



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
DIRECTOR

MANUFACTURED HOUSING COMMISSION
Ottawa Building, Upper Level Conference Room 3
611 West Ottawa Street
Lansing, Michigan 48933

MINUTES

June 28, 2024

9:00 a.m.

MEMBERS ATTENDING

Veronica D'Hondt, Vice Chairperson
Domonique Clemons
Holly Hook
Thomas Krehel
Bobbie Meehan
Jason Reed
Kimberly Scott
Daniel Grant

MEMBERS ABSENT

Jennifer Letourneau

DEPARTMENT PERSONNEL ATTENDING

Keith Lambert, Bureau Deputy Director, Administration, BCC
Renee Tober, Departmental Specialist, Administration, BCC
Alesha Gensler, Division Deputy Director, Licensing, Compliance, & Administration Div., BCC
Valerie Alleman, Departmental Analyst, Licensing and Compliance Section, BCC
Kate Wagner, Legislative Liaison, Administration, BCC
Lakisha Thomas, Departmental Technician, Operations Section, BCC
Megan McCool, Departmental Technician, Operations Section, BCC
Eric St. Onge, Assistant Attorney General, DAG

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson D'Hondt called the meeting to order at 9:04 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

A **MOTION** was made by Vice Chair Scott and **SECONDED** by Commissioner Clemons to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES

A. September 12, 2023

A **MOTION** was made by Commissioner Clemons and **SECONDED** by Commissioner Reed to approve the minutes of the September 12, 2023, meeting. **MOTION CARRIED UNANIMOUSLY.**

4. NOMINATION AND ELECTION OF OFFICERS

A. Chairperson

A **MOTION** was made by Chair D'Hondt and **SECONDED** by Commissioner Reed to nominate and elect Chairperson Scott (Aye: Commissioners D'Hondt, Clemons, Hook, Krehel, Meehan, Reed, Grant Nay: None) **MOTION CARRIED UNANIMOUSLY.**

B. Vice Chairperson

A **MOTION** was made by Commissioner D'Hondt and **SECONDED** by Commissioner Reed to nominate Vice Chairperson Meehan as (Aye: Commissioners D'Hondt Clemons, Hook, Krehel, Grant Reed, Scott; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

5. VARIANCE

A. Ideal Villa Manufactured Housing Community

The Commission acknowledged receipt and reviewed variance request for Ideal Villa Property Manufactured Housing Community located at 3660 S. Lapeer Road for relief from the requirements of the Manufactured Housing General Rules R 125.1909.

Chairperson Scott recused herself from discussion and voting.

A **MOTION** was made by Commissioner D'Hondt and **SECONDED** by Vice Chair Meehan to approve Kim Scott's variance request for ideal Villa Property variance as submitted. (Aye: Commissioners D'Hondt, Clemons, Hook, Krehel, Meehan, Reed, Gra; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

B. Birchwood Estates

The Commission acknowledged receipt and reviewed variance requests for Birchwood Estates located at 3211 Keewahdin Road Fort Gratiot MI 48059 for relief from the requirements of the Manufactured Housing General Rules R 125.1944 and R125.121,

A **MOTION** was made by Vice Chairperson Meehan and **SECONDED** by Commissioner Hook to approve Greg Sparling's variance request for Birchwood Estates variances as

submitted. (Aye: Commissioners D'Hondt, Clemons, Hook, Krehel, Meehan, Reed, Grat; Scott Nay: None) **MOTION CARRIED UNANIMOUSLY.**

6. UNFINISHED BUSINESS

None.

7. NEW BUSINESS

A. Unlicensed Parks

A discussion was held on the commission's allowable actions under their authority when reporting or acting on unlicensed parks. AG, Eric St. Onge, was available to lend guidance during discussion.

8. BUREAU QUARTERLY REPORT

Deputy Director Lambert reported on the following:

The 2021 Michigan Mechanical, Plumbing and Electrical Codes went into effect March 2024. The Bureau is currently working on the 2021 Michigan Building, Rehabilitation, and Energy Code updates.

Megan McCool and Lakisha Thomas are the new Michigan Department of Licensing and Regulatory Affairs Technicians that will be handling the Boards and Commissions for the Operations Section. They will be reporting to the new operations manager, Shannon Mauer.

Kate Wagner is the Michigan Bureau of Construction Code's new Legislative Liaison.

Earlier this year the Bureau integrated a realignment within the Licensing and Enforcement units in order to streamline processes.

9. PUBLIC COMMENT

Theo Gantos addressed the commission regarding the jurisdiction of the commission and stated he feels that it is counterproductive to assisting parks and enforcing rules. Theo understands Lara's position with staffing and assisting. Theo pointed out that the mobile home communities do not have the luxury of time to wait for decisions when facing the issues the residents are. Theo suggested using incentives and infrastructure grants to prevent issues as well within the parks and help to keep park owners accountable. Theo explained how the Mobile Home Action Committee he works with are working to inform and educate the residents on issues and addressing issues because there is a lapse in understanding of jurisdiction and process.

Marge Wisniewski addressed the commission as a former mobile home resident to give her experience in trying to get resolution for a water issue in her park. She reached out to local municipalities and was not given any resolution or steps to assist. Marge eventually moved out of the park due to not receiving any assistance from any governing bodies on the issues. These issues are time sensitive and need quicker responses.

10. NEXT MEETING DATE – SEPTEMBER 11, 2024

The Commission is scheduled to meet next at 10:00 a.m. at 611 W. Ottawa Street, Lansing, MI 48933, Upper Level Conference Room 3 on.

11. ADJOURNMENT

A **MOTION** was made by Vice Chair Meehan and **SECONDED** by Commissioner D'Hondt to adjourn the meeting at 10:46 a.m. **MOTION CARRIED UNANIMOUSLY.**