Iverson, Vice Chairperson
Joe Forro
Joseph Gillespie
Chad Jansen
Keith Kurdziel
Keith Lambert- Nonvoting Ex Officio Member
John Pyke

MEMBERS ABSENT

Bryan Benton
Matthew Wolterstorff

DEPARTMENT PERSONNEL ATTENDING

Andrew Brisbo, Bureau Director, Administration, BCC
Renee Tober, Departmental Specialist, Administration, BCC
Jon Paradine, Division Deputy Director, Inspections Division, BCC
Tracie Pack, Manager, Building Trades Section, BCC
Doug Konen, Code Inspector Supervisor, Electrical Section, BCC
Kris Mucci, Electrical Inspector, Electrical Section, BCC
Shannon Matsumoto, Manager, Administrative Section, BCC

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Weaver called the meeting to order at 10:01 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Vice Chairperson Iverson to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES

A. August 10, 2023

A **MOTION** was made by Board Member Kurdziel and **SECONDED** by Board Member Gillespie to approve the minutes of the August 10, 2023 meeting. **MOTION CARRIED UNANIMOUSLY.**

4. CONSTRUCTION CODE APPEAL

A. A.F. Smith Electric, Inc. vs. State of Michigan; Ann Arbor Public Schools – Wines Elementary School

The Board acknowledged receipt and reviewed Brian Koeppe's Application for Construction Code Appeal and supplemental materials for Ann Arbor Public Schools – Wines Elementary School located at 1701 Newport Road, Ann Arbor, Michigan; Washtenaw County.

Brian Koeppe appeared before and presented to the Board.

Following discussion, a **MOTION** was made by Vice Chairperson Iverson and **SECONDED** by Board Member Gillespie to deny Brian Koeppe's Application for Construction Code Appeal due to the electrical equipment installed not being listed; therefore, the applicant would need to obtain a field evaluation. **MOTION CARRIED UNANIMOUSLY.**

B. Beckering Construction, Inc./Lumen Electric vs. State of Michigan; Plainwell Middle School Gym/Pool Addition

The Board acknowledged receipt and reviewed David Beckering's Application for Construction Code Appeal and supplemental materials for Ann Arbor Public Schools – Wines Elementary School located at 720 Brigham Street, Plainwell, Michigan; Allegan County.

David Beckering and Bill Mulder, Beckering Construction, and Brad Harmon, Lumen Electric, appeared before and presented to the Board.

Following discussion, a **MOTION** was made by Chairperson Weaver and **SECONDED** by Board Member Gillespie to deny David Beckering's Application for Construction Code Appeal as there was not adequate evidence provided for the Board to approve the appeal. However, if the following conditions and adequate exposure of all conductors and all 4-points are met to the inspector's satisfaction, the inspector can then approve the project. Condition (1) The applicant must satisfy the inspector's need to see what's there as deep as needed; Condition (2) Third Party reports completed must include the inspector's qualifications, inspector's name and how the test was performed; Condition

(3) The applicant must confirm if the reported test was a pass or fail test. **MOTION CARRIED UNANIMOUSLY.**

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

None.

7. BUREAU QUARTERLY REPORT

Deputy Director Lambert reported on the following:

Shannon Matsumoto is the new manager for the Bureau's Administrative Section as Bryan Bryson accepted a new position outside LARA. Tracie Pack the Building Trades Section Manager had been serving as the Section's interim manager, and she and Hillary Millen have been handling the Bureau's Boards and Commissions.

Sheila Hartfield was promoted to the Building Section Manager replacing Jon Paradine who is now the Bureau's Inspections Division Deputy Director.

Tony Snyder has taken another state position and no longer able to provide internal legal assistance to the bureau.

Skilled Trades Regulation Rules became effective in May 2023 and there have been questions regarding inspector and building officials continuing education requirements. Staff has created cheat sheet to explain the issues the new rules have covered.

The Bureau is in the process of providing forms to be prescribed by the Construction Code Commission (CCC). The CCC asked legal counsel to review the rules for the forms, and now, the Bureau is updating the forms to provide back to the CCC so they can be prescribed.

Since this Board is determining electrical appeals, when reviewing the agenda, if the Board feels legal guidance is needed, be sure to let the Bureau know ahead of time so we can arrange for legal counsel to attend.

The 2021 Michigan Mechanical and Michigan Plumbing Codes and the 2023 Michigan Electrical Code have been filed with JCAR. The 2021 Building, Residential, Rehabilitation and Energy Codes are still in process.

8. PUBLIC COMMENT

Mark Toez, International Brotherhood of Electrical Workers (IBEW), followed up on a previous discussion regarding registered apprentices not having to show proof of being in an apprenticeship program.

9. NEXT MEETING DATE – FEBRUARY 8, 2024

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 4 on February 8, 2024.

10. ADJOURNMENT

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Jansen to adjourn the meeting at 11:20 a.m. **MOTION CARRIED UNANIMOUSLY.**