



STATE OF MICHIGAN

GRETCHEN WHITMER  
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

**RESIDENTIAL BUILDERS' AND MAINTENANCE  
AND ALTERATION CONTRACTORS' BOARD  
Ottawa Building, Upper Level Conference Room 3  
611 West Ottawa Street  
Lansing, Michigan 48933**

**APPROVED 08/30/2022**

**MINUTES**

June 28, 2022

10:00 a.m.

**MEMBERS ATTENDING**

Mr. James Cowhy, Chairperson  
Mr. D. Jamie Wood, Vice Chairperson  
Mr. William Kenney  
Mr. Keith Lambert, Nonvoting Ex Officio Member  
Mr. Damien Nelson  
Mr. Steven Swan  
Mr. Kenneth Stahl

**MEMBERS ABSENT**

Mr. H. Boyd Harris  
Vacant – Licensed Residential Builders  
Vacant – Maintenance & Alteration Contractors

**DEPARTMENT PERSONNEL ATTENDING**

Ms. Felicia Badger, Manager, Residential Builders Section, BCC  
Mr. Bill Wilhelm, Administrative Law Specialist, Residential Builders Section, BCC  
Ms. Alaysha Oviedo, Departmental Analyst, Residential Builders Section, BCC  
Mr. Jon Paradine, Chief, Building and Permits Division, BCC  
Ms. Hillary Millen, Departmental Analyst, Administrative Services Division, BCC  
Ms. Tracie Pack, Departmental Analyst, Administrative Services Division, BCC  
Ms. M. Catherine Waskiewicz, Assistant Attorney General, Office of the Attorney General

**1. CALL TO ORDER AND DETERMINATION OF QUORUM**

Chairperson Cowhy called the meeting to order at 10:14 a.m. A quorum was present at that time.

**2. APPROVAL OF AGENDA**

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to approve the agenda. **MOTION CARRIED UNANIMOUSLY.**

**3. APPROVAL OF MINUTES – MARCH 8, 2022**

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to approve the minutes of the March 8, 2022 meeting. **MOTION CARRIED UNANIMOUSLY.**

#### 4. CONSENT ORDER AND STIPULATIONS

- A. Detroit Build Inc.; License No. 2102205038; Complaint No. COMPL-LIC 2000354 and Davin Satterlund 2101200688; Complaint No. COMPL-LIC 2000355

The Consent Order and Stipulation for the formal complaint, Complaint Nos. COMPL-LIC 2000354 and COMPL-LIC 2000355, filed against respondent Detroit Build Inc. and Davin Satterlund, License Nos. 2102205038 and 2101200688 respectively was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Cowhy to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Cowhy, Nelson, Stahl, Swan, and Wood; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- B. Foundation Specialist LLC.; License No. 2102212972 and Bryan Foster 2101212513; Complaint No. 21-19-340182

Chairperson James Cowhy recused himself from the discussion and vote on this matter.

The Consent Order and Stipulation for the formal complaint, Complaint No. 21-19-340182 filed against respondent Foundation Specialist LLC and Bryan Foster, License Nos. 2102212972 and 2101212513 respectively was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Swan to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Nelson, Stahl, Swan, and Wood; Nay: None; Recusal: Cowhy) **MOTION CARRIED UNANIMOUSLY.**

- C. Howard Fish; License No. 2101097042; Complaint No. 2100443

The Consent Order and Stipulation for the formal complaint, Complaint No. 2100443 filed against respondent Howard Fish, License No. 2101097042 was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Cowhy, Nelson, Stahl, Swan, and Wood; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- D. Jeffrey Gray; License No. 2101174038; Complaint No. COMPL-LIC 332963

The Consent Order and Stipulation for the formal complaint, Complaint No. COMPL-LIC 332963 filed against respondent Jeffrey Gray, License No. 2101174038 was reviewed by the Board.

A **MOTION** was made by Board Member Wood and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Cowhy, Nelson, Stahl, Swan, and Wood; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- E. RJ Marsh LLC; License No. 2102218545; Complaint No. 21-19-339156

Chairperson James Cowhy recused himself from the discussion and vote on this matter.

The Consent Order and Stipulation for the formal complaint, Complaint No. 21-19-339156 filed against respondent RJ Marsh LLC, License No. 2102218545 was reviewed by the Board.

A **MOTION** was made by Board Member Swan and **SECONDED** by Board Member Nelson to accept the Consent Orders and Stipulations for Items 4E. RJ Marsh LLC and 4F. Ryan Marsh for respondents as submitted. (Aye: Board Members Nelson, Stahl, Swan, and Wood; Nay: None; Recusal: Cowhy) **MOTION CARRIED UNANIMOUSLY.**

- F. Ryan Marsh; License No. 2101217600; Complaint No. 21-19-339155

The Consent Order and Stipulation for the formal complaint, Complaint No. 21-19-21-19-339155 filed against respondent Ryan Marsh, License No. 2101217600 was reviewed by the Board.

This matter was decided under Item 4E. Chairperson James Cowhy recused himself from the discussion and vote on this matter.

- G. Robert Neibel; License No. 2101185018; Complaint No. COMPL-LIC 336186

The Consent Order and Stipulation for the formal complaint, Complaint No. COMPL-LIC 336186 filed against respondent Robert Neibel, License No. 2101185018 was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Cowhy, Nelson, Stahl, Swan, and Wood; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- H. Roy Bradley; License No. 2101197016; Complaint No. COMPL-LIC 326861

The Consent Order and Stipulation for the formal complaint, Complaint No. COMPL-LIC 326861 filed against respondent Roy Bradley, License No. 2101197016 was reviewed by the Board.

A **MOTION** was made by Board Member Wood and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Cowhy, Nelson, Stahl, Swan, and Wood; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- I. Tyson Keigley; License No. 2101183931; Complaint No. 21-19-340185

Chairperson James Cowhy recused himself from the discussion and vote on this matter.

The Consent Order and Stipulation for the formal complaint, Complaint No. 21-19-340185 filed against respondent Tyson Keigley, License No. 2101183931 was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Nelson, Stahl, Swan, and Wood; Nay: None; Recusal: Cowhy) **MOTION CARRIED UNANIMOUSLY.**

William Kenney arrived at 10:25 a.m.

## 5. UNFINISHED BUSINESS

- A. Frederick Smith; License No. 2101189389; Complaint No. 21-18-336195

Chairperson James Cowhy recused himself from the discussion and vote on this matter.

The Consent Order and Stipulation for the formal complaint, Complaint No. 21-18-336195, filed against respondent Frederick Smith, License No. 2101189389 was reviewed by the Board.

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to accept the Consent Order and Stipulation for the respondent as submitted. (Aye: Board Members Kenney, Nelson, Stahl, Swan, and Wood; Nay: None; Recusal: Cowhy) **MOTION CARRIED UNANIMOUSLY.**

## 6. NEW BUSINESS

None.

## 7. BUREAU QUARTERLY REPORT

Director Lambert reported on the following:

The Bureau continues to work with auditors regarding their findings during its 2020 audit, and BCC is addressing any issues with resources the Bureau has.

The Legislature has amended the Open Meetings Act requiring public meetings be recorded. The changes will take effect in 2023.

The Office of the Attorney General's Criminal Division is looking at changing their process when handling unlicensed builder complaints and attempting to get individuals licensed before being punitive.

Residential Builders Section still has a complaint backlog; however, the Bureau is trying to back-fill two (2) vacancies while dealing with funding challenges.

**8. PUBLIC COMMENT**

None.

**9. NEXT MEETING DATE – AUGUST 30, 2022**

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 3 on August 30, 2022.

**10. ADJOURNMENT**

A **MOTION** was made by Board Member Stahl and **SECONDED** by Board Member Nelson to adjourn the meeting at 10:31 a.m. **MOTION CARRIED UNANIMOUSLY.**