

## Boiler Permit FAQs

Q: Is a permit needed to install a boiler?

A: Yes, for a boiler installation in a commercial location, a boiler installation permit is required.

Q: Can the building or boiler owner pull the permit?

A: No, boiler installation permits can only be pulled by installers with a proper boiler installer license.

Q: Is the permit issued by my local building department?

A: No, boiler installation permits are only issued by the State of Michigan.

Q: Is the one permit from the State all I'll need to install the boiler.

A: No, you may need a Mechanical permit for venting and gas piping, a Plumbing permit for boiler make up feedwater, and an Electrical permit for boiler power.

Q: Do these other permits also come from the State?

A: That depends on who the authority having jurisdiction is, it may be the State, but it could be a local jurisdiction such as Village, Township, City, or County.

Q: How long does it take to process my permit application?

A: Online permit applications can be processed, and the permits can be issued within a couple of days. If you send in a paper permit application with a check, the processing times may extend to two weeks.

Q: How do I know when my permit is approved?

A: If you apply online, you will get an e-mail informing you that the permit has been issued. If you applied by mail, and you have not provided an e-mail address, you will receive the approved permit in the mail.

Q: I applied for my permit, and it's been a while, where is my approved permit?

A: It may be on HOLD in which case we would have sent you an e-mail or a letter.

Check your inbox for a message from BCCPermits, check your junk mail folder also.

Q: Why was my permit put on HOLD?

A: The most common reason for placing a permit on HOLD is lack of Boiler Clearance information. For paper permits, the permit application must be signed by the licensee. Other common reasons for a permit HOLD are; lack of maximum pressure, boiler btu or Steaming capacity, boiler model number, or boiler use. If the permit doesn't include the estimated date ready for inspection, the permit will also be placed on hold.

Q: Can I install the boiler then pull a permit?

A: No, an approved permit must be first obtained before installation can begin. Applying for a permit is not obtaining a permit. You will know your permit is obtained when you receive the permit via e-mail or U.S. Mail if you did not provide an e-mail address.

Q; What if it's an emergency or a weekend or holiday and my customer urgently needs the boiler installed.

A: In the case, when the boiler is needed for health, safety or to maintain operations, go ahead and install the boiler but inform the boiler division through your State Inspector or you can call or e-mail the boiler division. We'll need to know what, where and when.