



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

**ELEVATOR SAFETY BOARD**  
**Ottawa Building, Upper Level Conference Room 3**  
**611 West Ottawa Street**  
**Lansing, Michigan 48933**

**MINUTES**

March 21, 2023

10:00 a.m.

**MEMBERS ATTENDING**

Mr. Michael Janca, Chairperson  
Mr. Sean Walker, Vice Chairperson  
Mr. Joshua Jacobs  
Mr. Ricardo Knott  
Mr. Keith Lambert  
Mr. Nicholas Ottney  
Mr. Steven Stark  
Mr. Michael Vandervennet

**MEMBERS ABSENT**

Mr. Doug Datema  
Mr. David Krueger  
Mr. John Whitten

**DEPARTMENT PERSONNEL ATTENDING**

Ms. Alesha Gensler, Division Deputy Director, Licensing, Compliance, & Administration Div., BCC  
Mr. Jon Paradine, Division Deputy Director, Inspections Division, BCC  
Ms. Becky Jones, Manager, Specialty Trades Section, BCC  
Mr. Craig Lalonde, Code Inspection Supervisor, Elevator Section, BCC  
Ms. Tracie Pack, Manager, Building Trades Section, BCC  
Mr. Bryan Bryson, Manager, Administrative Section, BCC

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson Janca called the meeting to order at 10:12 a.m. A quorum was present at that time.

**2. APPROVAL OF AGENDA**

A **MOTION** was made by Vice Chairperson Walker and **SECONDED** by Board Member Vandervennet to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

**3. APPROVAL OF MINUTES**

A. December 13, 2022

A **MOTION** was made by Board Member Vandervennet and **SECONDED** by Vice Chairperson Walker to approve the minutes of the December 13, 2022 meeting. **MOTION CARRIED UNANIMOUSLY.**

**4. NOMINATION AND ELECTION OF OFFICERS**

A. Chairperson

A **MOTION** was made by Vice Chairperson Walker and **SECONDED** by Board Member Vandervennet to nominate and re-elect Board Member Janca as Chairperson. (Aye: Board Members Jacobs, Janca, Knott, Lambert, Ottney, Stark, Vandervennet, Walker; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

B. Vice Chairperson

A **MOTION** was made by Chairperson Janca and **SECONDED** by Board Member Vandervennet to nominate and re-elect Board Member Walker as Vice Chairperson. (Aye: Board Members Jacobs, Janca, Knott, Lambert, Ottney, Stark, Vandervennet, Walker; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

**5. PUBLIC COMMENT**

None.

**6. VARIANCE REQUEST**

A. DTE Energy

A variance request for DTE Energy located at Belle River Power Plant, 4500 King Road, East China, MI 48054 was reviewed by the Board for relief from the requirements of NFPA72, and American Society of Mechanical Engineers (ASME) A17.1.1-2010, Articles 2.27.3.2.1 and 2.27.3.2.2

Messrs. Anthony Kitchen, DTE Energy, and Mike Hanson, Lerch Bates appeared and provided testimony for the review.

Following discussion, a **MOTION** was made by Board Member Jacobs and **SECONDED** by Board Member Vandervennet to recommend approval of the variance request to the Bureau of Construction Codes for DTE Energy with the condition that the fire alarm initiating devices can only be eliminated at the landing as long as the facility operates as a coal plant. **MOTION CARRIED UNANIMOUSLY.**

B. Fulton St. Parking Deck

A variance request for Fulton St. Parking Deck located at 50 Ottawa NW, Grand Rapids, MI 49503 was reviewed by the Board for relief from the requirements of the American Society of Mechanical Engineers (ASME) A18.1-2011, Section 2.2.2.5.

Messrs. Brent Bauer, Elevator Service, Dustin Kuzee, Assistant Project Manager, Pete Long, and Josh Rozeboom appeared and provided testimony for the review.

Following discussion, a **MOTION** was made by Board Member Vandervennet and **SECONDED** by Vice Chairperson Walker to recommend approval of the variance request to the Bureau of Construction Codes for Fulton St. Parking Deck as submitted. **MOTION CARRIED UNANIMOUSLY.**

7. **UNFINISHED BUSINESS**

None.

8. **NEW BUSINESS**

None

9. **BUREAU QUARTERLY REPORT**

Deputy Director Lambert reported on the following:

Ms. Renee Tober was introduced as Director Brisbo and Deputy Director Lambert's new assistant.

Ms. Tracie Pack who had been serving as the Bureau's Boards Liaison is now the Building Trades Section Manager for the Bureau. Mr. Bryan Bryson, Administrative Section Manager, is now serving as interim Boards Liaison until the position is back-filled. Ms. Kathi Place, Administrative Section, is currently serving as the Bureau's point of contact for the Elevator Safety Board.

Mr. Lambert provided an update regarding the Brandon Bunkelman journeyman license appeal.

The Bureau continues to work to address the findings of its 2020 audit. One of the items BCC is trying to address is its ability to track building ownership after sale of the building for elevating units. The Bureau requested any assistance the board can provide.

The Legislature has amended the Open Meetings Act requiring public meetings be recorded. The changes will take effect March 22, 2023.

The Bureau is working with Department of the Attorney General on a combined training for board and commission members.

Mr. Lambert presented the board with an Interpretative Statement of Administrative Rule 408.7012(1) dated March 21, 2023 which will be emailed to stakeholders later today.

**10. NEXT MEETING DATE – JUNE 20, 2023**

The Commission is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 3 on June 20, 2023.

**11. ADJOURNMENT**

A **MOTION** was made by Board Member Vandervennet and **SECONDED** by Vice Chairperson Walker to adjourn the meeting at 11:13 a.m. **MOTION CARRIED UNANIMOUSLY.**