



# BUREAU OF FIRE SERVICES

## STATE FIRE MARSHAL

### MI PREVENTION

Join the Bureau of Fire Services, MI Prevention section, as a **part-time CRR Outreach Educator** and help shape the future of Michigan's fire service by mentoring communities and Fire Departments through holistic community risk reduction (CRR) efforts.

### Position Announcement: CRR Outreach Educator

The Michigan Bureau of Fire Services (BFS), MI Prevention Division, is seeking highly qualified applicants for **MI Prevention CRR Educator** position.

#### About the Role

MI Prevention CRR Educators play a critical role in advancing Community Risk Reduction (CRR) efforts across Michigan. As representatives of the MI Prevention, a division of the Bureau of Fire Services, Educators support statewide initiatives focused on **fire safety education, injury prevention, data collection, and community engagement**.

Educators work directly with fire departments, schools, community organizations, and partner agencies to deliver public education programs, install life-safety devices, and support research and prevention initiatives. This position requires professionalism, flexibility, and the ability to engage effectively with diverse communities and stakeholders.

#### Key Responsibilities

- Build strong relationships with local fire departments within assigned regions
- Educate departments on MI Prevention programs and mentor them in program implementation.
- Conduct community needs assessments and identify solutions based on data.
- Develop partnerships with service groups, civic organizations, and other stakeholders to support program delivery and secure sustainable funding.
- Deliver smoke alarms to fire departments.
- Support *Sound Off* programs in schools.
- Mentor fire departments implementing the *Steps to Safety* program.
- Assist with youth firesetting prevention efforts.
- Support statewide carbon monoxide (CO) partnership grants.
- Represent MI Prevention at conferences, events, and training opportunities.

#### Additional responsibilities may include:

All efforts are guided by data-driven analytics to address demonstrated community risk and support long-term, impactful prevention initiatives.

- Assisting with prevalence studies, research projects, and grant initiatives.
- Supporting virtual reality education, video production, and social media campaigns.
- Participating in project-based assignments as directed by the MI Prevention CRR Chief.

Required training, certifications, and continuing education may include online, classroom, and conference-based instruction.



## BFS Position Announcement

### Regional Coverage

The MI Prevention Division is currently accepting applications for the following regional coverage area.

**Bay, Midland, Isabella, Arenac, Gladwin, Clare, Roscommon, Ogemaw, Iosco, Alcona, Crawford, Oscoda, Alpena, Mont-Morency, Otsego, Presque Isle, Cheboygan.**

While this is a large region, the selected Educator will serve as the primary contact and will work collaboratively with the MI Prevention team to support and reach communities throughout the region.

### Position Overview

MI Prevention CRR Educators represent the Bureau of Fire Services and MI Prevention Division within assigned coverage areas. This position requires a strong understanding of **community risk reduction principles, public education, and fire service operations**. All training will be provided.

### Minimum Qualifications

Applicants must meet the following minimum requirements:

- Demonstrated understanding of community risk reduction.
- Minimum of five (5) years of fire service experience (negotiable based on project needs).
- Ability to communicate effectively with fire chiefs, school officials, and community partners.
- Experience with public outreach, education, or media preferred.
- Intermediate knowledge of Microsoft platforms (Excel, PowerPoint, Word, Outlook, Teams).
- Working knowledge of Google platforms.
- Experience using social media platforms.
- Firefighter II certification preferred but **not required**.
  - **Applicants with backgrounds in injury prevention, public health, or community education are also encouraged to apply.**
- Reliable internet access (not reimbursed by the State of Michigan).
- Possession of a valid State of Michigan driver's license.
- Flexibility of hours, including evenings and weekends, and willingness to substitute for other coordinators as needed.
- Agreement to adhere to all MI Prevention Division policies and procedures.

### Waiver of Requirements

If no applicants meet all qualifications, the MI Prevention Division Chief, in coordination with Bureau leadership, may grant waivers on a case-by-case basis. Any waiver will be documented with justification.

### Application Instructions

Interested candidates should submit the following to [Pashkowskyk@Michigan.gov](mailto:Pashkowskyk@Michigan.gov):

- Letter of interest describing relevant background and experience
- Resume

If you have questions about the role or duties of a MI Prevention CRR Educator contact:

*Kymerly Pashkowsky, MPH*

*CRR Division Chief, MI Prevention and NERIS*

Phone: (616) 250-4147

Email: [pashkowskyk@michigan.gov](mailto:pashkowskyk@michigan.gov)