



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

MARLON I. BROWN, DPA  
DIRECTOR

**BOARD OF MECHANICAL RULES**  
**Ottawa Building, Upper Level Conference Room 3**  
**611 West Ottawa Street**  
**Lansing, MI 48933**

**MINUTES**

November 20, 2025  
10:00 a.m.

**MEMBERS ATTENDING**

Michael Card, Vice Chairperson  
Ned Hawkins, Secretary  
Lorenzo Brown  
Jason Zorn  
Jerry Payne  
Frank Wimmer

**MEMBERS ABSENT**

Jason Finch, Chairperson  
Nicolas Sachjen  
Terry Gilligan  
Dennis Mowbray  
Vacant – Water/Fire Tube Boiler Manufacturers  
Vacant – Fire Suppression

**DEPARTMENT PERSONNEL ATTENDING**

Alesha Gensler, Division Director, Licensing, Compliance, & Administration Section, BCC  
Kelly Bean, Manager, Licensing Section, BCC  
Shannon Maurer, Manager, Operations Section, BCC  
Nathan Simon, Departmental Technician, Operations Section, BCC  
Megan McCool, Departmental Technician, Operations Section, BCC  
Jon Paradine, Division Deputy Director, Inspections Section, BCC  
Tracie Pack, Manager, Building Trades Section, BCC  
Lindsay Schmidt, Assistant Attorney, General, OAG  
Kim Breitmeyer, Assistant Attorney, General, OAG  
Danielle Ward Departmental Technician, Licensing Section, BCC

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Vice Chairperson Card called the meeting to order at 10:09 a.m. A quorum was present at that time.

**2. APPROVAL OF AGENDA**

A **MOTION** was made by Board Member Payne and **SECONDED** by Board Member Brown to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

### **3. APPROVAL OF MINUTES**

#### A. May 21, 2025

A **MOTION** was made by Board Member Brown and **SECONDED** by Board Member Hawkins to approve the minutes of the May 21, 2025, meeting. **MOTION CARRIED UNANIMOUSLY.**

### **4. APPLICANTS APPEALING DENIAL**

#### A. Charles Gamburd – Mechanical Contractor Examination

The Board acknowledged receipt and reviewed Charles Gamburd's appeal from the denial of his Application for Mechanical Contractor Examination and Licensure, along with all supplemental materials.

Charles Gamburd did appear before and presented to the Board.

Following discussion, a **MOTION** was made by Board Member Payne and **SECONDED** by Vice Chairperson Card to recommend the Bureau of Construction Codes deny Charles Gamburd's appeal due to applicant being unable to provide documentation for meeting the requirements for licensure. **MOTION CARRIED UNANIMOUSLY.**

#### B. Jaqaune Royster – Mechanical Contractor Examination

The Board acknowledged receipt and reviewed Jaqaune Royster's appeal from the denial of his Application for Mechanical Contractor Examination and Licensure, along with all supplemental materials.

Jaqaune Royster did appear before and presented to the Board.

Following discussion, a **MOTION** was made by Board Member Brown and **SECONDED** by Board Member Hawkins to recommend the Bureau of Construction Codes table Jaqaune Royster's appeal to allow time to submit additional information to current application. **MOTION CARRIED UNANIMOUSLY.**

C. Stephen Thiel – Mechanical Contractor Examination

The Board acknowledged receipt and reviewed Stephen Thiel’s appeal from the denial of his Application for Mechanical Contractor Examination and Licensure, along with all supplemental materials.

Stephen Thiel did appear before and presented to the Board.

Following discussion, a **MOTION** was made by Vice Chairperson Card and **SECONDED** by Board Member Payne to recommend the Bureau of Construction Codes deny Stephen Thiel’s appeal due to applicant being unable to provide documentation for meeting the requirements for licensure. **MOTION CARRIED UNANIMOUSLY.**

**5. PETITION FOR APPROVAL/CERTIFICATE OF ACCEPTABILITY**

A. Aspern Supply LLC – ThermaSkirt H<sub>2</sub>O

The Board acknowledged receipt and reviewed Aspern Supply LLC’s Petition Application for Certificate of Acceptability for approval or denial.

Austin Sung appeared before the Board and presented on behalf of Aspern Supply LLC.

Assistant Attorney General Lindsay Schmidt provided the Board with the legal authority to consider the Petition.

Following discussion, a **MOTION** was made by Vice Chairperson Card and **SECONDED** by Board Member Hawkins to approve Aspern Supply LLC’s Petition Application for Certificate of Acceptability to the Construction Code Commission for conditional approval after testing and evaluations of the material are made. **MOTION CARRIED UNANIMOUSLY.**

**6. TRAINING**

Assistant Attorney General Lindsay Schmitt presented on The Board’s Powers, Processes, Procedures, and Requirements.

**7.UNFINISHED BUSNINESS**

None

## **8. NEW BUSINESS**

New Program – Licensing Continuity

Kelly Bean, Licensing Section Manager, provided the Board with information on a new program regarding licensing continuity.

Following discussion, a **MOTION** was made by Hawkins and **SECONDED** by Brown to support the Bureau on the new program. **MOTION CARRIED UNANIMOUSLY.**

## **9. BUREAU QUARTERLY REPORT**

Deputy Director Alesha Gensler reported on the following:

Nathan Simon will be the new Department Technician that will be handling the Boards and Commissions for the Operations Section.

The Skilled Trade and Elevator rules are being drafted and a request to open the ruleset has been sent through the approval path.

Bureau staff are in the process of completing the Regulatory Impact Statement for the Plumbing and Mechanical rules, the Regulatory Impact Statement (RIS) details what the impact of the rules would be on the Department and Michigan residents. A public hearing can be anticipated early next year.

Rehab and Commercial Energy Rules have been drafted and opened, code proposals were due to the Bureau by November 7, 2025. The Bureau is in the process of reviewing all of those proposals.

Building rules will be opened soon and the Bureau anticipates accepting code proposals in the next couple of weeks.

Residential and Residential Energy are still under litigation.

## **10. PUBLIC COMMENT**

None

## **11. NEXT MEETING DATE – FEBRUARY 18, 2026**

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933, in the Upper Level Conference Room 4 on February 18, 2026.

**12. ADJOURNMENT**

A **MOTION** was made by Board Member Payne and **SECONDED** by Board Member Brown to adjourn the meeting at 12:00 p.m. **MOTION CARRIED UNANIMOUSLY.**

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