

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

OVERVIEW:

The acupuncturist license type allows a licensee to engage in the practice of acupuncture.

NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.

LICENSURE REQUIREMENTS CHECKLIST

APPLICATION AND FEES

- Online Application for an Acupuncturist License - Complete all fields, answer all questions, and upload any supporting documentation.
- Online applications can be completed by visiting www.michigan.gov/miplus
- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)
Licensed Acupuncturist: \$484.50

THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure if the license expired within the last three years).
- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- Human Trafficking Training – Beginning April 22, 2021, completion of a one-time training to identify victims of human trafficking is required for individuals seeking licensure that meets the standards of Administrative Rule 338.13002.
- Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

- ❑ Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- ❑ Verification of Licensure – Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ❑ English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant's required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.

ADDITIONAL INFORMATION FOR ACUPUNCTURE LICENSURE BY EXAMINATION (These are in addition to the requirements stated above that apply to ALL Applicants)

- ❑ Possess a current certification in acupuncture or oriental medicine granted by the NCCAOM – Verification must be sent directly from the NCCAOM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

ADDITIONAL INFORMATION FOR ACUPUNCTURE LICENSURE BY ENDORSEMENT (These are in addition to the requirements stated above that apply to ALL Applicants)

- ❑ Possess an active license or registration in good standing as an acupuncturist in another state or in a province of Canada. Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to bpldata@michigan.gov or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ❑ Possess a current certification in acupuncture or oriental medicine granted by the NCCAOM. – Verification must be sent directly from the NCCAOM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

ADDITIONAL INFORMATION FOR THOSE APPLYING FOR ACUPUNCTURE LICENSURE UNTIL MARCH 31, 2024

(These are in addition to the requirements stated above that apply to ALL Applicants)

Until March 31, 2024, an applicant for an Acupuncturist License may also become licensed by one of the following ways:

- The applicant is currently registered as an Acupuncturist in Michigan.

OR

- The applicant demonstrates that he or she has the education, training, and experience required for licensure and satisfies all of the following:

- The applicant shall establish that he or she has completed a minimum of 1,245 hours of systematic acupuncture education by submitting his or her education records, training records, or other verifiable evidence of the applicant's education and training that included live lectures, demonstrations, and supervised clinical training specific to acupuncture.

"Systematic acupuncture education" is defined as a course of education that covers the foundation of acupuncture science and theory, channel and point location, needling techniques, approaches to diagnosis and therapy, and patient management.

- The applicant shall establish that he or she is certified in clean needle technique by the Council of Colleges of Acupuncture and Herbal Medicine. Verification must be sent directly from the CCAHM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- The applicant shall establish that he or she has provided acupuncture treatment to an average of 50 or more unique patients per year during the 4 years preceding the date of application for licensure by submitting his or her patient and billing records. Documentation must not include multiple treatments provided to the same patient. The applicant shall ensure that patient confidentiality is protected on every document submitted by redacting all personal identifying information. A patient's initials or unique patient number shall be used on each document submitted to clearly identify the patient and billing records as belonging to a unique patient.
- If documentation submitted is in a language other than English, an original, official translation must also be submitted.

ADDITIONAL REQUIREMENTS FOR THOSE APPLYING FOR RELICENSURE (These are in addition to the requirements stated above that apply to All Applicants)

- Online application can be completed by visiting www.michigan.gov/miplus. Once logged in, select **Licenses**, select "**Modification**" next to your license number and then select "**Relicensure.**"

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

- Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
Licensed Acupuncturist Relicensure: \$504.50

All relicensure applicants must complete the following:

- Submit proof to the department of accumulating not less than 30 hours of Board approved continuing education during the 2 years immediately preceding the date of the application for relicensure. Of the 30 hours, a minimum of 5 hours in pain and symptom management must be earned. The board approves for continuing education a course or activity approved by the NCCAOM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.
- You must arrange for official verification to come directly from any other state or country in which you have ever held an acupuncture license or registration and must include documentation of any disciplinary action taken or pending.

Applicants for relicensure whose license has lapsed for 3 years or more preceding the date of application for relicensure and not currently licensed or registered in another state or province of Canada, must complete the above requirements listed for all relicensure applicants along with the following requirement:

- Presents evidence to the department of current NCCAOM certification in acupuncture or oriental medicine. – Verification must be sent directly from the NCCAOM by email to bpldata@michigan.gov or by mail to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.

RENEWAL REQUIREMENTS CHECKLIST

- Online Application for Acupuncture Renewal – Must be completed by visiting www.michigan.gov/miplus.
- Acupuncturist License Renewal Fee: \$408.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
- Renewal Cycle: 2 years
- Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.
- Disciplinary Question - Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.

MICHIGAN ACUPUNCTURIST LICENSING GUIDE

- Human Trafficking Training – Beginning with the 2018 renewal cycle and all renewal cycles thereafter, licensees seeking renewal must certify on their renewal application that prior to renewing their license they have completed a one-time training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.13002.
- Implicit Bias Training – For initial renewals completed after June 1, 2021, completion of one hour of implicit bias training is required for each year of licensure since June 1, 2021. If renewing prior to June 1, 2022, implicit bias training is not required for that renewal. Once the initial renewal is completed, then 1 hour of implicit bias training will be required for each year of the current license cycle going forward. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.
- Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met the continuing education requirements during the renewal period and all information provided on your renewal application is true and correct:
 - If licensed during the full 2-year renewal cycle:
 - 30 hours of continuing education in courses or programs approved by the board, of which a minimum 5 hours of the required 30 hours must be earned in the area of pain and symptom management. The board approves for continuing education a course or activity approved by the NCCAOM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.

HELPFUL RESOURCES AND FORMS

- By visiting www.michigan.gov/healthlicense and clicking on the Acupuncture link you can access the following helpful resources and forms:

Resources:

- [Public Health Code](#)
- [Administrative Rules for Acupuncture](#)
- Track continuing education using CE broker – The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).