



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

MINUTES
State Fire Safety Board Meeting
Thursday, November 12, 2020
1:00 p.m.

Via Zoom Meeting:

<https://us02web.zoom.us/j/83265861984?pwd=bTBleE5zL2tLWm1MQW5GbmhJQ0xkdz09>

Password: T0kZu2

Phone: 216-706-7075 or 866-390-1828 (US Toll Free)

Conference Code: 394127

MEMBERS PRESENT:

Steven Densmore, Representing Fire Departments in the Lower Peninsula
Kenneth Herbart, Chair, Representing Registered Architects
Andrew Marceau, Representing Fire Departments in the Lower Peninsula
Patrick Phelan, Representing the Professional Engineers
Dylan Rogers, Representing Places of Public Assemblage
Kevin Sehlmeier, State Fire Marshal/Director, Ex-Officio Member
Brian Talvensaari, Representing Fire Departments in the Upper Peninsula
Robert Williams, Representing the Building Trades (joined at 1:20 pm)

MEMBERS ABSENT:

Julie Bulson, Representing Hospital Administrators
Lindsey Haley, Representing Owners of Adult Foster Care Facilities
Randall Halstead, Liquefied Petroleum or Flammable Compressed Gas Industry
Tina Kerr, Representing School Board Administrators/Members
Paul Korte, Representing the Nursing Home Industry
Kenneth Letts, Representing the Flammable Liquids Industry
Tavis Millerov, Representing Fire Departments in the Lower Peninsula
Jeramie Morris, Representing the Chemical Manufacturing Industry
David Williams, Representing the Licensed Electrical Contractors

OTHER BUREAU ATTENDEES:

Hollie Metts, LARA/BFS, Executive Secretary

OTHERS IN ATTENDANCE:

None

I. CALL TO ORDER AND DETERMINATION OF QUORUM:

The State Fire Safety Board meeting was called to order at 1:10 p.m. Chairman Kenneth Herbart lead all attendees in reciting the Pledge of Allegiance and read a virtual meeting introduction advising of the procedures for the meeting, public comment, and the steps that would be taken if the meeting were disconnected. Roll call was taken by executive secretary, Hollie Metts. A quorum was not present.

II. **REVIEW AND APPROVAL OF THE AGENDA:**

20-11-01

A **MOTION** was made by **Board Member Densmore** and seconded by **Board Member Marceau** to approve the meeting agenda for November 12, 2020, as presented. A roll call vote was taken:

Board Member Bulson – Absent
Board Member Densmore – Support
Board Member Haley – Absent
Board Member Halstead – Absent
Chairman Herbart – Support
Board Member Kerr – Absent
Board Member Korte – Absent
Board Member Letts - Absent
Board Member Marceau – Support
Board Member Millerov – Absent
Board Member Morris – Absent
Board Member Phelan – Support
Board Member Rogers – Absent
Fire Marshal Sehlmeier - Support
Board Member Talvensaari - Absent
Board Member D. Williams - Absent
Board Member R. Williams – Support

Total Votes: Support 8, Opposed 0, Abstain 0, Absent 9. **MOTION CARRIED.**

III. **REVIEW AND APPROVAL OF MINUTES:**

Because a quorum was not present, the draft minutes from the September 24, 2020 meeting will carry over to the next meeting scheduled on December 3, 2020.

IV. **PUBLIC COMMENT:**

None.

V. **STATE FIRE MARSHAL'S REPORT:**

Fire Marshal Sehlmeier thanked the board members for attending the meeting and explained that the November 12, 2020 meeting had been scheduled to make up for the cancelled October 15, 2020 meeting in order to meet the minimum number of required meetings per year.

- a. **Legislative Update:** The Fire Marshal advised the current legislative term is coming to an end for the year. Any bills that are not passed this session will have to be reintroduced.
- b. **eNFIRS:** Due to issues with the bulk import function in the new eNFIRS system, users of third-party software are currently unable to import fire reports. The bureau expects to have an update in 1-2 weeks.
- c. **Wednesday Wrap-Up:** On October 28, 2020, the bureau had record breaking attendance during the Wednesday Wrap-Up, which included special guests Governor Gretchen Whitmer and LARA Director Orlene Hawks for Fire Prevention

Month. The Fire Marshal encouraged the State Fire Safety Board members to attend the virtual meetings.

- d. **Fatal Fires:** To date, there have been a total of 102 fire fatalities in Michigan.
- e. **MI Prevention:** While COVID-19 is limiting our ability to get out in the community to install smoke alarms, we have been gathering information and identifying trends that we can use to help focus our efforts. Also, the Department of Licensing and Regulatory Affairs has provided funding that will be used towards community outreach and to fund the MI Prevention program manager position, which was previously grant funded.

VI. LEGISLATIVE UPDATE:

- a. **House Bill 4792 (Fueling):** No update.
- b. **House Bill 6148 (Emergency Management/Rep. O'Malley):** This bill is regarding Emergency Management and moving it out of the Michigan State Police.

VII. UNFINISHED BUSINESS:

None.

VIII. NEW BUSINESS:

Because a quorum was not present, the following items will carry over to the next meeting scheduled on December 3, 2020 for a vote.

- a. Proposed 2021 Schedule
- b. Vice Chair Position (Replacement for Sabin)

IX. STATE FIRE SAFETY BOARD COMMENT:

None.

X. ADJOURNMENT AND NEXT MEETING:

20-11-02

A **MOTION** was made by **Board Member Rogers** and seconded by **Board Member Densmore** to adjourn the meeting. A roll call vote was taken:

Board Member Bulson – Absent
Board Member Densmore – Support
Board Member Haley – Absent
Board Member Halstead – Absent
Chairman Herbart – Support
Board Member Kerr – Absent
Board Member Korte – Absent
Board Member Letts - Absent
Board Member Marceau – Support
Board Member Millerov – Absent
Board Member Morris – Absent
Board Member Phelan – Support
Board Member Rogers – Absent
Fire Marshal Sehlmeier - Support
Board Member Talvensaari - Absent

Board Member D. Williams - Absent
Board Member R. Williams – Support

Total Votes: Support 8, Opposed 0, Abstain 0, Absent 9. **MOTION CARRIED.**

The next regular meeting is scheduled for 1:00 pm on December 3, 2020 and will be held virtually via Zoom meeting.

APPROVED: December 2, 2020 Regular Meeting (motion #20-12-2).