



Bureau of Community and Health Systems
 PO Box 30664 • Lansing, MI 48909
 Tel: 1(833) 519-7227 or (517) 241-0097

www.michigan.gov/bchs
LARA-BCHS-Qualified-Interpreter@michigan.gov

APPLICATION FOR MICHIGAN BEI EXAMINATION

Type or Print Clearly/Complete All Fields

Applicant's First Name		Middle Name		Last Name	
U.S. Social Security #			Date of Birth		
Address					
City		State	Zip Code	County	
Telephone Number			Email Address (Required)		

List any other name or alias by which you have ever been known, including maiden name, if applicable:

CHECK THE TEST(S) YOU ARE APPLYING TO TAKE

			FOR OFFICE USE ONLY	
Test of English Proficiency (TEP) <input type="checkbox"/> \$20.00	7301-02			
BEI I (Basic) <input type="checkbox"/> \$125.00 Michigan Resident	7301-02		Certificate # _____	Processed: _____
<input type="checkbox"/> \$175.00 Non-Resident	7301-02			
BEI II (Advanced) <input type="checkbox"/> \$125.00 Michigan Resident	7301-02			
<input type="checkbox"/> \$175.00 Non-Resident	7301-02			
BEI III (Master) <input type="checkbox"/> \$125.00 Michigan Resident	7301-02			
<input type="checkbox"/> \$175.00 Non-Resident	7301-02			
Your check or money order, drawn from a U.S. financial institution and made payable to the STATE OF MICHIGAN , must accompany this request. DO NOT SEND CASH. Fees are non-refundable.				

BCHS-QI-9010 Application for Michigan BEI Exam Application (04-23)

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

1. I have the ability and will serve the public in a fair, honest and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a certification. YES NO

2. Have you ever been convicted of homicide, murder, manslaughter, criminal sexual conduct in any degree, felonious assault or battery, armed robbery, extortion, larceny, embezzlement, or elder exploitation? YES NO

If you answer “yes” to this question, you must submit court records AND documentation which shows at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a certification. Documentation may include a certificate of employability, if applicable.

3. Are you 18 years of age or older? YES NO

REQUIRED: Attach photocopy of valid government/state-issued picture ID.

4. Have you graduated from high school or obtained a General Education Development (GED) certificate? YES NO

5. Do you possess an associate degree or higher from an accredited institution **OR** have you maintained current state or national certification prior to July 7, 2014? YES NO

If you answered “no” to this question you are not eligible to test.

If you answered yes to the above question, please provide proof of state or national certification prior to July 7, 2014 or provide a copy of your final official transcripts confirming possession of an associate degree or higher.

6. Have you ever held, or do you currently hold any sign language credentials? YES NO

If “Yes”, attach documentation from all other certifying agencies.

7. Have you ever been found in violation of the Qualified Interpreter-General Rules or the Deaf Persons’ Interpreters Act, 1982 PA 204 Amended 2007? YES NO

8. Have you taken the Test of English Proficiency (TEP) and/or the BEI Performance test in Michigan or in another state? YES NO

If “Yes”, when and where was each test taken? _____

Required Additional Documents:

All Applicants

- All applicants must pass the written Test of English Proficiency (TEP) to be eligible to take a BEI performance test.
- Beginning July 7, 2018, an applicant must possess an associate degree or higher from an accredited institution and provide a **copy** of final official transcripts confirming graduation (REQUIRED) **OR** provide proof that the applicant has maintained current state or national certification prior to July 7, 2014.

Test of English Proficiency (TEP)

- All applicants must take and pass the Test of English Proficiency (TEP) prior to taking a BEI performance test. Once an applicant has received a passing score on the TEP, it does not need to be repeated prior to taking another performance test.

Board for Evaluation of Interpreters Performance Exam – BEI I (Basic)

- Applicants must pass this exam before taking a higher level BEI performance exam unless a credential is held that qualifies the applicant for a higher level performance exam.

Board for Evaluation of Interpreters Performance Exam – BEI II (Advanced)

- Applicants with a valid Michigan certificate are eligible to test at this level if they have one of the following credentials, BEI I (Basic), RID CSC, CI or CT, or CI/CT, NAD-RID NIC or NAD 3.

Board for Evaluation of Interpreters Performance Exam – BEI III (Master)

- Applicants with a valid Michigan certificate are eligible to test at this level if they have one of the following credentials, BEI II (Advanced), RID NIC Advanced, RID NIC Master, or NAD 4 or 5

CERTIFYING STATEMENTS

- I certify that I am 18 or older, and I have graduated from high school or obtained a GED certificate.
- I agree to hold in the strictest confidence all aspects of the confidential BEI testing materials. This includes, but is not limited to content, topics, vocabulary, or the identity of actors on test DVDs. I understand that failure to adhere to this confidentiality commitment may result in denial or forfeiture of my application for certification and possible suspension or revocation of my current certification.
- I understand that I am required to update answers or information submitted in this application if the answers or the information changes during the period the application is pending. I consent to a reasonable inquiry that may be necessary to verify the information I have provided on or in conjunction with this application.
- I have read, understand and will comply with the Qualified Interpreter General Rules, Michigan Administrative Rules 393.5001 through 393.5095 and the Deaf Persons' Interpreters Act, MCL 393.501 through 393.509 in their present form and as they may be amended. I understand that a failure to do so may result in discipline up to and including revocation of certification.
- I have read, understand and will adhere to the Bureau's MI BEI Study Guide. I understand that Michigan requires credentialed interpreters to annually renew certification, and to earn 2.0 Continuing Education Units (20 hours) in order to maintain certification. I understand failure to submit mandated fees, renewal form, or proof of CEU/BEI units will result in a lapsed certification, late fees, may require that I retest, and may otherwise result in discipline as provided by the Act and Rules.
- I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.

Applicant's Signature

Date