



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

**ELECTRICAL ADMINISTRATIVE BOARD**  
**Ottawa Building, Upper Level Conference Room 4**  
**611 West Ottawa Street**  
**Lansing, Michigan 48933**

**APPROVED 08/10/2023**

**MINUTES**  
May 4, 2023  
10:00 a.m.

**MEMBERS PRESENT**

Mr. Scott Weaver, Chairperson  
Mr. Aaron Cooper  
Mr. Joe Forro  
Mr. Joseph Gillespie  
Mr. Keith Kurdziel  
Mr. Keith Lambert- Nonvoting Ex Officio Member

**MEMBERS ABSENT**

Mr. Donald Iverson, Vice Chairperson  
Ms. Mashell Carissimi  
Mr. Robert Werbrouck  
Mr. Matthew Wolterstorff

**DEPARTMENT PERSONNEL ATTENDING**

Ms. Kelly Bean, Manager, Licensing and Compliance Section, BCC  
Mr. Bryan Bryson, Manager, Administrative Section, BCC  
Ms. Kathi Place, Departmental Analyst, Administrative Section, BCC

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson Weaver called the meeting to order at 10:00 a.m. A quorum was present at that time.

**2. APPROVAL OF AGENDA**

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Kurdziel to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

**3. APPROVAL OF MINUTES**

A. February 9, 2023

A **MOTION** was made by Board Member Cooper and **SECONDED** by Board Member Gillespie to approve the minutes of the February 9, 2023, meeting. **MOTION CARRIED UNANIMOUSLY.**

#### 4. APPLICANTS APPEALING DENIAL

##### A. Kristopher Kisner - Journeyman Electrical Examination

Mr. Kristopher Kisner appeared before the Board to appeal denial of his Application for Journeyman Electrician Examination per the requirements of MCL 339.5715(1)(a).

Mr. Kisner was present to provide testimony regarding his examination for review.

Following discussion, a **MOTION** was made by Board Member Cooper and **SECONDED** by Board Member Gillespie to recommend the Bureau deny Mr. Kisner's appeal due to his lack of required hours of experience under MCL 339.5715 (1)(a); but keep his Application for Journeyman Electrician open until March 6, 2024, thus allowing him to accrue the remaining hours of experience required to take the Journeyman Electrician Examination. **MOTION CARRIED UNANIMOUSLY.**

#### 5. UNFINISHED BUSINESS

None.

#### 6. NEW BUSINESS

None.

#### 7. BUREAU QUARTERLY REPORT

Deputy Director Lambert reported on the following:

The Skilled Trades Regulation Rules under 2016 PA 407 went into effect May 3, 2023. The Bureau sent to stakeholders and licensees an email summary of high impact items resulting from this implementation.

The Bureau withdrew from the Joint Committee on Administrative Rules (JCAR) the 2021 rule sets pertaining to *Part 10. Michigan Uniform Energy Code* and *Part 10a. Michigan Energy Code*. The Bureau will be seeking additional guidance from stakeholders and the public to clarify provisions and ensure references are accurate within the rule sets. When the new rule sets are drafted, the Bureau will schedule another public hearing where public comments can be made.

Ms. Tracie Pack, who had been serving as the Bureau's Board Liaison, is now the Building Trades Section Manager for the Bureau. Mr. Bryan Bryson, Administrative Section Manager, is now serving as interim Board Liaison until the position is back-filled. Ms. Kathi Place, Administrative Section Analyst, is currently serving as the Bureau's point of contact for the Electrical Administrative Board.

**8. PUBLIC COMMENT**

None.

**9. NEXT MEETING DATE – AUGUST 10, 2023**

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 4 on August 10, 2023.

**10. ADJOURNMENT**

A **MOTION** was made by Board Member Gillespie and **SECONDED** by Board Member Kurdziel to adjourn the meeting at 10:19 a.m. **MOTION CARRIED UNANIMOUSLY.**