

**ADULT FOSTER CARE LICENSING ADVISORY COUNCIL**  
**MEETING MINUTES**  
November 10, 2021

1. **Meeting Called to Order:** Kathy Lentz called meeting to order.
2. **Roll Call:** Roll call of council members completed via participant list, showing a quorum.
  - a. **Members Present:** Kathy Lentz, Jennifer Warnos, Danis Russell and Deborah Mock. Connie Clauson, Belinda Hawks and Cheryl Loveday were present via Teams. Linda Lawther was present via Teams; however, did not count towards quorum.
  - b. **Members Absent:** Jessica Kross and Salli Christenson
  - c. **Adult Foster Care/Home for the Aged Licensing Staff Present:** Jay Calewarts, Director and Ashley Harris, Executive Secretary.
3. **Approval of Agenda:** Kathy Lentz moved to approve the Agenda as reviewed with support from Danis Russell, Agenda approved per common consensus.
4. **Approval of Minutes – August 11, 2021: Approval of Minutes:** Cheryl Loveday moves to approve, Jennifer Warnos seconds; approved per common consensus.
5. **Public Comments: N/A**
6. **Council Business:** Brief discussion of membership. Kathy Lentz, Belinda Hawks and Jessica Kross all reapplied.

**Roundtable:** Discussion regarding staffing and the issues that providers are still experiencing. Starting to stabilize a little. New shift in concerns regarding the vaccination mandate and how this will affect staffing. MDHHS hopes to release a letter in the next week or so regarding the direct care wage increase.

7. **Division/Bureau Updates – Jay Calewarts**
  - **Bureau Updates:**
    - Jay Calewarts went over the statistics that were provided to council members. We have seen a drop in licenses, primarily in family homes and small group homes. We have heard of several TBI facilities closing and some that say they will have to close, due to the insurance reform.
    - HFA will be moving out of AFC/Camps licensing division and moving to Health Facilities Licensing and Supports Division. We will be reconfiguring our AFC Manager Regions coverage to shift some AFCs

in counties in SW Michigan to Russ Misiak who had been overseeing HFA. Jay will share what this looks like after the first of the year.

- Looking into the volume of incidents reported to the state, and if we need every report sent to the state. This would require a rule change, and it is something that is just being explored at this point. Providers agree that there is over reporting and would be open to these changes, if it is very clear what is required to be reported. There is also discussion of AFC Licensing rules becoming a single ruleset similar to what health facilities did a couple years ago. Overall consensus was that this was a positive idea.
- Proposed council meeting dates for 2022; 2/9, 5/11, 8/10 & 11/9. February meeting, we will need to elect officers and if we have new members, set up an orientation. Jay will look into the virtual attendance matter.
- Review of by-laws and teleconferencing for next agenda.

**8. ADJOURNMENT:** Kathy Lentz asked for a motion to adjourn, Danis Russell so moves and Jennifer Warnos seconds to have meeting adjourned, approved per common consensus.

**Next Meeting: TBD**