



Bureau of Community and Health Systems
 PO Box 30664 • Lansing, MI 48909
 Telephone: 1(833) 519-7227 or (517) 241-0097
www.michigan.gov/bchs
LARA-BCHS-Qualified-Interpreter@michigan.gov

**APPLICATION FOR A MICHIGAN INTERPRETER CERTIFICATION
 (This Form Should Not Be Used For Certification Renewal)**

Type or Print Clearly/Complete All Fields

| | | | | | |
|--|--|-------------|--------------------------|-----------|--|
| First Name | | Middle Name | | Last Name | |
| U.S. Social Security # | | | Date of Birth | | |
| Address | | | | | |
| City | | State | Zip Code | County | |
| Telephone Number | | | Email Address (Required) | | |
| Please choose the Regions you may accept assignments for: <input type="checkbox"/> All; <input type="checkbox"/> Region I; <input type="checkbox"/> Region II; <input type="checkbox"/> Region III; <input type="checkbox"/> Region IV; <input type="checkbox"/> Region V; <input type="checkbox"/> Region VI; <input type="checkbox"/> Region VII; <input type="checkbox"/> Region VIII <input type="checkbox"/> Out-Of-State | | | | | |
| List any other name or alias by which you have ever been known, including maiden name, if applicable: _____ | | | | | |

| CHECK THE OBTAINED BY METHOD | FOR OFFICE USE ONLY | |
|--|-----------------------|------------------|
| Michigan Certification Fee \$30.00 7301-01 Select your credential(s): <input type="checkbox"/> BEI <input type="checkbox"/> RID <input type="checkbox"/> EIPA Your check or money order, drawn from a U.S. financial institution and made payable to the STATE OF MICHIGAN , must accompany this request. DO NOT SEND CASH. Fees are non-refundable. | Certification # _____ | Processed: _____ |

1. Are you 18 years of age or older? YES NO
REQUIRED: Attach photocopy of valid government-issued ID.

2. I have the ability and will serve the public in a fair, honest and open manner. If I have had a judgement of guilt in a criminal proceeding or a civil action against me, I am rehabilitated or the substance of my former offense is not reasonably related to the occupation or profession for which I am seeking a certification. YES NO

3. Have you ever been convicted of homicide, murder, manslaughter, criminal sexual conduct in any degree, felonious assault or battery, armed robbery, extortion, larceny, embezzlement, or elder exploitation? YES NO
If "yes", you must submit court records AND documentation which shows at the current time you have the ability to, and are likely to, serve the public in a fair, honest, and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license. Documentation may include a certificate of employability, if applicable.

4. Do you work for a VRI company doing business in Michigan? YES NO
If yes, please include VRI company name: _____

5. If the response is "yes" to question 4 above, does the company comply with Michigan VRI standard requirements? YES NO

6. Your name and credential(s) will be listed in the Michigan Online Interpreter System based on the above information. Do you want your contact information listed with your name and credentials? YES NO

7. Do you anticipate performing educational interpreting? YES NO
Note: Standard level 2 and 3 interpreters may perform secondary education interpreting. EIPA credentialed, certified interpreters may perform elementary or secondary education interpreting based on their EIPA credential, if noted on their Michigan certification.

Required Additional Documents:

All Applicants

- Submit a copy of your government-issued ID

Applicants with a BEI Credential

- An applicant must possess an associate's degree or higher from an accredited institution and provide a copy of the final official transcripts confirming graduation (an official copy issued to the student is acceptable) **OR** provide proof that the applicant has maintained current state or national certification prior to July 7, 2014.
- Submit copies of your official TEP and BEI Performance exam results.

Applicants with a RID Credential

- Submit a copy of your valid RID membership card showing the credential(s) you possess.

Applicants with an EIPA Credential

- Submit your passing EIPA performance scores of 4.0 or higher.
- Submit your passing EIPA written test scores.

NOTE: Upon approval of this application, an EIPA credentialed interpreter will receive a Michigan certificate to perform elementary and/or secondary education interpretation based on their EIPA credential.

CERTIFICATION

- I certify that the statements in this application are true and complete. I understand that any omitted statement, misrepresentation, or fraud may be cause for denial of my application, disciplinary action, or may be punishable by law.
- I agree to abide by the NAD-RID Code of Professional Conduct, the EIPA Guidelines of Professional Conduct for Educational Interpreters, Version August 1, 2007, and will comply with the rules and regulations for state certification and conduct of an interpreter.

Applicant's Signature

Date