

# Statement of Complaint

Michigan Department of Licensing and Regulatory Affairs  
Bureau of Construction Codes/Mobile Home Section  
PO Box 30254, Lansing, MI 48909  
lara-bcc-mobilehomes@michigan.gov

Email

Authority: 1987 PA 96

Penalty: Failure to provide the information may result in denial of your request.

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

**Please read the entire form before you start filling it out. If this is not being completed online, please type or neatly print answers in ink.**

The Mobile Home Section is allowed to review and investigate complaints about licensed mobile home businesses. The Bureau of Construction Codes (BCC) can only act on violations covered by the Mobile Home Commission Act (PA 96 of 1987) and the Manufactured Housing Rules. If your complaint falls under the Department's authority, they will investigate it. For issues involving sewer or water, the Department will work with the appropriate agency.

**The BCC Mobile Home Section cannot handle complaints about contracts, money disputes, landlord/tenant issues, or warranties. They also do not have the power to pursue criminal charges.**

**Important limitations:**

- The BCC cannot act like a court or order refunds, cancel contracts, or require someone to pay money.
- The BCC cannot give legal advice.
- The BCC cannot get involved in landlord/tenant disagreements or evictions.

Filing a complaint with BCC is not your only option. Many problems can be resolved by talking directly with the person or company involved. You may also choose to take your own legal action in civil court, either instead of or in addition to filing a complaint with the Department.

To file a complaint with BCC, fill out this Statement of Complaint form and send it to the mailing address or email listed at the top of the form.

**I. Complainant Information (information about you)**

YOUR NAME: (Last, First, Middle Initial)		E-MAIL ADDRESS:		
YOUR STREET ADDRESS:		CITY:	STATE:	ZIP CODE:
COUNTY:	TELEPHONE NUMBER (Include Area Code):			
Are you willing to testify? <input type="checkbox"/> Yes <input type="checkbox"/> No		Do you rent or own the mobile home? <input type="checkbox"/> Rent <input type="checkbox"/> Own		

**II. Complaint Information (who the complaint is against)**

NAME OF BUSINESS OR INDIVIDUAL LICENSEE COMPLAINT IS REGARDING (include name of the Mobile Home Park if a mobile home park complaint):		LICENSE NUMBER (If known):		
NAME OF THE PERSON YOU DEALT WITH / CONTACT PERSON:		TELEPHONE NUMBER (Include Area Code):	COUNTY:	
STREET ADDRESS of the Mobile Home Park (if a mobile home park complaint):		CITY:	STATE:	ZIP CODE:

Have you contacted the above-named business or individual regarding your complaint?  Yes  No

If yes, what was the result?

**III. Details of Complaint - Briefly explain your complaint.**

DATE ISSUE OCCURRED	HAS THE PHYSICAL EVIDENCE BEEN PRESERVED (if applicable) <input type="checkbox"/> Yes <input type="checkbox"/> NO
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EXPLANATION OF COMPLAINT:

We may ask you to send specific documents to support your complaint. **If you do not provide the requested documents, we may have to close your complaint without taking any action.** The information you provide may be shared with the other party involved or with another department or agency. Because of this, do not include your Social Security number or other sensitive personal information. **KEEP COPIES OF ALL DOCUMENTS SUBMITTED TO THE BUREAU.**

I understand this form is a public record under 1976 PA 442, the Freedom of Information Act, and that the Department may be sending a copy of this complaint to the person/company complained against.

SIGNATURE

DATE

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