



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

**RESIDENTIAL BUILDERS' AND MAINTENANCE
AND ALTERATION CONTRACTORS' BOARD
Ottawa Building, Upper Level Conference Room 5
611 West Ottawa Street
Lansing, Michigan 48933**

MINUTES
January 11, 2024
10:00 a.m.

MEMBERS ATTENDING

Kenneth Stahl, Chairperson
D. Jamie Wood, Vice Chairperson
Damien Nelson
Troy Young
James Cowhy

MEMBERS ABSENT

Steven Swan, Alternate Vice Chairperson
Aleemullah Khan
Keith Lambert, Nonvoting Ex Officio Member
Vacant – General Public
Vacant – Maintenance & Alteration Contractors

DEPARTMENT PERSONNEL ATTENDING

Andrew Brisbo, Bureau Director, Administration, BCC
Renee Tober, Departmental Specialist, Administration, BCC
Tracie Pack, Manager, Building Trades Section, BCC
Felicia Badger, Manager, Residential Builders Section, BCC
Bill Wilhelm, Administrative Law Specialist, Residential Builders Section, BCC
Alaysha Oviedo, Departmental Analyst, Residential Builders Section, BCC
Shannon Maurer, Manager, Operations Section, BCC
Lakisha Thomas, Departmental Technician, Operations Section, BCC
Bridget Smith, Assistant Attorney General, DAG

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairperson Stahl called the meeting to order at 10:04 a.m. A quorum was present at that time.

2. APPROVAL OF AGENDA

The room location for the meeting was changed from Upper Level Conference Room 3 to Upper Level Conference Room 5.

A **MOTION** was made by Board Member Cowhy and **SECONDED** by Board Member Nelson to approve the agenda with amendments. **MOTION CARRIED UNANIMOUSLY.**

3. APPROVAL OF MINUTES – NOVEMBER 7, 2023

- A. A **MOTION** was made by Board Member Cowhy and **SECONDED** by Board Member Nelson to approve the minutes of the November 7, 2023 meeting. **MOTION CARRIED UNANIMOUSLY.**

4. NOMINATION AND ELECTION OF OFFICERS

- A. Chairperson

A **MOTION** was made by Board Member Cowhy and **SECONDED** by Board Member Young to nominate and re-elect Board Member Stahl as Chairperson. **MOTION CARRIED UNANIMOUSLY.**

- B. Vice Chairperson

A **MOTION** was made by Board Member Cowhy and **SECONDED** by Chairperson Stahl to nominate and re-elect Board Member Wood as Vice Chairperson. **MOTION CARRIED UNANIMOUSLY.**

- C. Alternate Vice Chairperson

A **MOTION** was made by Board Member Cowhy and **SECONDED** by Chairperson Stahl to nominate and re-elect Board Member Young as Alternate Vice Chairperson. **MOTION CARRIED UNANIMOUSLY.**

5. PETITION FOR REINSTATMENT

- A. Richard Michael Rossi; License No. 2101036770

The Board acknowledged receipt and reviewed Richard Michael Rossi's petition and supplemental materials for reinstatement of his license.

Richard Michael Rossi did not appear before the Board.

A **MOTION** to discuss was made by Board Member Cowhy and **SECONDED** by Vice Chairperson Wood. **MOTION CARRIED UNANIMOUSLY.**

Following discussion, a **MOTION** was made by Vice Chairperson Wood and **SECONDED** by Board Member Cowhy to deny Richard Michael Rossi's appeal due to lack of 60-hours of training and the license has expired. (Aye: Board Members Cowhy, Nelson, Stahl, Wood, and Young; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

6. HEARING REPORT

- A. Brent Papineau, License No. 2101205695; Docket No. 23-023200

The Board acknowledged receipt and reviewed the Report of the Administrative Law Judge, Docket No. 23-023200, for the formal complaint filed against respondent Brent Papineau.

Following discussion, a **MOTION** was made by Board Member Cowhy and **SECONDED** by Vice Chairperson Wood to assess the respondent restitution of \$33,900.00 with a fine of \$10,000.00 to be paid within 90 days. The respondent's License No. 2101205695 shall be revoked immediately for 10 years. (Aye: Board Members Cowhy, Nelson, Stahl, Wood, and Young; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

- B. Dylan West, License No. 2101216375; Docket No. 23-030720 and Turnkey Builders LLC, License No. 2102220303, Docket No. 23-030719

The Board acknowledged receipt and reviewed the Report of the Administrative Law Judge, Docket Nos. 23-030720 and 23-030719, for the formal complaint filed against respondent Dylan West and Turnkey Builders LLC.

A **MOTION** to discuss was made by Board Member Cowhy and **SECONDED** by Vice Chairperson Wood. **MOTION CARRIED UNANIMOUSLY.**

Following discussion, a **MOTION** was made by Vice Chairperson Wood and **SECONDED** by Board Member Young to assess the respondent restitution of \$1,899.40. with a fine of \$10,000.00 to be paid within 90 days joint & severable. The respondent's License Nos. 2101216375 and 2102220303 shall be revoked immediately for 10 years. (Aye: Board Members Cowhy, Nelson, Stahl, Wood, and Young; Nay: None) **MOTION CARRIED UNANIMOUSLY.**

7. UNFINISHED BUSINESS

None.

8. NEW BUSINESS

None.

9. BUREAU QUARTERLY REPORT

Deputy Director Lambert reported on the following:

Lakisha Thomas is one of the new departmental technicians handling boards and commissions for the Operations Section.

The 2021 Mechanical and Plumbing Codes and the 2023 Electrical Code will become effective March 12, 2024.

The department is diligently working on the 2021 Energy, Rehabilitation, Building and Residential Codes.

Tracie Pack reported the Administrative Section has changed names and is now called the Operations Section.

10. PUBLIC COMMENT

None

11. NEXT MEETING DATE – MARCH 5, 2024

The Board is scheduled to meet next at 10:00 a.m. at 611 West Ottawa Street, Lansing, MI 48933 in Upper Level Conference Room 3 on March 5, 2024.

12. ADJOURNMENT

A **MOTION** was made by Board Member Cowhy and **SECONDED** by Vice Chairperson Wood to adjourn the meeting at 10:25 a.m. **MOTION CARRIED UNANIMOUSLY.**