STATE OF MICHIGAN
GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

Memorandum

DATE: February 12, 2020

TO: FY20 MFFTC Grant Award Recipients

FROM: Kevin J. Sehlmeyer, State Fire Marshal/Director

CC: Michigan Fire Fighters Training Council

SUBJECT: FY20 MFFTC Training/Equipment/Prop Grant Awards

Please be advised the Michigan Fire Fighters Training Council (MFFTC) approved the following grant applications during their regular meeting on February 11, 2020.

Romulus Fire Department	$ 800.00
Clare Fire Department	$ 2,500.00
Marlette Fire Department	$ 3,450.00
Addison Twp. Fire Department	$ 3,680.00
Farmington Fire Department	$ 4,000.00
Allendale Fire Department	$ 4,500.00
Chesterfield Twp. Fire Department	$ 5,000.00
Hamburg Twp. Fire Department	$ 7,500.00
Bertrand Twp. Fire Department	$ 8,300.00
Beaver Creek Fire Department	$ 8,850.00
Bay City Department of Public Safety	$ 9,000.00
Novi Fire Department	$ 9,310.00
Peninsula Twp. Fire Department	$ 9,500.00
Kalamazoo Department of Public Safety	$ 9,600.00
Battle Creek Fire Department	$ 9,989.00
Higgins Twp. Fire Department	$ 10,000.00
Perry Fire Department	$ 10,000.00
Lansing Twp. Fire Department	$ 10,000.00
Muskegon Twp. Fire Department	$ 10,000.00
Southfield Fire Department	$ 10,000.00
Armada Twp. Fire Department	$ 10,000.00
Ann Arbor Fire Department	$ 10,000.00
TOTAL FUNDS AWARDED:	**$165,979.00**

Additional funds that are returned to the Bureau of Fire Services will be used to fund the following grant applications in the order below:

South Lyon Fire Department	$ 5,018.00
Dalton Twp. Fire Department	$ 8,400.00
Alpena Fire Department	$ 9,138.36
White Pigeon Fire Department	$10,000.00
Belleville Fire Department	$ 5,000.00
Sturgis Fire Department	$ 5,300.00
Hamilton Fire Department	$ 5,423.70
Marquette Twp. Fire Department	$ 7,288.55
Algonac Fire Department	$ 8,000.00
Manistee Twp. Fire Department	$ 9,500.00
Richland Twp. Fire Department	$ 9,688.00
Stanton Twp. Fire Department	$ 4,677.79
Saugatuck Twp. Fire Department	$10,000.00
TOTAL FUNDS TO BE AWARDED AS FUNDING BECOMES AVAILABLE	**$97,434.40**

Funding and Scheduling:

Approved grant funding will be transferred to the county of the primary applicant via the SMOKE program. Upon receipt of the funds, a course manager must enter the course and/or equipment/prop to allocate the funding. Please be sure to use the appropriate course code (i.e. A25D, Q02B, etc.) and **schedule the course by March 31, 2020**. If your application included an equipment/prop purchase, please enter course code M11A and PIN 784250 as the instructor of record.

Bid Process for Equipment/Props:

The following are the requirements for purchases using State of Michigan funds. Please also ensure that you follow all local/department purchasing rules when purchasing the equipment/props.

- **Equipment/Props $2,500 to $9,999:**
  1. When the cost of the equipment/props exceeds $2,500 and is up to $9,999, three (3) price quotes are required.
  2. The three (3) quotes will need to be submitted to the LARA-BFS-Grants@michigan.gov inbox with a justification on why you selected the chosen vendor. Please indicate the course code and the name of the county purchasing the equipment/prop in the subject line of your email.
  3. Your region coordinator will contact you within three (3) business days of receipt of your email to the LARA-BFS-Grants@michigan.gov inbox with the three (3) quotes and the justification for the chosen vendor.
  4. Once your region coordinator has evaluated your quotes, you will receive an approval or denial email.
  5. Once you have received approval from your region coordinator, you may purchase the equipment/props.

- **Equipment/Props $10,000 or more:**
  1. When the cost of the equipment/prop is $10,000 or more the request must go out for official request for proposal (RFP). Anyone can bid and the RFP must remain open for at least 14 calendar days.
  2. A copy of the RFP, the results of the RFP and a justification on why you selected the chosen vendor must be emailed to the LARA-BFS-Grants@michigan.gov inbox. Please indicate the course code and the name of the county purchasing the equipment/prop in the subject line of your email.
  3. Your region coordinator will contact you within three (3) business days of receipt of your email to the LARA-BFS-Grants@michigan.gov inbox with the RFP, bids and justification for the chosen vendor.
  4. Once your region coordinator has evaluated your bids you will receive an approval or denial email.
  5. Once you have received approval from your region coordinator you may purchase the equipment/props.

As a reminder, all courses using FY20 funds must be finalized by September 30, 2020. All equipment/props using FY20 funds must also be received by September 30, 2020. If you are unable to complete the process by the required deadline, please advise your region coordinator as soon as possible so that FY20 funds may be transferred to the next applicant on the funding list as approved by the MFFTC at the February 11, 2020 meeting.

If you have questions, please contact your region coordinator.

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