STATE OF MICHIGAN
GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Memorandum

DATE: November 10, 2021

TO: Qualified Fire Instructors and County Training Committee Chairpersons

CC: Michigan Fire Fighters Training Council

FROM: Kevin J. Sehlmeyer, State Fire Marshal/Director

SUBJECT: NFPA 1041 Fire Instructor II (H08B) Course Announcement and Call for Instructors

Announcement

The Michigan Fire Fighters Training Council (MFFTC)/Bureau of Fire Services (BFS) "NFPA 1041 Fire Instructor II" (H08B) course will be available to start after February 1, 2022.

This new course minimally meets the requirements of the *NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications*, 2019 Edition (Chapter 5 Fire and Emergency Services Instructor II). It is a seven (7) session blended course with five (5) virtual sessions and finishes with 16-hours (Sessions 6 and 7) of required in-person classroom attendance. Sessions 6 and 7 will include the MFFTC "NFPA 1041 Fire Instructor II" written and practical/presentation examinations proctored by a BFS Training Coordinator.

Country Training Committee (CTC) Chairpersons should also be aware that they can now encumber FY22 county training funds to host a "NFPA 1041 Fire Instructor II" course in FY22. It is important to note:

- The earliest a "NFPA 1041 Fire Instructor II" course will be available to start is February 1, 2022.
- To have a "NFPA 1041 Fire Instructor II" course start on February 1, 2022, it would need to be registered in SMOKE by December 21, 2021 (six weeks prior) to allow the students to be accepted by the instructor/course manager, acquire the Jones and Bartlett (J&B) textbook, and register in the J&B Learning Management Platform at least 28 days prior to the start date of the first session of that course.

Call for Instructors

The BFS is recruiting qualified instructors, interested in actively teaching the "NFPA 1041 Fire Instructor II" (H08B) course, to attend an upcoming "NFPA 1041 Fire Instructor II" Train-the-Trainer on Friday, December 17, 2021.

Per the ***Fire Fighters Training Council General Rules*** (Effective 11/3/2021), to be eligible to instruct a Fire Instructor II course, instructors must meet the requirements below. Therefore, interested instructors must meet the **required qualifications to attend the train-the-trainer:**

- Individuals must have attended/passed the council-approved *Fire Instructor II Course* (H08A).
- Individuals must hold a *Certified Instructor 2* (O55A or subsequent) certification.
- Individuals must have instructed a minimum of two (2), 40-hour council-approved *NFPA 1041 Instructor I Courses* (H07A, H07B or H07C).

Note: Upon completing the "NFPA 1041 Fire Instructor II" Train-the-Trainer, individuals will only be able to instruct the "NFPA 1041 Fire Instructor II" (H08B) course until 11/2/2024 unless, they achieve the council approved Fire Instructor III credential by 11/2/2024 to continue teaching "NFPA 1041 Fire Instructor II" (H08B) beyond 11/2/2024.

To be considered to attend the December 17, 2021 "NFPA 1041 Fire Instructor II" Train-the-Trainer please follow the instructions below:

1. *Create a short narrative document sharing that you meet the following requirements and that you are expressing interest to attend the "NFPA 1041 Fire Instructor II" Train-the-Trainer on December 17, 2021 (location to be announced). The following information must be included in your document:*
    - *Your Full Name*
    - *Your SMOKE ID Number*
    - *The course numbers of two (2) complete 40-hour, (H07A, H07B, or H07C) courses that you instructed, including the course location and who your partner instructor was for each of the courses.*

2. *Attach a copy of your MFFTC Fire Instructor II Course (H08A) and Certified Instructor 1 (O55A) certificates with your document.*

3. *Email the required documents (document expressing interest, HO8A and O55A certificates) together to LARA-BFS-SMOKE@michigan.gov by 5pm EST on December 10, 2021. (Please do not cc any BFS staff member on this email.)*

The "NFPA 1041 Fire Instructor II" Train-the-Trainer on December 17, 2021, will be limited to 30 qualified individuals.

Individuals will be notified on or before December 10, 2021, if they are accepted in the initial “NFPA 1041 Fire Instructor II” Train-the-Trainer on December 17, 2021. If BFS receives an email, document and both certificates from more than 30 qualified applicants, acceptance will be based on the order the email was received and whether it includes all information as requested above.

If you have any **questions**, please contact your region coordinator:

Dan Hammerberg
Region 1 Coordinator
Phone: 906-399-4399
Email: HammerbergD@michigan.gov

Robert L. Stokes
Region 2 Coordinator
Phone: 313-573-7176
Email: StokesR6@michigan.gov