

**ADULT FOSTER CARE LICENSING
PHYSICAL PLANT WORKSHEET – GROUP HOME ONLY**

() ORIGINAL
() RENEWAL

FACILITY: _____ LICENSE #: _____ DATE OF INSPECTION: _____

KITCHEN		COMPL.	COMMENTS
401(2)	Water Temperature 105-120°F		
401(4)	Trash Containers Leak Proof/Tight Lid		
401(5)	Evidence of Rodents, Pests, Insects		
401(6)	Caustic/Poisons Away from Food		
401(8)	Hand Washing Facilities/Indiv. Towels		
402	Food Service:		
(1)	Food Quality		
(2)	Food Storage - All locations		
(3)	Refrigerators/Freezers / Thermometers / Cold Food Below 40°F/Hot Above 140°F		
(4)(5)	Equip/Utensils: Cleaning/Type/Condition		
(6)	Appliance Installation/Hood or Canopy Filters/Clean Filters		
402(3)	Food Prep Areas Clean/Good Repair		
403(5)(7)	Floors/Walls/Counter Finishes Condition and cleanliness		
	Other		

BATHS		#1	#2	#3	#4	COMMENTS
401(2)	Water Temperature 105-120°F					
401(6)	Caustics – non resident areas					
401(8)	Hand Washing / Indiv. Hand Towels					
403(11)	Handrails in Showers/bath Areas					
403(11)	Tub Non-Skid Surfacing in showers/tub					
403(3)	Lighting adequate					
403(5)	Walls, Floors, Ceilings					
403(6)	Plumbing in Good Working Condition / Properly Installed					
403(7)	Floor Covering Easily Cleanable					
407(1)	Ventilation (Natural or Mechanical) Windows Easily Opened					
407(3)	Doors, Hardware, Latches					
407(4)	One Full Bath per 8 Residents					
407(5)	1 Toilet & Lav. on Flr with Res. Bedrooms					
407(6)	1 Bathing Facility on Each Floor that has Resident Bedrooms (does not apply to homes licensed on or before 5/24/94)					
411(3)	Clean Towels / Washcloths for Each Resident – Laundered 2 Times Weekly					
	Other					

LIVING AREAS (Resident Access, Adequacy)		LR	DR	FR	Other	COMMENTS
401(7)	Ventilation, Openable Windows / Screen or Air Conditioning					
403(1)	Maint.: Prov. Health/Safety/Well Being					
(2)	Clean and Orderly					
(3)	Well Lighted and Ventilated					
(5)	All Surfaces and Finishes Easily Cleanable and Good Repair					
403(14) 510(4)	Steam Radiators and Hot Water Pipes Shielded (510 (4) after March 1980)					
405(1)	35 Sq. Ft. Living Space per Occupant (Doesn't apply to original owner licensed before 05/24/94.) See R405(7)					
405(3)	Resident with Impaired Mobility Accessibility / Street Level					
405(4)	No Residents Above 2 nd Floor (Post 05/24/94 – See 405(5) for Exceptions)					
405(7)	Adequate Multipurpose Space					
405(8)	Dining Space to Accommodate All Res.					
406	Room Temperature and Circulating Air Other (68-72°)					

MISCELLANEOUS		COMPL.	COMMENTS
312(1)	Locked Storage of Medications		
318(3)	Telephone available and accessible		
318(6)	Emergency transportation available		
319(a)	Car in good operating condition		
319(b)	First Aid Kit in car		
401(1)	Water Test (initially and every 2 years)		
401(1)	Hot and Cold Running Water		
401(3)	Public Sewer or Approved System (initially and every 2 years)		
401(7)	Screens on any opening to outside (April to November)		
403(6)	Plumbing properly installed and maintained. Water Heater Temperature Control and Pressure Release Valve		
403(10)	Throw Rugs (Nonskid Backing)		
404	Adequate Provision for Laundry		
403(1) 510(2)(3)	Dryer Vented with Metal Duct (510(2)(3) after March 1980)		
403(1) 244(4) 511(4)	Combustible Storage (244(4) on or before March 1980) (511(4) after March 1980)		
403(1) 512(1)(2) 400.2246	Wiring (512 (1)(2) after March 1980) (400.2246 on or before March 1981)		
403(1)	Other – Home Healthy, Safe and Well-Being of Residents		

BEDROOMS (Also See Original Bedroom Worksheet)		#1	#2	#3	#4	COMMENTS
401(9)	Cleaned and Sanitized at Discharge					
405(2)	Reasonable Storage Space					
408(1)	Bedrooms 50% or More above Grade – 2 Means of Egress					
408(4) 507(5)	Side Hinged Door, Nonlocking Against Egress – 30-Inch Wide (507(5) after March 1980)					
408(7)	One Openable Window					
408(8)	Residents Same Sex or Married					
408(9) 405(3)	Impaired Mobility on Street Floor					
409(1)	Usable Floor Space – Ceiling 6'6" or more & 7 foot horizontal dimension closets and spaces under portable wardrobes not counted in floor space.					
409(2)(3)	65 Square Feet – Multiple Occupancy 80 Square Feet – Single Occupancy					
409(4)	Maximum of two Beds in Room (On or after 05/24/94)					
409(7)	3 Feet of Clearance Between Beds					
410(1)(a)	Closet or Wardrobe					
410(1)(b)	Lighting					
410(1)(c)	Bureau/Dresser/Equivalent					
410(1)(d)	Chair					
410(2)	Mirror					
410(5)	Mattress/Foundation Clean/Good Condition/Size					
411(1)	Beds (2 Sheets, Pillowcase, Blanket, Spread and Clean and in Good Condition)					
411(2)	Pillow					
411(3)	Towels and Wash Cloths Provided / Cleaned					
	Other					
BEDROOMS – Before 05/24/94 – 3 or 4 Beds in Room		#1	#2	#3	#4	COMMENTS
409(5)	Maximum of 4 Beds, Present Owner					
409(6)	Maximum of 4 Beds, New Owner					
409(6)(a)	Resident Agrees in Writing					
409(6)(c)	70 Square Feet of Space per Bed					
409(6)(d)	Individual Privacy Assured					
	Other					

STAIRS – EXTERIOR / INTERIOR & EXITS		FRONT	SIDE	REAR	OTHER	COMMENTS
403(8)	Handrails 30- to 34-inches above tread					
403(8)	Porches & Decks – 8-inches or more above grade (Handrails on open sides)					
403(9)	Stairs Uniform in Size and Rise					
403(12)	Sidewalks, Entrances, Fire Escape Routes Clear					
243(1) 507(5)	30-Inch Doorways (243(1) on or before March 1980) (507(5) after March 1980)					
507(6) 243(1)	Hardware / Locks Nonlocking Against Egress (507(6) after March 1980) (243(1) on or before March 1980)					
	Other					

EXTERIOR		COMPL.	COMMENTS
401(4)	Rubbish Removal from Home Daily and Premises Weekly		
403(1) (13)	Maintenance of Yard Area / Premises		
403(4)	Exterior Walls, Roof, Doors / Windows (Chimney, Eaves, Screens, Paint / Siding) weather tight/water tight		
	Other		