



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

RICK SNYDER
GOVERNOR

SHELLY EDGERTON
DIRECTOR

Memorandum

DATE: April 20, 2018
TO: Michigan Fire Service
CC: Michigan Fire Fighters Training Council
FROM: Kevin J. Sehlmeier, State Fire Marshal/Director
SUBJECT: Fee Formula for Michigan Fire Fighters Training Council Funded Courses

This formula will be used to determine the cost for non-members of fire departments or for fire department students who are not reporting in NFIRS per Public Act 291 of 1966, as amended on January 31, 2018, to attend courses funded by the Michigan Fire Fighters Training Council.

The cost per student will be minimally calculated using a base number of 15 fire department students. The total amount to fund the course would be divided by the base number of 15 fire department students or the total number of fire department students on the final course roster, whichever is greater above the base of 15 fire department students.

Example: TIMS (roadway safety) course

Two (2) instructors teaching a four (4) hour course = $\$180 + \$180 = \$360$
 $\$360$ divided by 15 fire department students = $\$24$ per student
 $\$360$ divided by 30 fire department students = $\$12$ per student

Example: NIMS 300 course - one (1) instructor

One (1) instructor teaching a 24-hour course = $\$1,080$
 $\$1,080$ divided by 15 fire department students = $\$72$ per student
 $\$1,080$ divided by 24 fire department students = $\$45$ per student

Example: Firefighter I course - total cost for a funded Firefighter I course $\$10,800$

$\$10,800$ divided by a base of 15 fire department students = $\$720$ per student

Processing of non-fire department student fees collected:

- The instructor/course manager will collect the per student fee from all non-fire department or non-reporting NFIRS fire department students attending a funded Michigan Fire Fighters Training Council course.
- All non-fire department student fees will be collected and turned over to the host county fiduciary.
- All fees collected from non-fire department students will be deducted from the amount of funds that a county would receive in payment when completing the 250 in the SMOKE system to receive payment of firefighter training funds from the State of Michigan.
- The names of each non-fire department student and the total amount of fees collected will be included with the final course roster submitted for each course sent to the Bureau of Fire Services to close the course.